

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**July 6, 2023**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken and a quorum was present. Those present included: Mayor Fannin, Recorder Jay Ward, Eddie Hamilton, Susan Ward, John Alderson and Mike Szerokman. Marty Blankenship participated by phone. Town Attorney Ray Keener was also in attendance.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. The minutes will be amended due to a reporting error for the amount in the Sewer Reserve Account. John Alderson made a motion to approve the minutes with the amendment. Eddie Hamilton seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$228,838.75  
American Relief Act Fund - \$189,728.51  
Police Fee Fund - \$31,502.84  
Infrastructure Fee Fund - \$54,327.72  
Coal Severance Fund - \$1,889.33  
Sewer Fund - \$114,533.80  
Sewer Reserve Account - \$10,025.00

The council reviewed a copy of the bank register. The council discussed a question about the Nitro Mechanical invoice. Jay Ward made a motion to pay the Nitro Mechanical invoice out of the Infrastructure Fee Fund. Susan Ward seconded the motion. Motion passed unanimously.

**Fire Department** - Chief Blankenship reported 2 calls so far in July. One box alarm and one structure fire. He reiterated that it has been a record breaking year for fire calls. All previously submitted burn permits have been approved and two new permits have been submitted. The fire department is in contract negotiations with New River Engineering regarding the new fire station. The council discussed the appointment of the Town of Glasgow Fire Chief and Assistant Fire Chief for the 23-24 FY. Jay Ward made a motion to reappoint Marty Blankenship as Fire Chief and Michael Fannin as Assistant Fire Chief for the 23-24 FY. John Alderson seconded the motion. Motion passed unanimously.

**Police Department** - Chief of Police Darrick Cox introduced the new part-time officer, Dave Puffenbarger to the council. Chief Cox reported a felony, B & E at the sewer plant. The suspect has been identified and the police department is working on locating the suspect. Chief Cox will meet with John Qualls and Jay Ward about data from the speed radar sign.

**Street Department** - The only repair left to do at the Senior Building is to replace a broken window. Limbs have been cut away at the boat dock and around the Senior Building. The street department will monitor Melrose Drive for a few weeks to determine if the water leak is still an issue.

## **PAYMENT OF BILLS**

Mike Szerokman made a motion to pay the bills. John Alderson seconded the motion. Motion passed unanimously.

## **UNFINISHED BUSINESS**

**Security Cameras** - Jay Ward talked to a representative from AEP about the possibility of using power poles to mount cameras and having the power supplied by AEP. The council discussed the allocation of the \$6,000 Public Service Grant.

**Senior Building** - See Street Department report.

**Grant Writer** - Grant writers Laura Cox and Cheryl Thomas attended the council meeting to present updates and provide more information. Laura Cox will talk with John McGarrity about the possibility of a grant for the pool/splash pad. Laura also talked with the council about creating a Zoning Ordinance based on the International Zoning Code and with reference to state codes. This could be accomplished within 90 days if a committee can be formed quickly. The first meeting could occur within two weeks, then

meet biweekly. It was suggested that the Housing Board Committee could also become the Zoning Ordinance Committee. GIS mapping would be recommended as a part of this project as well. Laura quoted the council a \$15,000 fee for 214 hours of labor to complete the Zoning Ordinance project. The GIS mapping, which could be completed by New River Engineering, would cost approximately \$7,000. Cheryl Thomas reviewed a list of potential projects for the town of Glasgow with the council. The council discussed some corrections to the project notes which Cheryl will amend. (See attached list.)

**Insurance** - The premium for the 23-24 FY is \$58,000.

**Water Issue on Melrose** - The street department will monitor Melrose Drive to determine if the water leak has been repaired.

## **NEW BUSINESS**

**New Accountant for Sewer Project** - The position of accountant will be advertised in the paper the week of July 17th.

**Optimum Issues** - Since the change from Suddenlink to Optimum, no B & O tax has been paid to the Town of Glasgow. Town Clerk Natalie Smith made attempts to contact Optimum several times via mail, voicemail and email with no response. She finally received an email response, but the issue has not been resolved at this point.

**New Term, New Goals** - Mayor Fannin spoke to the council about his goals for the new term. He would like to focus on ordinance enforcement for a better Glasgow. Recorder Jay Ward also spoke about his goals for a successful community by quoting the articles, "Top Ten Keys to Make a Great Plan" and "The Secrets of Successful Communities". He would like to focus on aesthetics, making a plan for the future, execution of plans and follow through.

**Adding Department Heads to Group Chat** - Mayor Fannin will include all department heads and the Town Clerk in the town group chat so that they can stay informed.

## **ORDINANCES**

Some new ordinances have been uploaded onto the town web page.

## **PETITIONS**

Doreen Cox requested information about the possible buyer for the AEP plant. Mayor Fannin told her that the name of the potential buyer that contacted him is Anthony Jordan with Safeco Environmental Inc.

## **EXECUTIVE SESSION**

Jay Ward made a motion to convene an Executive Session. John Alderson seconded the motion. Motion passed unanimously. The Executive Session convened at 8:45 p.m.

Jay Ward made a motion to adjourn the Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:20 p.m.

Following the Executive Session, Mayor Fannin swore in Eddie Hamilton as a Council Member for the new term.

Susan Ward made a motion to allow Officer Puffenbarger to drive the police vehicle to and from Belle to work. Jay Ward seconded the motion. Motion passed unanimously.

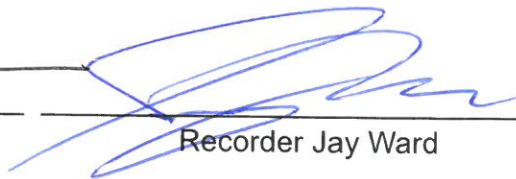
Susan Ward made a motion for Mayor Fannin to speak with the Sewer Plant Operator about the drying beds. Eddie Hamilton seconded the motion. Motion passed unanimously.

## **ADJOURNMENT**

Susan Ward made a motion to adjourn the council meeting. John Alderson seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:24 p.m.



Mayor Donald Fannin



Recorder Jay Ward