

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

June 21, 2023

Mayor Fannin called the meeting to order at 7:14 p.m.

Roll call was taken. The following were present: Mayor Fannin, Recorder Jay Ward, Mike Szerokman, Eddie Hamilton, Dee Leadmon, Marty Blankenship and John Alderson.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the Special Budget Meeting were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. Marty Blankenship seconded the motion. Motion passed unanimously.

Minutes for the previous council meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - Nothing to report.

Streets and Lights - One light reported on 5th Avenue.

Building - Doors at Town Hall still need to be repaired.

Finance - Mayor Fannin reported the following balances:

General Fund - \$242,763.21

American Relief Act Fund - \$189,728.51

Police Fee Fund - \$31,647.46

Infrastructure Fee Fund - \$54,327.72

Coal Severance Fund - \$1,889.33
Sewer Fund - \$115,203.52
Sewer Reserve Account - \$1,025.00

The council reviewed the bank register.

Burning Permits - Chief Blankenship reported that he has several permits to approve and sign.

Housing - After discussion, Jay Ward made a motion to purchase a vest for Amanda Holmes to identify her role with code enforcement. Dee Leadmon seconded the motion. Motion passed unanimously.

Safety - Nothing to report.

Fire Department - Chief Blankenship reported 4 calls so far this month. The council discussed the need to increase the insurance coverage for the fire station. John Alderson made a motion to increase the insurance coverage for the fire station from \$50,000 to \$20,000. Jay Ward seconded the motion. Motion passed unanimously.

Police Department - The council discussed and agreed that as of July 1st, Darrick Cox will become the full time Chief of Police for the town of Glasgow. Tyler Richardson will continue as an officer. Darrick Cox also recommended considering Dave Puffenbarger as a part-time officer. The council discussed the future of the Mutual Aid Agreement with the town of Cedar Grove.

Street Department - Director of Public Works John Qualls reported the following:

- Three new locks need to be purchased for the doors at the Senior Building. Marty Blankenship made a motion to purchase the locks for approximately \$100. Dee Leadmon seconded the motion. Motion passed with a majority vote. Jay Ward abstained from voting. A broken window still needs to be replaced at the Senior Building.
- Lights need to be replaced at the town building on Route 60.
- The street department continues to work on the curbs and sidewalks.
- The street department has started work on cleaning up the pool.
- The materials for the drainage project on Melrose Drive will cost approximately \$3,000. John Alderson made a motion to purchase the materials for the drainage project. Dee Leadmon seconded the motion. Motion passed unanimously.

Municipal Court - Nothing on the docket.

Web Page - Jay Ward and Natalie Smith received training for web page updates. Natalie Smith will receive additional training.

PAYMENT OF BILLS

John Alderson made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously. The council discussed the need for another council member to be designated as check signer. Jay Ward made a motion to designate Marty Blankenship as a check signer. Dee Leadmon seconded the motion. Motion passed unanimously.

P CARD STATEMENT

Mayor Fannin will review and pay the P Card statement. Jay Ward made a motion to designate John Alderson as a P Card holder. Dee Leadmon seconded the motion. Motion passed unanimously.

SEWER ADJUSTMENTS

Marty Blankenship made a motion to approve a sewer adjustment for John Alderson. Dee Leadmon seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Security Cameras - Jay Ward reported information to the council about the security camera installation project. Thomas Baker gave him a quote of \$17,491 for the purchase and installation of poles and cameras. Jay then discovered that the town of Marmet was given permission to use AEP poles for security camera installation, therefore saving the town money. The council discussed the possibility of approaching AEP to ask for permission to use the power poles in Glasgow for camera installation before making a decision about the project.

Grant Writer - Grant writer, Laura Cox met with the mayor and some council members on June 15th to discuss the needs of the town. Laura suggested that the council come up with a wish list of projects that could be funded through grants. Different types of grants need to be considered and accumulating a "war chest" of money for matching grant funding is also a consideration. She also discussed the fact that she can assist with zoning and ordinances. After discussion, Marty Blankenship made a motion to

prioritize zoning and the boat dock for the initial projects on the wish list for grant funding. Dee Leadmon seconded the motion. Motion passed unanimously.

Budget for Insurance - The annual premium for town insurance will increase by \$450 due to the increased coverage for the fire station.

Web Page Update - The fee for web page maintenance has increased to \$125 per month. Jay Ward made a motion to pay \$125 per month for web page updates, maintenance and support. Dee Leadmon seconded the motion. Motion passed unanimously. The increased fee will take effect starting July 1st.

Senior Building Update - See Street Department report.

Sheena Building Update - See Street Department report.

Lien Update - Nothing new to report.

Boat Dock Bids - Nothing new to report.

Congressional District Spending - Nothing new to report.

New Playground Equipment - Some repairs are needed to benches and playground equipment. The street department will take care of the repairs.

NEW BUSINESS

Region III Sewer Project Funding - Region III representative Bruce Mullins attended the council meeting to discuss the sewer project. He confirmed that in order to receive grant funding to assist with the project, sewer rates will need to be increased to a minimum of 1.25% of the Median Household Income for residents of Glasgow. He also confirmed that hiring a CPA to analyze financials and give recommendations is the best course of action. He also offered to provide a pre-written advertisement for a CPA to be advertised in the paper.

AEP Update - A possible buyer for the AEP property has been in touch with Mayor Fannin.

Election Results - The Glasgow Town Council conducted a canvas of the election. See attached copy of certification of election results.

Police Budget - The council reviewed a list of the projected expenditures for the Police Department for the 23-23 FY.

Stray Cats - The council discussed the ongoing issue of stray cats and ways to resolve the issue. The Humane Society has no grant money to fund the spaying and neutering of cats at this time. The town would have to pick up the cost for any cats that are taken to the shelter. Costs that the town would have to incur include: spay - \$55, neuter - \$45, rabies - \$5, gas and labor for pickup and return of the cats.

KCC Mini-Grant - The paperwork has been submitted for the \$8,000 grant to improve the roadside park on Route 60.

Sidewalk and Curb Repair - Sidewalk and curb repairs are on the list of future projects.

ORDINANCES - Nothing to report or discuss.

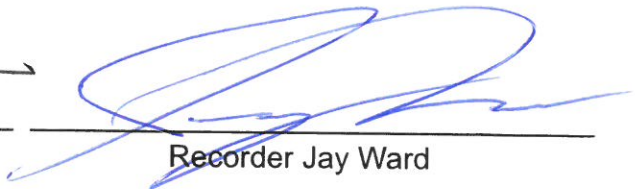
PETITIONS - No petitions presented.

ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:33 p.m.



Mayor Donald Fannin



Recorder Jay Ward