

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**January 4, 2024**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken and those present were Mayor Fannin, Recorder Jay Ward, Susan Ward, Marty Blankenship, Mike Szerokman, Eddie Hamilton, John Alderson and Town Attorney Ray Keener. A quorum was present.

A moment of silence was observed and The Pledge of Allegiance was recited.

Minutes from the previous meeting were presented for approval. John Alderson made a motion to accept the minutes as presented. Mike Szerokman seconded the motion. Motion carried. Minutes from the December 14th special council meeting were presented for approval. Eddie Hamilton made a motion to approve the minutes as presented. John Alderson seconded the motion. Motion carried.

**COMMITTEE REPORTS**

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$213,061.34  
ARPA - \$68,728.51  
Sewer Fund - \$124,733.85  
Sewer Reserve Account - \$26,238.80  
Police Fee Fund - \$21,739.27  
Infrastructure Fee Fund - \$52,449.22  
Coal Severance Fund - \$3,512.18  
Opioid Fund - \$1,125.13

The council reviewed the bank statement. The council also reviewed a Revenues and Expenses YTD by Fund report.

**Fire Department** - Chief Blankenship reported 22 calls for the month of December and 0 calls so far for January. He also reported that the department had to do truck repairs at a cost of about \$1,400. The fire department is receiving a regional grant along with some other fire departments. The grant money will cover the cost of 8 sets of bunker gear and 4 gas monitors. The money will provide \$30,000 - \$35,000 worth of equipment to the department. The department has also applied for a smaller grant for a boat. Some SOP's for the department are being rewritten.

**Police Department** -Chief Cox was unable to attend the meeting due to FEMA deployment. The other two officers will cover Chief Cox's hours.

**Street Department** - Director of Public Works John Qualls reported that the salt truck is ready if and when it is needed. The pump at the sewer plant has been repaired. The piping is in and Caldwell will perform those repairs.

## **PAYMENT OF BILLS**

Marty Blankenship made a motion to pay the bills. Susan Ward seconded the motion. Motion carried.

## **UNFINISHED BUSINESS**

**Security Cameras** - Still waiting on the installation of cameras that was supposed to have happened in December. Marty Blankenship made a motion for attorney Ray Keener to draft a letter of inquiry if the installation does not occur soon. John Alderson seconded the motion. Motion carried.

**Lien Updates** - Mike Szerokman reported to the council that 13 new liens were filed, 4 new ones were turned in to the magistrate and 1 garnishment occurred.

**Town Hall Sidewalk Update** - Recorder Jay Ward opened a bid from Giannini Construction. The costs quoted include \$13,200 for the sidewalk replacement. No other bids were submitted. Jay Ward made a motion to make contact with the Director of the Kanawha County Library system, Erika Connelly, to discuss the bid and about approaching the Kanawha County Commission for funding consideration. Mike Szerokman seconded the motion. Motion carried. Susan Ward will contact Ms. Connelly.

**Sewer Plant Operator Update** - The candidate who was offered the position decided to decline. After discussion, Mike Szerokman made a motion to run another ad in the newspaper at a cost of \$100, and to post the position on Indeed at a cost of \$150 for one month. Susan Ward seconded the motion. Motion carried.

**Junk Cars Letter** - Since Chief Cox is on FEMA duty, Marty Blankenship and John Alderson will talk to Mayor Ingram to get ideas for a letter to inform residents about the town ordinance regarding junk cars.

## **NEW BUSINESS**

**Funds for Police Cruiser** - The council will review the remaining budget for 23-24 to determine if there are any funds that could be used to match grant funding for the purchase of a new police cruiser.

**Plans for Possible Street Paving this Summer** - Marty Blankenship discussed the need to plan for future paving projects throughout town.

**Business Plan for Trash Pick Up** - The Glasgow Health and Rehabilitation Center approached Director of Public Works John Qualls about the possibility of facilitating commercial trash pick up. After discussion, it was determined that it is not feasible at this time. Marty Blankenship made a motion to decline the request made by the Glasgow Health and Rehabilitation Center. John Alderson seconded the motion. Motion carried.

**Creation and Review of Priority Projects/Whiteboard** - The council discussed a list of current town projects and assigned members to be responsible for the completion of the projects. The list will also be posted on the whiteboard in the council chambers for review.

**Discuss RIC Flyer** - The council reviewed information from the Regional Intergovernmental Council regarding applications for funding town projects. A Region 3 consultant will be contacted to set up a meeting to discuss the application process. One of the projects being considered for funding involves street light replacements. During the discussion, an issue was raised regarding the difficulty with getting street lights promptly repaired. Marty Blankenship made a motion to advocate for prorating the street lights, only paying for the ones that function. Mike Szerokman seconded the motion. Motion carried. Mayor Fannin will contact AEP about the possibility of prorating street lights.

**ORDINANCES** - Nothing to discuss.

## **PETITIONS**

Chase Marion from Marion Construction attended the meeting to address a complaint made by a resident regarding the possibility of an ordinance violation related to repairs being made to a house on 3rd Avenue. The back porch of the house was removed and is being replaced due to safety issues. The replacement porch has the same dimensions as the original porch. The contractor provided engineering plans which provided evidence that the porch dimensions or design will not change. The issue that the resident raised was regarding the fact that the porch is not five feet from the property line, which is a violation of the town ordinance. Due to the fact that the original porch was not five feet from the property line and that the porch was being replaced due to safety concerns, the council asked the contractor to submit a letter of appeal for a variance.

## **EXECUTIVE SESSION**

Jay Ward made a motion to convene an Executive Session. Susan Ward seconded the motion. Motion carried. The Executive Session convened at 9:29 p.m.

John Alderson made a motion to adjourn the Executive Session. Jay Ward seconded the motion. Motion carried. The Executive Session adjourned at 10:06 p.m.

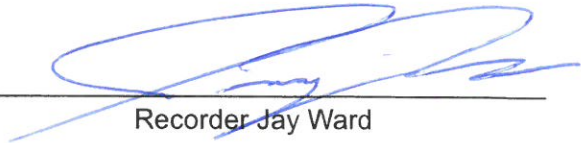
No vote was needed following the Executive Session.

**ADJOURNMENT**

John Alderson made a motion to adjourn the council meeting. Susan Ward seconded the motion. Motion carried. The meeting adjourned at 10:07 p.m.



Mayor Donald Fannin



Recorder Jay Ward