

## TOWN OF GLASGOW

### HOUSING BOARD COMMITTEE MEETING

**April 18, 2022**

Mayor Fannin called the meeting to order at 6:30 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder, Jay Ward, Mike Szerokman, Marty Blankenship, Dee Leadmon, Amanda Holmes, Chief of Police, Darrick Cox and Town Engineer, Will Thornton

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous housing board meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

#### **DISCUSSION**

**Building Permits** - Mike Szerokman presented a list of possible changes to the Building Permit application process. These changes are based on Oak Hill's Building Permit application. The committee reviewed and discussed the possible changes. Some other revisions and additions were suggested. Those included: a \$1,000 limit for interior home remodel/repair completed by the owner, permits are valid for one year, the permit process should begin 10 days prior to beginning the project, emergency repairs will be considered on a case by case basis and 30 days for new structure applications.

**Letter to Citizens About Ordinance Enforcement** - A newsletter with reminders about ordinances and Building Permit changes will be distributed to residents this week.

**Amanda's Certification Update** - No changes.

**Board of Appeals** - Mayor Fannin will get in touch with the Town of Marmet about a reciprocal agreement for the Board of Appeals.

**Enforcement Timeline** - Chief of Police, Darrick Cox suggested choosing two set days per month dedicated to ordinance enforcement. Starting on April 26th, the first and third

Mondays of each month will be ordinance enforcement days. Residents will be given a notice listing the ordinances for the first offense. If the ordinance violation is not corrected within a given amount of time, a citation will be issued.

## **ADJOURNMENT**

Marty Blankenship made a motion to adjourn the meeting. Jay Ward seconded the motion. Motion passed unanimously. The meeting adjourned at 7:05 p.m.

Mayor, Donald Fannin

