

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

May 5, 2022

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder, Jay Ward, Mike Szerokman, Dee Leadmon, Eddie Hamilton and John Alderson. Marty Blankenship was absent. Town Attorney, Ray Keener was also present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Eddie Hamilton seconded the motion. Motion passed unanimously.

Minutes for the Laying of the Levy meeting were presented for approval. Mike Szerokman made a motion to accept the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

General Fund - \$299,198.40
Utility Deposit Fund - \$2,391.44
Police Fund - \$58,533.25
Infrastructure Fund - \$56,346.30
Coal Severance Fund - \$8,445.51
American Relief Act Fund - \$112,296.35

Jay Ward reported to the council that the Utility Fund will start serving as the Sewer Fund.

The Town of Glasgow paid \$100.00 to renew Recorder, Jay Ward's bond through Garlow Insurance. The bond is in effect for one year.

An ad has been placed in the newspaper about the sewer rate increase.

An official notice to residents about the sewer rate increase will be mailed.

The reports for the Quarterly Sewer Adjustments and Petty Cash Logs were available for the council to review.

After discussion, Jay Ward made a motion to continue to pay the fee for Mountaineer Computer Systems as one annual payment. Dee Leadmon seconded the motion. Motion passed unanimously. An annual payment of \$2,107.20 will be sent to Mountaineer Computer Systems.

Jay Ward shared accountant, Dave Snowden's opinion about budget shortfalls with the council. Some shortfalls could be due to coding issues with AccuFund, others are a result of unpaid town fees.

In analyzing the Town Budget, it was noted that there have been some gains in the Sewer Department and the Fire Department is running slightly short.

Town Clerk, Natalie Smith ran an Aging Report to analyze town fee payments since 2019. The report indicated that there is approximately \$40,000 in unpaid fees owed to the Town of Glasgow.

Town Clerk, Natalie Smith, Recorder, Jay Ward and Council Member, Mike Szeokman will compile a list of residents with unpaid fees.

The council reviewed the check register.

Fire Department - Chief Blankenship was not present to give a report,

Police Department - Chief of Police, Darrick Cox reported to the council that things are going smoothly with police coverage. The mutual aid agreement with Cedar Grove is working very well. Jay Ward made a motion to renew the Mutual Aid Agreement with the Cedar Grove Police Department for 2 more years. John Alderson seconded the motion. Motion passed unanimously. Ordinance Officer, Amanda Holmes and Chief Cox are scheduled to start making rounds for ordinance enforcement. All ordinance infractions will be recorded and documented for future reference.

Street Department - Director of Public Works, John Qualls reported the following:

- There is a broken sewer line that runs under Carol James' property on 4th Avenue and the apartments on the corner of 1st Street and 4th Avenue. Since an emergency repair was needed, Dee Leadmon made a motion to accept Carl's Driveway bid for repair at a cost \$10,650.00. Eddie Hamilton seconded the motion. Motion passed unanimously.
- The sewer lines on 3rd, 4th and 5th Avenues were cleaned out with the root cutter and are flowing well.
- The Town of Glasgow trash truck assisted the Town of Marmet with trash pick up because the Marmet trash truck was in the shop for repairs.
- The council discussed the sewer plant paint bids. Recorder, Jay Ward recused himself from the discussion. The lowest bid was \$3,027.47 from The Best Hardware. Mike Szerokman made a motion to accept the paint bid from The Best Hardware. Dee Leadmon seconded the motion. Motion passed with a majority vote. Jay Ward abstained from voting.
- John Qualls will pick up welding leads in Beckley when he is able to go.
- John Qualls asked the council for permission to store town equipment in the bay under the town building on Route 60.
- A tire is needed for the trailer used for the excavator.
- A decision about the transfer switch bids will be made at the next council meeting.
- The street crew will go back to summer hours (6:00 a.m. - 2:30 p.m.) starting May 16th.
- Town Engineer, Will Thornton will meet with John Qualls on May 16th at 6:00 p.m. to inspect and approve the plan for the foundation drain repair at Town Hall.

PAYMENT OF BILLS

John Alderson made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Trimming Trees Around Town - This project is complete.

Town Update/Air Quality - Still waiting on results.

Sewer Plant Electrical Status - The project will be completed in 2 weeks. Everything will be up to code.

LED Lights Park Update - Still waiting on AEP to install the LED lights.

Town Security Cameras - Representatives from the P3 Corporation attended the meeting to provide the council with information about all of the possible options for security cameras that could be installed around Glasgow and Cedar Grove. The company will provide a complete and comprehensive proposal and references. They will also install a test system to provide proof of concept. This project will be funded in part by a Public Safety Grant from Kanawha County. This will be a joint project between the towns of Glasgow and Cedar Grove.

Swimming Pool Grants - No new updates.

Paving Melrose/Potholes on Tompkins - An ad will be placed in the newspaper on May 6th to receive bids for the paving projects.

Use of Fed Money - See New Business/Municipal League Rep

NEW BUSINESS

Municipal League Rep - Susan Economou, Deputy Executive Director of the Municipal League spoke with the council about updates related to ARPA funding. The town can claim lost revenue, up to 10 million dollars to use for any government services. This update allows more flexible reporting and use of the ARPA funding.

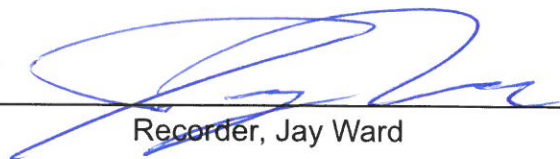
ORDINANCES - Nothing to report.

PETITIONS - None

ADJOURNMENT - John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The meeting adjourned at 9:10 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward