

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

June 21, 2022

Mayor Fannin called the meeting to order at 7:12 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder, Jay Ward, Mike Szerokman, Eddie Hamilton, Dee Leadmon and Marty Blankenship. John Alderson was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - Nothing to report.

Streets and Lights - Eddie Hamilton gave a list of 3 street lights that are out to Mayor Fannin. A bush at the corner of 3rd Street and 3rd Avenue needs to be trimmed. Trees around the traffic mirrors at the bottom of 3rd Avenue, as well as trees on Cherry Lane need to be trimmed.

Building - Need to contact Will Thornton to make arrangements for him to inspect the Town Hall drains. Mayor Fannin will follow up with the Kanawha County Library regarding the reopening of the Glasgow branch. Jay Ward made a motion to renew the \$300 per year contract with Dunlap for termite control at Town Hall. Eddie Hamilton seconded the motion. Motion passed unanimously.

Finance - Mayor Fannin reported the following balances:

General Fund - \$291,751.72

Sewer Fund - \$2,391.44

Police Fee Fund - \$55,895.46

Infrastructure Fund - \$60,311.89

Coal Severance Fund - \$8,445.51

American Relief Act Fund - \$101,687.70

The council reviewed the bank register.

The council reviewed the town's running budget for May.

Recorder, Jay Ward presented a capital depreciation spreadsheet prepared by accountant, Dave Snowden for the council's review. After review and discussion, Marty Blankenship made a motion to accept the spreadsheet and \$5,000 as the amount for depreciation threshold. Dee Leadmon seconded the motion. Motion passed unanimously.

Burning Permits - Chief Blankenship reported that everything is up to date and all paperwork has been turned in.

Housing Board - See minutes for the Housing Board Committee Meeting on June 21, 2022 at 6:30 p.m. for topics of discussion.

Safety - Nothing new to report.

Fire Department - Chief Blankenship reported 8 calls so far this month. He also reported that the fire department is looking for grants to fund the construction of a new fire department building.

Police Department - Chief of Police, Darrick Cox reported a schedule change. He is working on the paperwork for the grant for the security camera system that will cover both Glasgow and Cedar Grove. There have been some issues with ATV's speeding through town.

Street Department - Director of Public Works, John Qualls reported the following:

- Box fans are needed at the sewer department.

- The possibility of a release statement for residents to sign when the jetter is being used to clear out lines on personal property.
- One of the town vehicles needs an inspection.
- Tires need to be purchased for one of the town trucks. 3 quotes were discussed.
- The lights at the boat dock are working.
- The town crew continues to work on cutting the grass.

Municipal Court - Nothing on the docket to report.

Web Page - No updates to report.

PAYMENT OF BILLS

Mike Szerokman made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

P CARD STATEMENT

Mayor Fannin reviewed the P Card Statement and made a payment of \$839.30.

SEWER ADJUSTMENTS

No sewer adjustments were made.

UNFINISHED BUSINESS

Sewer Plant Electrical Status - The project is nearly complete.

Town Hall Foundation Update - John Qualls will contact Will Thornton.

Lien Updates Aug. 21- Mar.22 - Mike Szerokman reported to the council that he spoke with a representative from the City of Charleston about their property lien process. He provided the council with a copy of an internal lien form to consider. The council discussed the form and Mike will get more information about it.

Town Security Cameras Update - Invoices are being submitted to the Kanawha County Commission to be paid for with a grant.

Sewer Separate Account - The Utility Account will become the Sewer Account, effective July 1, 2022.

Town Newsletter - Nothing to report.

LED Light Update - The project is still in progress.

Swimming Pool Grant Update - Have not received a reply from Senator Manchin's office at this point.

Paving Bids - Recorder, Jay Ward opened the sealed bids for the Melrose paving project. The bids were as follows:

Earl's Paving - \$92,943.50

WV Paving - \$160,775.00

Asphalt and Site Contractors - \$58,723.00

Marty Blankenship made a motion to accept the bid from Asphalt and Site Contractors for \$58,723.00. Dee Leadmon seconded the motion. Motion passed unanimously.

NEW BUSINESS

Sheena/Grant - Sheena Totten requested funding through the American Relief Act Fund for a printing machine for her business. The council would like to have a formal request in the form of a letter with more detailed information.

ORDINANCES

Nothing to report.

PETITIONS

Nothing to report.

EXECUTIVE SESSION

Marty Blankenship made a motion to convene an Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. The Executive Session convened at 8:43 p.m.

Marty Blankenship made a motion to adjourn the Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:39 p.m.

Marty Blankenship made a motion to table pay raises until town employees are given an opportunity to consider the option of participating in an insurance program. Mike Szerokman seconded the motion. Motion passed unanimously.

ADJOURNMENT

Mike Szerokman made a motion to adjourn the council meeting. Marty Blankenship seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:41 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward