

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

October 6, 2022

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder, Jay Ward, Mike Szerokman, Eddie Hamilton, Dee Leadmon, and John Alderson. Marty Blankenship was absent. Town Attorney Ray Keener was also present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

General Fund - \$241,233.51
American Relief Act Fund - \$229,298.51
Police Fee Fund - \$49,999.61
Infrastructure Fee Fund - \$73,640.65
Coal Severance Fund - \$9,373.28
Sewer Fund - \$45,317.75

The council reviewed a copy of the check register.

Mayor Fannin reported to the council that the insurance provider has been changed to a subsidiary of BRIM. Approximately \$24,000 per year will be saved on the annual premium.

Recorder Jay Ward updated the council on accountant Dave Snowden's findings. After discussion, John Alderson made a motion to write off \$14,348.11 of unpaid debts from residents that are deceased, bankrupt or have moved without paying, in order to help clean up the AccuFund ledger. Dee Leadmon seconded the motion. Motion passed unanimously.

Dave Snowden's audit should be completed soon.

John Qualls has received his previously approved P Card.

US Bank PCards will take effect in January, 2023 after a change from 5th/3rd Bank.

Fire Department - Chief Blankenship was not present to report.

Police Department - Officer Richards reported a few calls and investigations since the last meeting. Mayor Fannin requested the continued enforcement of the grass ordinance. Officer Richards will confer with Amanda Holmes about repeat offenders that continue to violate the grass ordinance after warnings. Mayor Fannin will check with Sgt. Kegler about the schedule for the Kanawha County deputy sheriffs. Officer Richards asked the council to continue to consider hiring another officer in the future.

Street Department - Director of Public Works, John Qualls reported that the river valve repair is underway. Jay Ward commended John and the Street Department for the water leak repair job that was completed at Town Hall. A forensic engineer inspected Town Hall. The building has no extra moisture at this point. John reported that several blacktop patches have been completed around town and that 20 tons of salt have been ordered to prepare for the upcoming winter.

PAYMENT OF BILLS

Mike Szerokman made a motion to pay the bills. Eddie Hamilton seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Town Hall Update/Gym Floor - The water leaks have been stopped. The next step will be to get quotes to repair the gym floor.

Library Carpet - Mike Szerokman got a quote from Steve Wolfe for carpet tiles and labor at a cost of \$3,500. John Alderson will get a second quote from Ernie Young before a decision is made.

Town Hall Security Cameras - Some security cameras have been installed. Mayor Fannin will check on the date of completion.

Paving Melrose/Potholes Tompkins - The contractor will not be able to get to this project until spring. The contractor assured Mayor Fannin that he will honor his bid of \$40,000, which was significantly lower than bids from other contractors.

Contractors for Town Projects - One bid of \$7,200 was given to connect the Town Hall generator to a gas line.

Painting Sewer Plant - Still in progress.

Senior Building Roof/Handicap Access/Interior Repairs - After discussion about the ownership of the lot next to the Senior Building, Town Attorney Ray Keener advised the council that constructing the ramp adjacent to the Senior Building would be acceptable. John Alderson made a motion to begin construction on the handicap ramp. Dee Leadmon seconded the motion. Motion passed unanimously. Some ceiling tiles also need to be replaced inside the building.

Halloween/Christmas Party Update - The council members have volunteered to clean the Town Hall building before the Halloween party. Cleaning will occur on October 24th. The street department will set up tables for the party on October 28th. Trick-or-treating is still scheduled for Monday, October 31st from 6:00 - 7:00, with the party following from 7:00 - 8:00. The Christmas parade and party are still scheduled for December 17th.

Fall Yard Sale - The Fall Yard Sale will be on October 8th, starting at 8:00 a.m.

Sewer Lines/Drain Lines - After discussion, Town Attorney Ray Keener advised that Mayor Fannin could designate council members to sign the Sewer Line/Drain Line release letters in his place if he was unable to be present to sign. Jay Ward made a motion for Mayor Fannin to designate council members to sign release letters in his place. Dee Leadmon seconded the motion. Motion passed unanimously.

NEW BUSINESS

Cleaning Person - The council discussed the hiring of a cleaning person for Town Hall. Dee Leadmon made a motion to hire Kaley Holstein to clean Town Hall for 3-4 hours a week at a rate of \$50 per week. Mike Szerokman seconded the motion. Motion passed with a majority vote. Eddie Hamilton abstained from voting.

Interior Repairs/Town Hall - The ceiling needs to be repaired in some places.

Asphalt/Sinkholes Around Town - Four sinkholes have been repaired with asphalt. Two more need to be repaired.

Extra Help Town Workers - Not able to finance at the moment.

Ad for New Engineering Project - Town Engineer, Will Thornton sent a sample ad for an engineer for a town project. Mike Szerokman made a motion to use the sample as a template and place the ad in the paper for a town engineer. John Alderson seconded the motion. Motion passed unanimously.

ORDINANCES

Mike Szerokman presented an amendment to Chapter 13, Article 2 to the council for consideration. The amendment would curtail the use of porches and yards for open storage. Jay Ward made a motion to put the amendment on the agenda for the next council meeting. Dee Leadmon seconded the motion. Motion passed unanimously.

PETITIONS - None.

EXECUTIVE SESSION


John Alderson made a motion to convene an Executive Session. Mike Szerokman seconded the motion. Motion passed unanimously. The Executive Session convened at 8:46.

John Alderson made a motion to adjourn the Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:35 p.m.

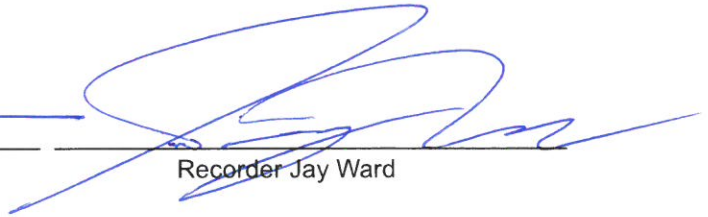
Following the Executive Session, a vote was needed. John Alderson made a motion for Mayor Fannin to meet with Carol Confere to discuss the need for receipts before damage claims can be processed. Eddie Hamilton seconded the motion. Motion passed unanimously.

ADJOURNMENT

Dee Leadmon made a motion to adjourn the council meeting. John Alderson seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:36 p.m.



Mayor Donald Fannin



Recorder Jay Ward