

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

May 20, 2024

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken and a quorum was present. Those in attendance included: Mayor Fannin, Recorder Jay Ward, John Alderson, Mike Szerokman, Eddie Hamilton and Susan Ward. Marty Blankenship was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the Laying of the Levy meeting on April 16th were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. John Alderson seconded the motion. Motion carried. Minutes for the regular council meeting on May 6th were presented for approval. John Alderson made a motion to approve the minutes as presented. Eddie Hamilton seconded the motion. Motion carried.

COMMITTEE REPORTS

Health and Sanitation - Nothing new to report.

Recreation - Nothing new to report.

Streets and Lights - Eddie Hamilton submitted three street lights that need bulbs replaced.

Building - Giannini Construction will begin the Town Hall sidewalk replacement project within the next few days. After discussion, Jay Ward made a motion to renew the annual contract with Dunlap Termite and Pest Control at a cost of \$325.00 using funds from the Infrastructure Fee Fund. Susan Ward seconded the motion. Motion carried.

Finance - Mayor Fannin reported the following balances:

General Fund - \$206,320.67
ARPA - \$62,338.51
Sewer Fund - \$132,180.86
Sewer Reserve Account - \$26,238.00
Police Fee Fund - \$5,922.68
Infrastructure Fee Fund - \$75,669.00
Coal Severance Fund - \$4,938.75
Opioid Settlement Account - \$1,125.31

The council reviewed the bank register and discussed the Police Fee Fund. After discussion, Jay Ward made a motion to renew the annual contract with Mountaineer Computer Systems at a discounted cost of \$2,107.00 if renewed before May 30th. John Alderson seconded the motion. Motion carried.

Burning Permits - Charlie Stone, Daniel Hudson and Kathy Hackworth submitted Burning Permit applications. They will be given to Chief Blankenship for approval.

Safety - Nothing to report.

Fire Department - Chief Blankenship was not present to report.

Police Department - Chief Cox was not present to report.

Street Department - Director of Public Works, John Qualls reported that the sewer plant samples tested within range, the speed reducer was rebuilt and the fence on Sycamore Drive is still under construction. The paving project on 2nd Street should begin the 2nd or 3rd week of June. John asked the council's permission to move the fence that is next to the pool. Permission was granted. John also requested the purchase of two batteries for the Stihl Power Broom from The Best Hardware. John Alderson made a motion to purchase the batteries from The Best Hardware at a cost of \$500. Mike Szerokman seconded the motion. Motion carried. Jay Ward abstained from voting. Jay Ward presented the consent order from the EPA to be signed by Mayor Fannin before May 31st.

Municipal Court - Several citations are on the docket for May 21st.

Web Page - Continues to be updated.

PAYMENT OF BILLS - Susan Ward made a motion to pay the bills. Jay Ward seconded the motion. Motion carried.

P CARD STATEMENT - Mayor Fannin reviewed and will pay the statement.

SEWER ADJUSTMENTS - None.

UNFINISHED BUSINESS

Security Cameras - The Kanawha County Commission is still working on the issue.

Lien Updates - Mike Szerokman had no new liens to report.

Sidewalk Town Hall Update - Project is scheduled to begin this week.

Sewer Main Easements - With the upcoming sewer project as well as other infrastructure projects, the council discussed the need for documenting and recording easements. NRE representative Eric Hartwell made some suggestions for creating a template for documentation of easements.

NEW BUSINESS

Water Day for Kids - Tabled until later notice.

Paving 2nd Street Project - This project is scheduled for the 2nd or 3rd week of June.

Unclaimed Property - Mayor Fannin will follow up on this.

ORDINANCES

Establishing a Planning Committee, 1st Read - Recorder Jay Ward presented the first reading of An Ordinance Establishing a Municipal Planning Commission for the Town of Glasgow. John Alderson made a motion to approve the ordinance as presented. Susan Ward seconded the motion. Motion carried.

PETITIONS

Danny Winfree reported to the council that the trees and undergrowth along the AEP fence line on 4th Street are an issue. The council agreed to send a letter to AEP regarding the issue.

Nicole Mayberry, Outreach Coordinator for Energy Efficient West Virginia attended the meeting to provide the council with information regarding an energy efficiency program that the town could participate in.

Eric Hartwell from NRE attended the meeting to give an update on the sewer project.

EXECUTIVE SESSION

John Alderson made a motion to convene an executive session. Mike Szerokman seconded the motion. Motion carried. The executive session convened at 8:12 p.m.

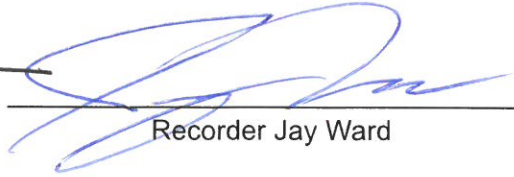
Jay Ward made a motion to adjourn the executive session. Susan Ward seconded the motion. Motion carried. The executive session adjourned at 8:37 p.m.

ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. Motion carried. The council meeting adjourned at 8:38 p.m.



Mayor Donald Fannin



Recorder Jay Ward