

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**May 15, 2023**

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder Jay Ward, Mike Szerokman, Eddie Hamilton, Marty Blankenship and John Alderson. Dee Leadmon was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. John Alderson seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation** - Nothing to report.

**Recreation** - Nothing to report.

**Streets and Lights** - Eddie Hamilton reported a light out on Sycamore Drive and a light out in front of the fire station.

**Buildings** - Nothing to report.

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$271,330.95  
American Relief Act Fund - \$189,728.51  
Police Fee Fund - \$33,339.42  
Infrastructure Fee Fund - \$99,400.90  
Coal Severance Fund - \$1,889.33  
Sewer Fund - \$110,884.45  
Sewer Reserve Account - \$3,025.00

The council reviewed and discussed the bank register. The Melrose paving project will be paid from the General Fund and Infrastructure Fund. The council discussed the plan to deposit \$2,000 - \$3,000 into the Sewer Reserve Account each month. The council also reviewed the balances remaining for each department for the 22-23 fiscal year.

**Burning Permits** - None issued.

**Housing Board** - See Housing Board Committee meeting minutes for May 15th at 6:30 p.m.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship reported 8 calls so far this month. Three of those calls were in town. Chief Blankenship also commended the department for the response to the fire at the Kanawha Valley Memorial Gardens mausoleum. The department has received the chainsaws and blower purchased with grant money. Three new firemen were hired this month. New River Engineering has started the preliminary design work for the new fire station.

**Police Department** - Officer Richards was not present to report.

**Street Department** - Director of Public Works, John Qualls reported that a door was installed at the Senior Building and two part time grass cutters have been hired. After discussion, Jay Ward made a motion to allow John Qualls to contact residents about violations to the grass ordinance. Marty Blankenship seconded the motion. Motion passed unanimously. Jay Ward will give John a copy of the grass ordinance to distribute to residents who are in violation for future reference.

**Municipal Court** - Nothing on the docket to report.

**Web Page** - Minutes and agendas have been updated and issues have been resolved.

## **PAYMENT OF BILLS**

Mike Szerokman made a motion to pay the bills. Marty Blankenship seconded the motion. Motion passed unanimously.

## **P CARD STATEMENT**

Mayor Fannin will review, pay the bill and email a copy to council members.

**SEWER ADJUSTMENTS** - No adjustments were made.

## **UNFINISHED BUSINESS**

**Security Cameras** - Thomas Baker, who manages Montgomery's security camera system, spoke to the council about options for camera placements in Glasgow. A meeting will be set up with Mr. Baker to further discuss the options.

**Senior Building Repairs** - See Street Department report.

**Lien Update** - The council discussed the terms of business with Adkins and Ogle Law Firm. Marty Blankenship made a motion to discontinue business with Adkins and Ogle Law Firm. Jay Ward seconded the motion. Motion passed unanimously.

**Boat Dock** - The town received a check for \$15,000 from the Kanawha County Commission for boat dock improvements. The council will get in touch with a contractor to make improvements to the boat dock.

**Elections** - The finalized letter from Town Attorney Ray Keener will be sent to Vera McCormick. A copy of the letter will be kept on file with the town records.

**Sheena Building Repairs** - The AC is not working at the town building on Route 60. A new outside unit is needed. An estimate from Nitro Mechanical will be obtained.

**Code Enforcement Officer** - Still waiting on a response from the Marmet Town Council.

**Grant Writer** - Laura Cox, president of Laura Cox Planning and Design, spoke to the council about many different possibilities for grants that she could assist with. After discussion, Marty Blankenship made a motion to pay a \$2,000 retainer for Ms. Cox's grant writing services from the Infrastructure Fund. Mike Szerokman seconded the motion. Motion passed unanimously.

**Town Yard Sale** - The date for the town yard sale is still set for Saturday, June 3rd. The rain date is June 10th.

**New River Start Date** - Chris Burford from New River Engineering informed the council that the start date is scheduled for June 5th. Underwater services will video, jet and inspect the sewer lines. Smoke testing will also be performed.

**Congressional District Spending** - No update yet.

## **NEW BUSINESS**

**Budget Meeting for Insurance/Police Budget/Sewer Project Funding** - Adjustments may need to be made to insurance coverage. A meeting was scheduled for May 25th at 7:00 p.m. to discuss insurance changes, the police budget and the sewer project.

**Stray Cats** - Jay Ward will call the Kanawha Humane Society regarding the stray cat issue.

**ORDINANCES** - Nothing to report.

## **PETITIONS**

The council received a thank you note for the Melrose paving project.

## **EXECUTIVE SESSION**

Marty Blankenship made a motion to convene an Executive Session. John Alderson seconded the motion. Motion passed unanimously. The meeting convened at 8:52 p.m.

John Alderson made a motion to adjourn the Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:37 p.m.

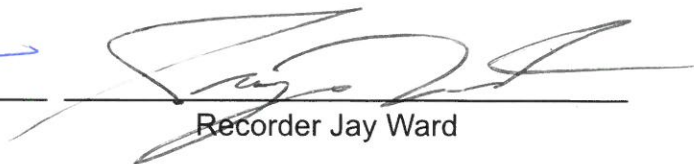
Following the Executive Session, a vote was needed. Jay Ward made a motion to implement an improvement plan for Officer Richards. John Alderson seconded the motion. Motion passed unanimously.

## **ADJOURNMENT**

John Alderson made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. The council meeting adjourned at 9:39 p.m.



Mayor Donald Fannin



Recorder Jay Ward