

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**January 5, 2023**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder Jay Ward, Eddie Hamilton, Dee Leadmon, Marty Blankenship, Mike Szerokman and John Alderson. Town Attorney Ray Keener was also present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous regular council meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously. Minutes for the Sewer Rehabilitation Interviews were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$241,090.76  
American Relief Act Fund - \$189,728.51  
Police Fee Fund - \$47,816.48  
Infrastructure Fee Fund - \$83,945.13  
Coal Severance Fund - \$392.11  
Sewer Fund - \$63,474.17

The council reviewed and discussed the check register.

Mayor Fannin distributed new P Cards to P Card holders.

**Fire Department** - Chief Blankenship reported 2 calls, 3 auto accidents, 1 missing person, 1 body recovery and 1 cardiac arrest. The fire department will receive a grant for \$100,000 to hire an engineering firm and architect to begin plans for the new fire department facility. The financial audit for the fire department reported no findings.

**Police Department** - Officer Richards presented purchasing information about a new gun locker and a hand held radar gun to the council. Marty Blankenship made a motion to purchase a gun

locker for up to \$1,000. Mike Szerokman seconded the motion. Motion passed unanimously. Marty Blankenship made a motion to purchase a hand held radar gun. Dee Leadmon seconded the motion. Motion passed unanimously.

Officer Richards reported 1 arrest, 1 ongoing investigation, a few pullovers and a court date for a citation and tow.

**Street Department** - Town Worker, Robert Lovejoy reported for Director of Public Works, John Qualls. The handicap ramp for the senior building has been completed and will be painted blue. Preventative maintenance is needed at the sewer plant. Jay Ward requested that the cost of the maintenance be included in the upcoming budget. The insurance claim for the storm damage at the sewer plant is still being processed.

### **PAYMENT OF BILLS**

Mike Szerokman made a motion to pay the bills. John Alderson seconded the motion. Motion passed unanimously.

### **UNFINISHED BUSINESS**

**Housing Update** - The house at 102 Railroad Street has been added to the list of dilapidated properties. The garages in the alley at 108 2nd Avenue and a house on Glasgow Avenue were also added.

**Library** - Susan Ward spoke to the Director of the Kanawha County Library about an update on the Glasgow Branch Library. The library staff is working to restructure, clean and restock the library. More internet stations are being added. The director is working on staffing and scheduling more hours and days open.

**Town Security Cameras** - Two more cameras will be installed. One at the former NAPA building and one at the town building on Route 60.

**Senior Building** - The handicap ramp is finished and will be painted blue. The gutter still needs to be fixed.

**Cemetery** - Jay Ward is still working on the survey paperwork.

**Radar Sign** - The radar sign has been ordered and will be delivered soon.

**Lien Update** - Town Attorney Ray Keener has reviewed the contract agreement with the lien lawyer that the council is considering hiring. He recommended that part of the agreement should include court costs in a judgment as well as embedding filing fees and attorney fees into judgments for no-shows to court. Ray approved the contract if it includes these suggestions.

**Engineering Update** - An official vote was needed to hire an engineering firm for the sewer project. The two firms that were interviewed were Potesta and S & S Engineering. S & S scored higher on the interview score sheets and is a local company. Marty Blankenship made a motion to hire S & S Engineering for the sewer project. Dee Leadmon seconded the motion. Jay Ward and John Alderson recused themselves from voting. The motion passed with a majority vote.

**T Mobile Grant** - The playground grant has been submitted. The council will be notified if the grant for \$49,882 for playground equipment has been awarded by March.

**Elections** - Pre-candidacy paperwork for town elections need to be filed between January 9th and February 4th, 2023.

**Pool Repair Grant** - Mike Szerokman will call to get an update on the status of the grant.

**Betty Hammon Zoning** - After discussion, the mayor will request a statement of work from Mrs. Hammon so that the Housing Board and council will be better informed. It is possible that a request for a variance will be needed.

## **NEW BUSINESS**

**Senior Building Electric Bill** - The council discussed the significant increase in the December electric bill for the senior building. John Qualls will investigate possible causes.

**Town Official Pay Rate** - The council discussed the possibility of raising the council pay rate. This will be placed on a future agenda when planning for next year's budget.

**Business Licenses** - After discussion, Town Attorney Ray Keener suggested that Joe R. Pyle should be assessed for B & O taxes owed. Mr. Pyle owns a real estate auction business and has auctioned houses in town.

## **ORDINANCES**

**Second Reading of Chapter 23.1.3** - After the second reading of the amendment to the ordinance regarding business licenses, Marty Blankenship made a motion to approve the ordinance as read. Dee Leadmon seconded the motion. Motion passed unanimously.

**Second Reading of Chapter 13, Article 2** - After the second reading of the amendment to the ordinance regarding storage of building materials and outdoor storage, Mike Szerokman made a motion to approve the ordinance as read. John Alderson seconded the motion. Motion passed unanimously.

**Second Reading of Permit Fees** - After the second reading of the updates and amendments to Building Permits, John Alderson made a motion to approve the updated and amended Building Permit. Eddie Hamilton seconded the motion. Motion passed unanimously.

**Poll Workers' Pay Rate** - The first reading of the amendment to the ordinance for poll workers' pay. The amendment increases the rates as follows: \$125 for training, \$200 for Election Day and \$80 for supplies pickup and delivery (including mileage). Marty Blankenship made a motion to approve the amendment to the ordinance. Dee Leadmon seconded the motion. Motion passed unanimously.

## **PETITIONS**

Dagwood Blankenship asked the council to explain how the Infrastructure Fee is being utilized for the improvement of the town's infrastructure. Council members supplied Mr. Blankenship with approximate spending for the following list of town projects that were funded by the Infrastructure Fee:

Gym roof replacement - \$25,000 (the other \$25,000 came from other funds)

Drain Collapse on Glasgow Avenue - \$10,000

Culvert Drain Grate Replacement at Melrose - \$10,000

Contract for paving Melrose and Tompkins Avenue - \$60,000 (project slated for spring 2023)

Other various smaller projects such as a foundation drain repair at Town Hall and a roof repair for the town building on Route 60.

Mr. Blankenship also asked for information about the source of funding for the sewer repairs that S & S Engineering will be handling. The council informed Mr. Blankenship that the funding source would be the American Relief Act Fund.

## **ADJOURNMENT**

John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The meeting adjourned at 8:27 p.m.

  
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Mayor, Donald Fannin

  
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Recorder, Jay Ward