

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

March 2, 2023

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder Jay Ward, Eddie Hamilton, Marty Blankenship, Mike Szerokman, and John Alderson. Dee Leadmon was absent. Town Engineer Will Thornton was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to accept the minutes as presented. Marty Blankenship seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

General Fund - \$254,701.01
Police Fund - \$45,328.55
Infrastructure Fund - \$91,912.98
Coal Severance - \$1,156.31
ARPA - \$189,728.57
Sewer - \$93,534.04

Council reviewed the check register. Registers for the Police Fee Fund, Infrastructure Fee Fund and Street Department were also reviewed.

Jay Ward asked the council to consider requesting assistance with AccuFund from Dave Snowden. The council agreed to assistance from Dave Snowden.

Fire Department - Chief Blankenship reported 12 calls in February and 1 call so far in March. He also reported that an ad is being run in the paper for engineers and

architects for the new fire department project. The heaters at the fire station have been fixed and bathrooms will be renovated soon.

Police Department - Officer Richards reported two ongoing investigations involving burglaries and check forgeries. Chief Cox asked for a reminder on the town website about the renewal of stickers and permits for 4 wheelers in town. The speed radar sign still needs to be put together and the gun safe has been delivered.

Street Department - Director of Public Works, John Qualls reported that the handicap ramp at the Senior Building has been painted blue. The carpet in the Senior Building will be cleaned on Tuesday. A gate valve is needed for the emergency sewer bypass pump. It will cost approximately \$300. Marty Blankenship made a motion to purchase the valve. John Alderson seconded the motion. Motion passed unanimously. After discussion, Marty Blankenship made a motion to allow John Qualls to make an emergency purchase for \$500 or less without authorization. Eddie Hamilton seconded the motion. Motion passed unanimously.

PAYMENT OF BILLS

John Alderson made a motion to pay the bills. Jay Ward seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Library - No update from the director of the library since the last meeting. In relation to the water that is leaking into Town Hall and the library, the council discussed replacing the sidewalk with a pitch to correct the issue. The drainage pipes around the building also need to be inspected.

Town Security Cameras - No updates.

Senior Building Roof - The project is finished.

Lien Update - Some houses are being foreclosed on.

Budget Meeting Date - The Budget Meeting will be on March 7th at 7:00 p.m.

Boat Dock Bids - Still waiting for bids. Jay Ward spoke to the DEP about getting the storm debris and trees cleared out of Kelly's Creek and the river near the boat dock. The council needs to write a letter of intent to the Army Corp of Engineers about the project.

Elections - Town Attorney Ray Keener made contact with the Secretary of State Election Division about the election paperwork. According to the Election Division attorney, there is no problem with the paperwork. Ray will write an official letter to Mayor Fannin stating that there was a clerical error with the paperwork, but it was filled out in good faith. The letter will also reference the code which covers this issue.

Betty Hammond Letter - The council reviewed documents from Mrs. Hammond related to the variance to her property. John Alderson made a motion to accept the variance. Marty Blankenship seconded the motion. Motion passed unanimously. Mayor Fannin signed the documents.

S & S Engineering Proposal - Town Engineer Will Thornton reviewed the proposal from New River Engineering (formerly S & S Engineering). He commented on the fact that the contract is broad. He recommended narrowing the focus to specific problem areas, and writing a scope of work that includes the intended areas of focus. The areas of focus need to be defined, highlighted on a map, goals stated and expected timelines given. A narrower focus would also reduce the cost. Will also recommended that the council make a request for a monthly status report from New River Engineering. Jay Ward also added that the \$250,000 for preliminary reports that will be covered up front by New River Engineering needs to be written into the contract. Jay Ward made a motion to request an updated proposal from New River Engineering which includes the specified changes. John Alderson seconded the motion. Motion passed unanimously.

NEW BUSINESS

No new business was on the agenda.

ORDINANCES

Mike Szerokman made a request for a review of some town ordinances at the next meeting.

PETITIONS

Amanda Pell Ray addressed the council. She had questions regarding ordinances and permits that are required.

EXECUTIVE SESSION

Mike Szerokman made a motion to convene an Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. The Executive Session convened at 9:20 p.m.

Jay Ward made a motion to adjourn the Executive Session. John Alderson seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:56 p.m.

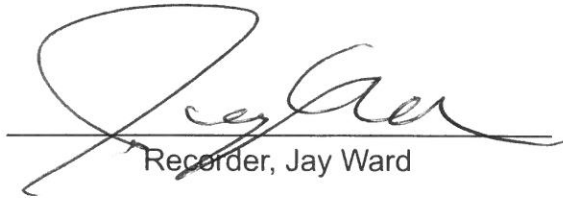
No vote was needed following the Executive Session.

ADJOURNMENT

Mike Szerokman made a motion to adjourn the council meeting. Eddie Hamilton seconded the motion. Motion passed unanimously. Council meeting adjourned at 9:57 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward