

TOWN OF GLASGOW
COUNCIL MEETING MINUTES
SEPTEMBER 19, 2022

Mayor Fannin called the meeting to order at 7:29 P.M.

Roll call was taken. Council members present included: Mayor Fannin, Recorder Jay Ward, Dee Leadmon, Mike Szerokman, Eddie Hamilton, Marty Blankenship and John Alderson.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - Nothing to report.

Streets and Lights - Eddie Hamilton submitted a list of street lights that are out to Mayor Fannin. Eddie Hamilton also reported to the council that residents of Sycamore Lane are asking for loose gravel on the street to be cleaned up.

Building - Dee Leadmon will check with Ernie Young about a carpet replacement estimate for the library. Mike Szerokman will check with Steve Wolfe. Still working on estimates for repairing the hardwood floor of the gym in Town Hall. The street department is still working to finish repairing the roof of the town building on Route 60.

Finance - Mayor Fannin reported the following balances to the council:

General Fund - \$263,707.97
American Relief Act Fund - \$257,813.11
Police Fee Fund - \$45,032.33
Infrastructure Fee Fund - \$68,960.66
Coal Severance Fund - \$9,373.28
Sewer Fund - \$28,274.97

The council reviewed the bank register.

Recorder Jay Ward reported to the council that this year's budget will be sent to all department heads on a spreadsheet. Updates will be done each month to track spending and stay within the budget limits.

The council also reviewed the Quarterly Daily Cash Log and the Sewer Adjustment Log.

Recorder Jay Ward informed the council about the PSC ruling which states that utility deposits are refunded after one year of service if the account is in good standing. Due to a recent ruling made in June of 2022, interest does not have to be paid on deposits.

Burning Permits - None issued since last meeting.

Housing Board - The Housing Board met before the council meeting on September 19th. See Housing Board Minutes for the discussion during the meeting.

Safety - Recorder Jay Ward is making arrangements for a chainsaw safety course for the Street Department.

Fire Department - Chief Blankenship reported 3 calls since the last meeting. The fire department was awarded a \$1,000 grant through West Virginia American Water. Chief Blankenship will call W Q Watters about replacing the roof of the fire department building.

Police Department - Officer Richards was not able to attend the meeting due to illness.

Street Department - Director of Public Works, John Qualls reported the following to the council:

- Two bids were received to service the generator for the sewer department. Recorder Jay Ward made a motion to accept the bid to service the generator at a cost of \$2,307.99. Marty Blankenship seconded the motion. Motion passed unanimously.
- The river valve project will not start until the end of the month.
- Repairs to the roof of the town building on Route 60 have started.
- The generator for Town Hall needs to have a gas line installed and a test run conducted.
- The handicap ramp for the senior building has still not been installed. The council discussed researching the property owner of the lot adjacent to the senior building before beginning construction.
- The transmission of the salt plow truck needs to be repaired.
- Salt for the upcoming winter season will be purchased soon.

The council discussed the possibility of purchasing a new pump for the sewer plant at a cost of \$2,700. The old pump will be repaired to use as backup. After a discussion about some sewer issues, John Alderson made a motion to find an engineering firm to investigate and determine where rainwater is infiltrating the sewer system. Eddie Hamilton seconded the motion. Motion passed unanimously.

Municipal Court - Nothing on the docket.

Web Page - Town Clerk, Natalie Smith continues to update the web page periodically.

PAYMENT OF BILLS - John Alderson made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

P CARD STATEMENT - Mayor Fannin reviewed and will pay the P Card Statement.

SEWER ADJUSTMENTS - None

UNFINISHED BUSINESS

Lien Updates - Mike Szerokman will be going to court to file two garnishments with the Kanawha County Magistrate. Also the council is researching an attorney to take over the lien process.

Town Security Camera Update - Mayor Fannin reported that the system is currently being installed.

LED Light Update - Nothing to report.

Swimming Pool Grant Update - Nothing to report.

Paving Status - No response from the contractor that was awarded the bid. The council discussed having Town Attorney, Ray Keener contact the paving company.

Bids for Town Projects - The council discussed the need to retain the services of an engineer to assist in sewer rehabilitation projects.

Gym Floor - Mayor Fannin has reached out to a contractor to secure an estimate to repair the gym floor.

Ordinance - The Housing Board discussed the need for ordinance enforcement.

NEW BUSINESS

Riverside High School Project Graduation Donation - A motion was made by Marty Blankenship to donate \$250.00 to the school. John Alderson seconded the motion. Motion passed unanimously.

ORDINANCES - None

PETITIONS - None

EXECUTIVE SESSION - None

ADJOURNMENT - John Alderson made a motion to adjourn the meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The council meeting adjourned at 8:57 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward