

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**October 5, 2023**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken and a quorum was present. Those in attendance included: Mayor Fannin, John Alderson, Mike Szerokman, Eddie Hamilton, Susan Ward, Recorder Jay Ward, and Town Attorney Ray Keener. Marty Blankenship came to the meeting late.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed with a unanimous vote.

**COMMITTEE REPORTS**

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$212,335.46  
ARPA - \$79,228.51  
Sewer Fund - \$137,742.30  
Sewer Reserve Account - \$20,025.00  
Police Fee Fund - \$28,652.05  
Infrastructure Fee Fund - \$47,219.04  
Coal Severance Fund - \$2,702.75

The council reviewed the bank register. Jay Ward will check on using the Coal Severance Fund to pay for the Halloween and Christmas parties. Council members will donate personal funds to pay Santa.

**Fire Department** - Jay Ward reported for Chief Blankenship who was not present for this part of the meeting. The fire department has had 3 calls so far this month. One injured person, one fire investigation and one pedestrian/motor vehicle accident. Chief Blankenship commended Officer Puffenburger on his outstanding work at the scene of the pedestrian/motor vehicle accident in front of Dollar General. New River Engineers

has mapped out the new fire department property for the architect. The fire department will be performing SCBA (self contained breathing apparatus) training next Tuesday. Next Friday will be the annual pump testing on the fire apparatus.

**Police Department** - Chief Cox was not present to report.

**Street Department** - Brian Higginbotham, a Class 4 Wastewater Operator from the Town of Marmet has agreed to assist at the sewer plant until a new operator can be hired. Jeremy Guthrie, also from the Town of Marmet has been helping as well. Brian Higginbotham and John Qualls met with a DEP representative to discuss improvements that need to be made at the plant. After a thorough inspection, Mr. Higginbotham made a list of recommendations which he presented to the council. He recommended the following:

- The drying beds need to be covered, either by sheds or carports.
- The bypass pump from the manhole to the sewer plant needs to be rerouted.
- A debris net is needed.
- The broken valve on the digester needs to be replaced.
- Spare chlorine and sulfur pumps are needed in case one goes down.
- Sample dippers need to be purchased.
- A TSS meter needs to be purchased
- The clarifier needs a blower motor.
- A chlorine test kit, Sludge Judge and Amp Clamp need to be purchased.

John Qualls also reported storm drain and sewer repairs on 2nd Street and 4th Avenue.

## **PAYMENT OF BILLS**

Mike Szerokman made a motion to pay the bills. Eddie Hamilton seconded the motion. Motion passed unanimously.

## **UNFINISHED BUSINESS**

**Security Camera Update/AEP Status** - AEP has still not given permission to use utility poles for security cameras. Marty Blankenship will set up another meeting regarding security cameras.

**Town Hall Sidewalk Bid Update** - No bids have been submitted at this point.

**Audit Accounts Update** - Mr. Hess declined the bid. Still waiting on an answer from the other two bids.

## **NEW BUSINESS**

**Zoning Committee Update** - The Zoning Committee had another meeting. The committee was given an update on the progress of the ordinance writing process. The committee also looked at maps of the town to determine the zoning areas for consideration.

## **ORDINANCE**

Members of the council expressed the need for increased ordinance enforcements, including citations. Marty Blankenship suggested writing a SOP for citations.

## **PETITIONS**

Tresa Howell, candidate for the House of Delegates attended the meeting to stay informed about issues in the community.

Tim Cremeans attended the meeting to give an update on the electrical/lighting project at the roadside park. He recommends putting new roofs on the three shelters in the park. The roofs are rotting and new roofs would help to protect the electrical work that has been done. He gave an estimate of three new metal roofs for \$1,536. The council will review the budget and take his recommendation into consideration.

Lynn Basford reported that weeds on the river bank next to her house are blocking the water drain/discharge to the river. John Qualls will take care of it.

Doreen Cox asked if a town clean up was being scheduled in conjunction with the county clean up on October 7th. The council discussed the possibility of a town clean up on a separate date. Doreen expressed concern about weeds and junk cars that need to be cleaned up and removed and street lights that are flickering on and off. She also expressed concern about difficulty pulling out on Route 60 because vehicles parked in front of the town building on Route 60 make it difficult to see if traffic is coming. The council discussed repainting the parking space lines diagonally.

## **EXECUTIVE SESSION**

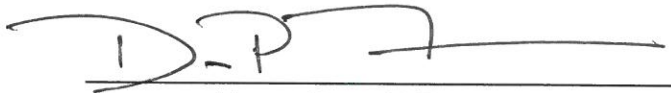
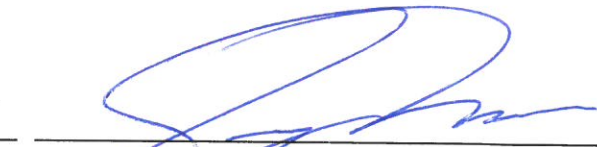
Jay Ward made a motion to convene an Executive Session. Marty Blankenship seconded the motion. Motion passed unanimously. The Executive Session started at 8:09 p.m.

John Alderson made a motion to adjourn the Executive Session. Susan Ward seconded the motion. Motion passed unanimously. The Executive Session adjourned at 8:53 p.m.

No vote was needed following the Executive Session.

### **ADJOURNMENT**

Susan Ward made a motion to adjourn the council meeting. Jay Ward seconded the motion. Motion passed unanimously. Meeting adjourned at 8:56 p.m.

  
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Mayor Donald Fannin  
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Recorder Jay Ward