

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**December 7, 2023**

Mayor Fannin called the meeting to order at 7:32 p.m.

Roll call was taken and a quorum was present. Those present included: Mayor Fannin, Recorder Jay Ward, Marty Blankenship, Mike Szerokman and John Alderson. Susan Ward was present for the beginning of the meeting and Eddie Hamilton was absent. Town Attorney Ray Keener was also in attendance.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to accept the minutes as presented. John Alderson seconded the motion. Motion carried.

**COMMITTEE REPORTS**

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$216,434.36  
ARPA - \$68,728.51  
Sewer Fund - \$135,571.36  
Sewer Reserve Account - \$25,000.00  
Police Fee Fund - \$31,247.65  
Infrastructure Fee Fund - \$52,449.22  
Coal Severance Fund - \$3,512.18

Members of the council reviewed the check register.

**Fire Department** - Chief Blankenship reported 36 calls in November and 3 calls in December so far, one vehicle fire, one box alarm and one accident. The fire department purchased a pick up truck that was previously owned. Members of the department attended a FEMA class. The annual fire department Christmas dinner will be on Saturday, December 9th at 6:00 p.m. The department will host Breakfast with Santa on Saturday, December 16th starting at 8:00 a.m. Chief Blankenship also reported that a meter, base and breaker box were stolen from the new fire department property. Chief Blankenship talked with a police officer about posting No Trespassing signs on the property. Trash is accumulating on the property that seems to be coming from Dollar General. Chief Blankenship proposed the possibility of community service to clean up the trash. Offenders that can't pay fines could perform the service.

**Police Department** - Chief Cox reported that the police department is aware that people are digging through the trash at Dollar General. Marty Blankenship made a motion for the Chief of Police to contact the corporate office about the issue. John Alderson seconded the motion. Motion carried. Chief Cox also reported hot spots in town that are being monitored.

**Street Department** - Director of Public Works, John Qualls reported that an estimate for a drain line from 1st Street to Kelly's Creek could be \$40,000 or more. An ad for a bid needs to be placed in the newspaper for the sidewalk repair at Town Hall. John Qualls also reported that some repairs need to be done at the sewer plant for approximately \$8,500. Marty Blankenship made a motion to approve the repairs at the sewer plant. John Alderson seconded the motion. Motion carried. Caldwell Pumps will perform the repair work.

### **PAYMENT OF BILLS**

John Alderson made a motion to pay the bills. Marty Blankenship seconded the motion. Motion carried.

### **UNFINISHED BUSINESS**

**Security Cameras** - Mayor Fannin reported that he spoke to P. K. Spencer regarding the cameras. Two cameras will be mounted on the town building on Route 60. A monitor and a way to store video will be located at Town Hall. The mayor will have administrative rights to the app for the camera system.

**Lien Updates** - Councilman Szerokman reported that for the past two court cases regarding liens, one defendant did not show for the court date and the other needs to be rescheduled. Councilman Szerokman has a 100% success rate for liens and court cases related to unpaid fees to the Town of Glasgow.

**Town Hall Sidewalk Update** - See Street Department report.

**Sewer Plant Operator Update** - Resumes from two possible candidates for the position have been received. Interviews have been scheduled for December 8th.

**Junk Cars Letter** - Still working on information for the letters.

**Christmas Light Contest** - Mayor Fannin reported the the Christmas Light Contest was posted.

**Library Book Mobile** - The Kanawha Library book mobile will be stationed at Dollar General and the Glasgow pool area on a weekly basis.

**P-Card Update** - Mayor Fannin has submitted the paperwork to request p cards for Town Clerk Natalie Smith, Council Members John Alderson and Mike Szerokman and Police Chief Darrick Cox.

## **NEW BUSINESS**

**Opioid Settlement Account** - Marty Blankenship made a motion to open an account per the instructions by the State Auditor's Office. Mike Szerokman seconded the motion. Motion carried.

**Contact AEP Representative** - Council Member Mike Szerokman spoke to Bill Cummings from AEP. He assured Mike that all work was being done by contractors that are licensed through the town.

**Boat Dock Money for Cruiser** - Mayor Fannin reported that the money that was granted by the Kanawha County Commission for boat dock improvements can not be used to purchase a police cruiser.

**Finalize Christmas Party** - The Christmas party is still scheduled for Saturday, December 16th at Town Hall following the parade. Jay Ward made a motion to allocate \$300 from the Coal Severance Fund for party supplies. John Alderson seconded the motion. Motion carried.

**Boot Allowance Expenses** - John Alderson made a motion to keep the boot allowance for town employees at \$100. Jay Ward seconded the motion. Motion carried.

**Plan for Possible Street Paving** - Tabled until a further date.

**ORDINANCES** - None.

## **PETITIONS**

Corey Zinn with Create WV spoke to the council about a program that is monitoring air quality in the Kanawha Valley. Grant money has been used to install air monitors in nearby communities such as Belle and Montgomery. Mr. Zinn asked the council to consider installing an air monitor in Glasgow at no cost to the town. Jay Ward made a motion to approve the installation of an air quality monitor in the town. Mike Szerokman seconded the motion. Motion carried.

Chris Hartwell from New River Engineers also attended the council meeting to report to the council. He reported that a Facility Plan is being generated and he also presented a revised cost estimate due to increased construction costs. Project accountant Michael Griffith will need to get a proposed rate together before the public meeting. A financial report is also needed.

## **EXECUTIVE SESSION**

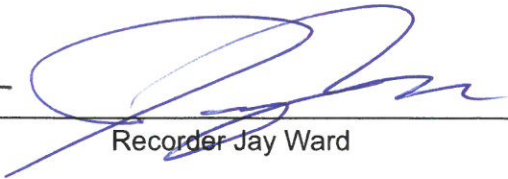
Jay Ward made a motion to convene an Executive Session. Mike Szerokman seconded the motion. Motion carried. The Executive Session convened at 9:41 p.m.

Jay Ward made a motion to adjourn the Executive Session. John Alderson seconded the motion. Motion carried. The Executive Session adjourned at 10:23 p.m.

No vote was needed following the Executive Session.

### **ADJOURNMENT**

Mike Szerokman made a motion to adjourn the Council Meeting. John Alderson seconded the motion. Motion carried. The council meeting adjourned at 10:25 p.m.

  
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Mayor Donald Fannin  
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Recorder Jay Ward