

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**November 28, 2022**

Mayor Fannin called the meeting to order at 7:02 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder Jay Ward, Mike Szerokman, Eddie Hamilton, Dee Leadmon, Marty Blankenship and John Alderson.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation** - Nothing to report.

**Recreation** - Nothing to report.

**Streets and Lights** - Two lights still need to be replaced.

**Building** - Town Hall has a light out in the men's restroom, a light out on the front of the building and a dusk to dawn light that needs to be replaced. A smoke detector in Town Hall also needs new batteries. Dee Leadmon will get an estimate from Aker's Refrigeration for the Town Hall generator.

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$270,782.85  
American Relief Act Fund - \$189,728.51  
Police Fee Fund - \$52,030.22  
Infrastructure Fee Fund - \$80,539.68  
Coal Severance Fund - \$392.11  
Sewer Fund - \$32,983.96

The council reviewed the check register. Audit findings are available for review.

**Burning Permits** - None were issued.

**Housing Board** - See Housing Board Committee Meeting minutes.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship reported 10 calls since the last meeting. The Glasgow Fire Department Christmas dinner will be at the Glasgow Methodist Church on December 10th at 6:00 p.m. The Fire Department has made all arrangements and is ready for the Christmas parade.

**Police Department** - Officer Richards reported several calls, ongoing investigations and two arrests. There are some parking issues that the council would like to have addressed on the corner of 3rd Avenue and 3rd Street. Speeding is still a major issue for the town. The Public Safety Grant for the radar speed sign did not get approved. Jay Ward asked the council to consider paying for the radar speed sign out of the Police Fee Fund. Marty Blankenship made a motion to use approximately \$5,000 from the Police Fee Fund to purchase the radar speed sign. Dee Leadmon seconded the motion. Motion passed unanimously.

**Street Department** - Director of Public Works, John Qualls was not present to report. Eddie Hamilton informed the council that the bed of the dump truck needs to be inspected.

**Municipal Court** - Nothing on the docket.

**Web Page** - The Police Department information needs to be updated. Mia Davis from Intelligent.com made a request for a link to be placed on the town web page that would be a resource for newly released returning citizens. After discussion, the council decided to deny the request for the link.

**PAYMENT OF BILLS** - Marty Blankenship made a motion to pay the bills. John Alderson seconded the motion. Motion passed unanimously.

**P CARD** - Mayor Fannin reviewed the P Card statement and will pay the bill.

**SEWER ADJUSTMENT** - No adjustments were made.

## **UNFINISHED BUSINESS**

**Gym Floor Update** - The floor will be finished after final painting and refinishing.

**Housing Updates** - See minutes for Housing Board Committee Meeting.

**Library Carpet** - The project is in progress.

**Lien Updates** - An attorney will be contacted to pursue liens.

**Town Security Cameras/Lights** - Mayor Fannin has contacted the security camera company about completing the project. Jay Ward made a motion to contact the Kanawha County Commission if the project isn't completed soon. Marty Blankenship seconded the motion. Motion passed unanimously.

**Painting/Sewer Plant Updates**- Painting is still in progress.

**Senior Building Roof, Handicap Access and Interior Repairs** - Project is still in progress.

**Christmas Party Update** - The parade and party are still scheduled for Saturday, December 17th. Parade at 6:00 and party at 7:00 at Town Hall. The fire department will donate candy for Santa to give out as well as hot chocolate. The mayor will donate pizza. Citizens can donate baked goods for the party. This will be posted on Facebook.

**Scoring Engineer Proposals** - After discussion, Marty Blankenship made a motion to schedule interviews with the engineers, since only two proposals have been submitted. Jay Ward seconded the motion. Motion passed unanimously. Interviews will be scheduled for December 15th with Potesta and S & S Engineering.

**T- Mobile Grant** - Jay Ward contacted a company representative to discuss new playground equipment. An appointment will be set up for a playground inspection and consultation.

**Yearly Appraisals for Employees** - Appraisals will take place in March.

## **NEW BUSINESS**

**Elections** - Jay Ward will rewrite the ordinance to update poll worker's pay rates.

**Cemetery at Melrose** - Mike Szerokman and Jay Ward are still researching the cemetery. The last owner that can be traced is The Stockton Cemetery Company. The property was conveyed to this company in 1909. The town does not own the cemetery and has no legal responsibilities for it. It is considered private property at this point. Jay Ward is completing a West Virginia Cemetery Inventory Form for the WV State Historic Preservation Office.

**Christmas Decoration Contest** - The council discussed a Christmas decoration contest. Residents that would like to be considered for judging can register at Town Hall. Trophies will be presented to the winners.

**Police Officer** - Another officer is still needed.

## **ORDINANCES**

At the next meeting, first readings will be presented for the following:

Addendum to the Building Permit Application

Ch. 23 - Business License Approvals

Amendment to Ch. 13, Article 2 - Storage of junk, items on property (front porch)

**PETITIONS** - None

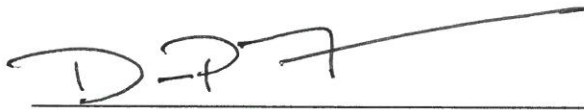
## **EXECUTIVE SESSION**

John Alderson made a motion to convene an Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session convened at 8:53. Jay Ward made a motion to adjourn the Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:17.

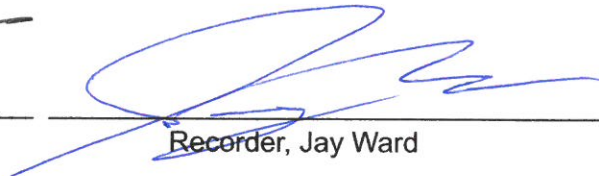
Following the Executive Session, Officer Richards was brought before the council to discuss schedule changes, ordinance enforcement and expectations.

## **ADJOURNMENT**

John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:42.



Mayor, Donald Fannin



Recorder, Jay Ward