

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

February 21, 2023

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Those present included: Mayor Fannin, Dee Leadmon, Eddie Hamilton, Mike Szerokman, John Alderson and Recorder, Jay Ward. Marty Blankenship was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the Council meeting were presented for approval. John Alderson made a motion to accept the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously. The minutes for the Pre-Budget meeting were presented for approval. John Alderson made a motion to accept the minutes as presented. Eddie Hamilton seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - Chris Burford from New River Engineering presented an agreement for the Wastewater System Improvements Project. The agreement covers a sanitary and sewer evaluation study and will assist the town with finding funding for the project. The Preliminary Engineering Report will cost \$35,000. The Collection System Evaluation Study will cost \$215,000. Mr. Burford stated that New River Engineering will carry the costs up front until a funding source can be located.

Recreation - Nothing to report.

Streets and Lights - All lights replaced except for the one in front of the Nazarene Church.

Building - Water is coming into Town Hall during heavy rains again. It is a priority of the council to resolve the situation to avoid any further damage to the Library. Sidewalks need to be removed and replaced with a pitch sloping away from the building and better drainage. The council discussed ways to approach the repair, including the possibility of hiring a contractor. Door frames and wood framing around outside windows need to be replaced at the Senior Building. Siding needs to be replaced at the street department building.

The council received a revised quote for repair/replacement of the heaters in the gym at Town Hall. Nitro Construction Services submitted a quote for \$8,341.84 which includes replacement of the heaters, including all parts, materials and labor. Jay Ward made a motion to accept the

quote from Nitro Construction with half of the payment coming out of the Infrastructure Fund and half from the General Fund for Town Hall. John Alderson seconded the motion. Motion passed unanimously.

Finance - Mayor Fannin reported the following balances:

General Fund - \$281,392.44
American Relief Act Fund - \$189,728.51
Police Fee Fund - \$40,270.75
Infrastructure Fund - \$87,764.17
Coal Severance Fund - \$1,156.31
Sewer Fund - \$78,147.12

The council discussed the electric bills for various town buildings, especially the sewer plant which had a bill for \$1,108.22.

A budget meeting was scheduled for March 7th at 7:00 p.m.

Jay Ward reported to the council that he had checked with the PSC about possible programs to assist residents with sewer issues on their properties. The PSC does not sponsor programs to assist with payments but they will send a sewer inspector to make recommendations. The PSC also confirmed that the town is not responsible and does not recommend that the town repair sewer lines on residential property. The resident is responsible for the repairs. If the resident does not address fixing the issue, their water can be turned off until the issue is resolved. The PSC also advised that a Town Utility Assistance Program would not be condoned.

Burning Permits - No permits issued.

Safety - Nothing to report.

Fire Department - Chief Blankenship was not present to report.

Police Department - Officer Richards was not present to report. Mayor Fannin reported that an unoccupied house on 3rd Avenue was broken into and is still under investigation. The radar sign was delivered. There were some arrests for shoplifting at Dollar General. Juvenile petitions were issued for a school break in and destruction of private property. The gun safe still needs to be picked up.

Street Department - Director of Public Works, John Qualls reported the following:

- The fence behind the pool has been replaced, but still needs a gate.
- The lift station at Sycamore Drive is finished.
- The hillside behind the Save-a-Lot building has been cleaned up.

- The new sewer plant building needs insulation. Money for this project was previously approved and the town department is ready to start on it.

Municipal Court - Nothing on the docket.

Web Page - The web page has been updated by the ASP Website Developing Company.

PAYMENT OF BILLS - John Alderson made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

P CARD STATEMENT - Mayor Fannin will review and pay the P Card statement.

SEWER ADJUSTMENTS - No sewer adjustments were made.

UNFINISHED BUSINESS

Library - The library had more water infiltration from heavy rains. Director of Public Works John Qualls applied more sealant to the problem areas.

Housing Updates - No updates to report.

Lien Updates - No updates to report.

Town Security Cameras - After a discussion, the Town Council is requesting sky bridges as opposed to wifi cameras for streets leading in and out of town.

Senior Building Update - Nothing new to report.

T Mobile Grant - Grant was denied.

Radar Sign Update - Sign was delivered and awaiting installation.

Cemetery - Paperwork has been submitted to the West Virginia Cultural Center.

Elections - There was a clerical error related to the form used to file for candidacy. Town Attorney Ray Keener conferred with the attorney for Kanawha County and filing fees were paid within the proper time frame.

NEW BUSINESS

Kelley's Creek Outlet Clean Up - Storm debris and downed trees are laying in the creek by the footbridge between Glasgow and Cedar Grove. Mike Szerokman will call DEP and Kanawha County Commission about clean up efforts.

Town Clean Up - The town needs to start enforcing ordinances regarding junk on porches and in yards. The residents need to be informed about the trash and junk amendments to the ordinances.

Boat Dock - Director of Public Works John Qualls reported that some bids have been received for the project.

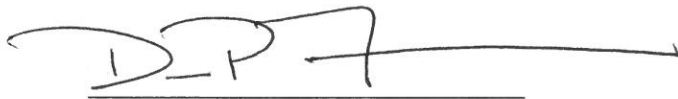
White Board Projects - Director of Public Works John Qualls reviewed the projects listed on the white board on display in the council chambers.

Ordinances - The Council will review all new ordinances and amendments.


Petitions - None.

Executive Session - None.

Adjournment - Jay Ward made a motion for adjournment. John Alderson seconded the motion. Motion passed unanimously. The meeting adjourned at 8:28 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward