

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**March 20, 2023**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder Jay Ward, Eddie Hamilton, Mike Szerokman, Marty Blankenship, Dee Leadmon and John Alderson.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation** - Nothing to report.

**Recreation** - Nothing to report.

**Streets and Lights** - Nothing to report.

**Building** - John Qualls will test the silicone sealant that was applied around the outside of Town Hall using the jetter. The council also discussed attaching self adhesive door sweeps to the doors to prevent water from coming into the building, particularly the library. After discussion, Jay Ward made a motion to hire Nitro Mechanical to check the heaters in all of the town buildings as well as the generator at Town Hall. John Alderson seconded the motion. Motion passed unanimously. Marty Blankenship made a motion to purchase a dipstick, key and battery for the Generac generator for Town Hall. Dee Leadmon seconded the motion. Motion passed unanimously.

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$260,582.86  
American Relief Act Fund - \$189,728.51  
Police Fee Fund - \$38,399.25  
Infrastructure Fee Fund - \$91,912.98  
Coal Severance Fund - \$1,156.31  
Sewer Fund - \$86,559.86

The council reviewed and discussed the bank register.

**Burning Permits** - None were issued since the last meeting.

**Housing Board** - See minutes for Housing Board Committee meeting on March 20, 2023 at 6:30 p.m.

**Safety** - No safety issues to report.

**Fire Department** - Chief Blankenship reported 3 investigations, 1 brush fire and 1 trash fire. The fire department will be conducting a class soon. Bids for engineers and architects are due by April 5th.

**Police Department** - Officer Richards was conducting an investigation and could not attend. Mayor Fannin reported that the juvenile petitions have been turned in and a warrant for arrest was issued for check forgeries. Also, all three police vehicles have flat or low tires.

**Street Department** - Director of Public Works, John Qualls reported that the new radar speed sign will be periodically moved to different locations around town. The repairs and projects at the Senior Building are almost done. Both part time workers will be hired soon.

**Municipal Court** - Nothing on the docket.

**Web Page** - No updates to report.

**PAYMENT OF BILLS** - John Alderson made a motion to pay the bills. Marty Blankenship seconded the motion. Motion passed unanimously.

**P CARD STATEMENT** - Mayor Fannin will review the statement and pay the bill.

**SEWER ADJUSTMENTS** - Three sewer adjustments were made since the last meeting.

## **UNFINISHED BUSINESS**

**Library** - The library is still slated to open on April 1st.

**Housing Updates** - No updates to report.

**Lien Updates** - No updates to report.

**Town Security Cameras** - Still waiting on calls to be returned.

**Senior Building Update** - Projects and repairs almost finished. The heaters need to be checked.

**Radar Sign Update** - The radar sign is in operation.

**Elections** - Jay Ward reported that everything is still on schedule. All poll workers have been contacted. The elections will take place at the Glasgow Methodist Church Annex Building again. No position drawings are needed and the next deadline is for write ins.

**Kelly's Creek Clean Up** - Need to make a call to Army Corp of Engineers.

**Town Clean Up** - The council discussed providing an opportunity for residents to have junk hauled away at no cost. Dump fees may be covered by Kanawha County. More research and planning is needed.

**Boat Dock** - Jay Ward opened the bid from Amherst Madison. The council discussed the options and costs presented in the bid. No bids were awarded.

**White Board Projects** - Many of the town projects have been completed. The street department continues to work on the list.

**New River Engineering Update** - Chris Burford and his associate attended the meeting to present the council with an updated proposal. He distributed copies of a Preliminary Cost Estimates Report to each council member. He discussed the different phases of the project and the projected costs. The contract has been revised at the council's request to start with 5th Avenue, 3rd Avenue and possibly King Street for Phase 1 of the project. Payments to New River Engineering for Services and Reimbursable Expenses are quoted at \$330,000.00 in the contract.

## **NEW BUSINESS**

**Discounts for Low Income Citizens** - Mike Szerokman presented his research related to providing discounts for low income citizens. The only surrounding communities that provide this service are bigger cities like Charleston and South Charleston. They require a yearly application process which includes providing documentation of income. The only fee which they offer a discount for is refuse removal. The council will discuss the possibility of lowering fees or offering discounts for low income citizens at a later date.

## **ORDINANCES**

**1st Reading, Amending Chapter 15, Trash** - After the council discussed how the amendment will be modified, Jay Ward made a motion to table the 1st reading until the amendment has been rewritten to include council's suggestions. Marty Blankenship seconded the motion. Motion passed unanimously.

**1st Reading, Chapter 12, Farm Animals** - Mike Szerokman presented the first reading of the amendment to Chapter 12. Article 4.1 was amended to state that no person shall own farm animals within town limits. Article 4.2 was amended to state that no person shall own wild animals within town limits. Article 4.3 was amended to include a penalty of a \$25 fine for the first offense and a \$100 fine for each additional offense. Jay Ward made a motion to accept the 1st reading of the amendments to Chapter 12 as presented. John Alderson seconded the motion. Motion passed unanimously.

## **PETITIONS**

The council received a donation request for the upkeep of the Woodland Cemetery in Cedar Grove. Dee Leadmon made a motion to make a donation of \$200.00 to the Woodland Cemetery. Jay Ward seconded the motion. Motion passed unanimously.

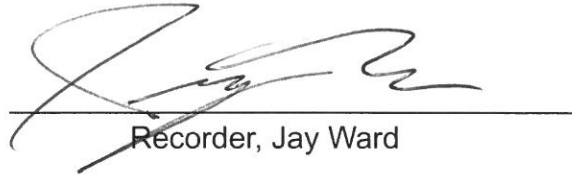
An anonymous letter was delivered to the council regarding the Melrose paving project. Mayor Fannin reiterated that the project is slated to begin this spring.

## ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. Motion passed unanimously. The meeting adjourned at 8:52 p.m.

A handwritten signature in black ink, appearing to be 'D-Fannin', written over a horizontal line.

Mayor, Donald Fannin

A handwritten signature in black ink, appearing to be 'Jay Ward', written over a horizontal line.

Recorder, Jay Ward