

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

APRIL 6, 2023

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder Jay Ward, Eddie Hamilton, Dee Leadmon, Mike Szerokman, John Alderson and Marty Blankenship. Town Attorney Ray Keener was also present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes from the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

- General Fund - \$235,976.84
- American Relief Act Fund - \$189,728.51
- Police Fund - \$31,145.67
- Infrastructure Fund - \$95,150.07
- Coal Severance Fund - \$1,156.31
- Sewer Fund - \$106,776.93

The council reviewed the check register. Recorder Jay Ward presented the petty cash log to be reviewed by the council. Recorder Jay Ward informed the council of the meeting with accountant David Snowden and Town Clerk Natalie Smith. Reports were created and some departments were found to be over budget. Recorder Jay Ward asked the council if the Budget Module for the AccuFund software could be purchased to help address some of these issues. The module cost was \$1,295.00. Marty Blankenship made a motion to purchase the module. Dee Leadmon seconded the motion. Motion passed unanimously. After some further discussion regarding the police account, Marty Blankenship suggested that further research needs to be done and forming a committee might be helpful. A plan is needed to address the dwindling fund.

Fire Department - Chief Blankenship reported 5 calls so far this month. Several bids have been received from engineers and architects for the new fire station. Interviews will be conducted on April 20th. The department received a grant from the Division of Forestry for 2 chainsaws, a leaf blower and 2 box lights.

Police Department - Officer Richards reported that he is anticipating more foot traffic through town with the warmer weather. There have been some more incidents of shoplifting at Dollar General. A bike was reported as stolen. There is some concern about the area in Riverside that used to be a junkyard. It has become a hot spot for vagrants. Officer Richards also reported that he is keeping check on vacant buildings in town.

Street Department - Director of Public Works John Qualls reported that the summer help has been hired, the street department continues to clean the streets and sidewalks, there will be some schedule changes at the sewer plant, and there are several projects that require the purchase of materials. The list of materials includes: 2 doors for the Senior Building, blacktop patch, concrete, weed killer and a sump pump for the pool. The total cost for the materials is \$2,463.68. After discussion, it was decided that the materials could be purchased using Infrastructure Funds. There was some discussion about the upcoming Melrose Paving Project. Marty Blankenship made a motion to fund the project with \$48,000 from the Infrastructure Fund and \$12,000 from the General Fund. Eddie Hamilton seconded the motion. Motion passed unanimously.

PAYMENT OF BILLS - John Alderson made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Library - Regional Branch Manager Anthony DeMinico reached out for permission to post a new sign for the library next to the book drop box. He will check with Director of Public Works John Qualls to make sure that no utility lines will be disturbed. He also reiterated that work is being done to bring service back to the Glasgow Library in a timely manner and that our patience is appreciated.

Town Security Cameras - Consultants are scheduled to be in town tomorrow to start working on the sky bridges.

Senior Building - See Street Department report.

Lien Updates - Nothing new to report.

Boat Dock Bids - No more bids have been submitted. The council discussed checking with another contractor about a bid.

Elections - The council reviewed the official ballot form for the upcoming election.

Melrose Paving - The contractor will be contacted to schedule the paving project.

New River Engineering - Chris Burford and his associate returned to address the council in regards to the contract for the sewer project. Jay Ward proposed to the council that some of the costs could be covered by ARPA funds. The rest of the balance will be due when funding becomes available. Chris will revise the contract before the next meeting to include these specifically requested changes to the contract. Marty Blankenship made a motion to use money from the ARPA Fund to pay New River Engineering for the PER (Preliminary Engineering Report). John Alderson seconded the motion. Motion passed unanimously.

Kelly's Creek Outlet Clean Up - Marty Blankenship reported that he contacted the DEP and the West Virginia Conservation Agency. He was told that they no longer clean creeks and that a permit is needed if the town cleans the debris out of the creek. More research is needed for this project.

NEW BUSINESS

Kanawha County Clean Up - The clean up has been advertised on Facebook for April 15th.

Grant Writer - The council discussed the possibility of hiring a grant writer to fund town projects.

Region III - The Region III representative that was scheduled to attend the meeting was unable to attend. A meeting with the representative has been scheduled for April 13th.

Senior Building Repairs - Some heater repairs are still needed.

Asphalt and Concrete (Street Department) - The street department needs to purchase asphalt and concrete for town projects. (See Street Department report)

Code Enforcement Officer - The council needs to write an official letter to the City of Marmet to request the use of their Code Enforcement Officer. Jay Ward made a motion to write and send the letter. Dee Leadmon seconded it. Motion passed unanimously.

Sheena's Building Repair - Lights, a sink and door need to be replaced at the town building on Route 60.

ORDINANCES

2nd Reading of Chapter 12- Farm Animals - After the second reading of the amendment to Chapter 12, John Alderson made a motion to approve the amendment to Chapter 12 of the Town Ordinances. Eddie Hamilton seconded the motion. Motion passed unanimously.

1st Reading of Chapter 15 - Trash - Mike Szerokman made a motion to table the ordinance until it can be rewritten to clarify some of the key points. John Alderson seconded the motion. Motion passed unanimously.

1st Reading Amending the Council Rate of Pay - Marty Blankenship made a motion to accept the ordinance increasing the council rate of pay for new council term. Eddie Hamilton seconded the motion. Motion passed unanimously.

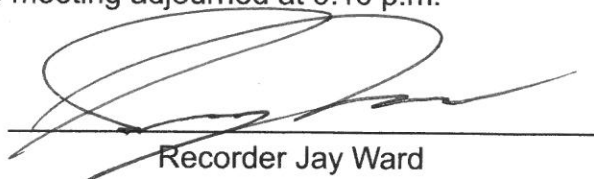
PETITIONS - The council discussed Hank Elswick's concerns about a letter he received from Kanawha County regarding the progress of the demolition of his house. The county inspector reported that the progress being made was insufficient. The council feels that Hank is making sufficient progress with the demolition. Jay Ward made a motion to put a hold on the process in which the county would lien the property and take over the demolition. Marty Blankenship seconded the motion. Motion passed unanimously. County representatives will be contacted.

ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The meeting adjourned at 9:16 p.m.



Mayor Donald Fannin



Recorder Jay Ward