

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**August 15, 2022**

Mayor Fannin called the meeting to order at 7:00 P.M.

Roll call was taken. Council members present included: Mayor Fannin, Recorder Jay Ward, Dee Leadmon, John Alderson and Mike Szerokman, Eddie Hamilton and Marty Blankenship were absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation-** There was more electrical damage at the sewer plant from a storm. The electrician suggested setting another power pole to help distribute the weight of the power line to the mast at the main building. John Qualls reported that no flooding or damage was reported. The 4" pump is still in the shop. Recorder, Jay Ward, opened the sealed bids for the river valve repair. SolidRock Contracting bid was \$33,850. CJ Hughes bid was \$35,000. RockSolid was the lowest bid. Mayor Fannin requested that he research and call RockSolid before giving them permission to start the project. The sewer plant generator still needs serviced.

**Streets and Lights -** Eddie Hamilton was not present to present a list of street lights that are out. Mike Szerokman reported two street lights out on Ashberry Lane. Mayor Fannin will check with AEP about the installation of the LED Lights in town.

**Building -** Mike Szerokman made a motion to hire a contractor to install the gas line to complete the installation of the generator at Town Hall. Dee Leadmon seconded the motion. Motion passed unanimously. The formation of a priority project list was also discussed.

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$315,575.64

ARPA - \$257,831.11

Police Fund - \$46,694.25

Infrastructure Fund - \$64,090.59

Coal Severance Fund - \$9,373.28

Sewer Fund - \$2,441.44

The council reviewed the bank register.

Recorder, Jay Ward provided a budget update report. (See attached copy.) The report shows an estimate of \$9,640 in unpaid garbage fees. Some of the unpaid fees include deceased residents or those that have filed for bankruptcy. The recorder and the town clerk will do more research about unpaid fees.

**Burning Permits** - None were issued.

**Housing Board** - The Kanawha County Commission submitted an update to the council regarding dilapidated and unsafe structures in town.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship was not present to report.

**Police Department** - Officer Richards reported to the council. He has been patrolling unoccupied properties. The window of the Impala police car has been repaired.

**Street Department** - Director of Public Works, John Qualls was not present to report. The council discussed the need for sidewalk and curb repairs. Jay Ward will get quotes for speed radar signs.

**Municipal Court** - Nothing on the docket to report.

**Web Page** - Town Clerk, Natalie Smith updated the web page by adding council meeting minutes.

## **PAYMENT OF BILLS**

Mike Szerokman made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

## **P CARD STATEMENT**

Mayor Fannin reviewed the statement and will pay \$921.63.

## **SEWER ADJUSTMENTS**

No sewer adjustments were made.

## **UNFINISHED BUSINESS**

**Sewer Plant Electrical Status** - Being repaired after storm damage.

**Town Hall Foundation Update** - Street Department working on getting foundation repairs complete. Will contact a contractor about the gym floor when repairs are completed to the foundation.

**Library Update** - The library insurance company reported a loss of 4,700 books. Susan Ward will contact Erika Connelly, Director of the Kanawha County Library, about funds and repairs needed to the Glasgow Library.

**Town Security Cameras Update** - Installation is scheduled to begin this week.

**Paving Melrose Start Date** - Still waiting on the paving company to begin the project.

**Attorney for Collections** - Reorder, Jay Ward, will meet with Council Member, Mike Szerokman and City Clerk, Natalie Smith to research hiring an attorney to aid in the collection of delinquent fees owed to the town.

**Sewer Line Repair Update** - John Qualls absent for report.

**Senior Building Update** - John Qualls absent for report.

**Sheena's Roof** - Still trying to find contractors for the project.

**Sidewalks and Curbs** - John Qualls absent for report.

**Storm Grates** - The council discussed the need to repair storm grates around town.

**Asphalt on Old Repairs** - Mayor Fannin expressed the need to place asphalt patching in the old street repairs throughout town.

**Overall Town Appearance** - Mayor Fannin discussed other communities in relation to the Town of Glasgow. Although there is still work to do to improve the community, he feels the town is heading in the right direction.

### **NEW BUSINESS**

**AEP Grant for Battery Tools** - Recorder, Jay Ward, asked the council permission to draft a letter to an AEP representative to apply for a grant to purchase battery tools for the street department. With less maintenance and no fuel cost this would be a savings for the town. Mike Szerokman will assist with the project.

**Roof on the Fire Department** - The roof on the fire department is in need of repair or replacement. The council discussed the need to retain a contractor to evaluate the roof and give recommendations.

**ORDINANCES** - None.

**PETITIONS** - None.

**EXECUTIVE SESSION** - None.

**ADJOURNMENT** - Jay Ward made a motion for adjournment. Dee Leadmon seconded the motion. Motion passed unanimously. Meeting adjourned at 9:36 P.M.

A handwritten signature in black ink, appearing to read 'D-F', followed by a horizontal line.

Mayor, Donald Fannin

A handwritten signature in blue ink, appearing to read 'JW', followed by a horizontal line.

Recorder, Jay Ward