

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

February 22, 2022

Mayor Fannin called the meeting to order at 7:17 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder, Jay Ward, Dee Leadmon, Eddie Hamilton, and Mike Szerokman. Marty Blankenship and John Alderson were absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - No issues to report.

Streets and Lights - One light has been reported out on Melrose.

Building - Contractor, Steve Giannini will start the Town Hall project soon. He will be cleaning out and replacing some drains as well as correcting the sidewalk pitch to prevent water from coming into the building.

Finance - Mayor Fannin reported the following balances:

General Fund - \$339,927.85

Utility Fund - \$2,003.54

Police Fund - \$61,413.37

Infrastructure Fund - \$40,957.43

Coal Severance Fund - \$5,081.37

American Relief Act Fund - \$113,945.00

The council reviewed the check register. Recorder, Jay Ward made a motion to request a Finance Committee meeting to start work on the Town Budget for FY 22-23. Dee Leadmon seconded the motion. Motion passed unanimously. The meeting will be on March 14th at 7:00 p.m.

Burning Permits - Rodney Hayes has submitted an application for a Burning Permit and is waiting for approval.

Housing Board - Housing Board Committee reviewed a draft of a newsletter to be distributed to residents. The committee discussed ordinances that will be enforced this upcoming spring season. The committee also discussed the possibility of changing the Building Permit form to include a section related to the scope of work for a project.

Safety - Nothing to report.

Fire Department - Chief Blankenship was not present to report. Mayor Fannin reported a house fire on 3rd Street.

Police Department - Chief of Police, Brian Drake reported the following:

- Possible suspect for sewer plant break in
- 6 traffic stops
- 7 calls of service
- 1 report
- 3 speeding warnings

Chief Drake will get estimates for new emblems for the Expedition.

Street Department - Director of Public Works, John Qualls reported the following:

- The root cutter has been ordered. John should be able to bring it back with him when he returns from his training session in Utah.
- John Qualls and DJ Kidd are traveling to Utah Mar. 2-5 for jetter training from the company that sold the jetter to the Town of Glasgow.
- Estimates for relining the sewer lines have been obtained. John asked the council to consider relining 4-5 sewer lines and replacing some manholes. Jay Ward suggested an allocation of up to \$100,00 for the project. He also suggested making an appointment with the contractor to physically inspect the sewer lines and manholes in order to get a more precise estimate.
- Eddie Hamilton reminded the street department to install stop signs at the ends of 3rd and 5th Avenues.
- Mayor Fannin is requesting a maintenance log for all town vehicles. He suggested using a Google doc so records can be shared.

Municipal Court - One case came before the court and a fine was paid.

Web Page - No updates to report.

PAYMENT OF BILLS

Dee Leadmon made a motion to pay the bills. Mike Szerokman seconded the motion. Motion passed unanimously.

P CARD STATEMENT

Mayor Fannin reviewed the statement and will pay it.

SEWER RATE ADJUSTMENTS

No adjustments were made.

UNFINISHED BUSINESS

Trash Truck Update - The trash truck is still at Todd Judy Ford waiting for repair work. It should be completed by February 23rd.

Sewer Plant Electrical Status - Messer Electric is still working on the project. A few rain delays have occurred.

Town Hall Foundation Update - See building.

Lein Updates - Mike Szerokman has three wage garnishments and three liens to turn in to the Kanawha County Magistrate.

Town Security Cameras - Mayor Fannin will contact the representative to have them attend a future council meeting.

NEW BUSINESS

Answering FOIA Requests - Two FOIA requests were received, one from Florida and one from a citizen. Both requests were responded to.

Hiring Part Time Help - The council discussed hiring seasonal employees to help with summertime projects, grass cutting, painting, etc. They would be paid \$10.00 per hour. Director of Public Works, John Qualls, requested two hires for the summer season.

OIT Sewer Plant - Director of Public Works, John Qualls, reported that most of the paperwork has been completed and needs to be submitted to the DEP.

Brighter Street Lights in Alleys - Mayor Fannin will arrange to meet with an AEP representative to replace street lights with LEDs.

SOP for Town Vehicle Maintenance - See Police Department.

John and DJ Travel Expenses - Mayor Fannin contacted the Municipal League to verify the town funds could be used for travel expenses. After discussion of per diem rate for food and expenses a motion for \$200.00 per diem was made by Jay Ward. The motion was seconded by Dee Leadmon. The motion passed unanimously.

April 23rd County Clean-up - The council discussed if the town could send the dump truck around to pick up from residents. More research is needed to see if this is allowed by the county.

Town Yard Sale Date - June 4th will be the Town Yard Sale date, with a rain date of June 11th. The time will be 8:00 A.M. until ?

ORDINANCES

New Sewer Rates - Recorder, Jay Ward presented the new proposed sewer rates. Eddie Hamilton made a motion to accept the new rates. Dee Leadmon seconded the motion. Motion passed unanimously.

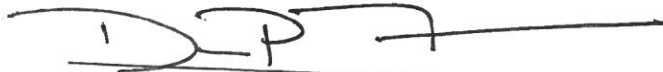
New Sewer Use - Recorder, Jay Ward, presented the new Sewer Use ordinance. Mike Szerokman made a motion to accept the new ordinance. Eddie Hamilton seconded the motion. Motion passed unanimously.

PETITIONS - Jay Ward reported that Carol Confere made a request for the town to investigate the dirt around her generation pad from some possible flooding issues. Director of Public Works, John Qualls will check into the situation.

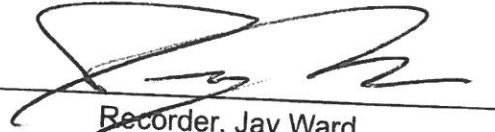
EXECUTIVE SESSION - Dee Leadmon made a motion to convene an executive session. Mike Szerokman seconded the motion. Motion passed unanimously. Executive Session convened at 8:43 P.M. Motion to adjourn the executive session was made by Jay Ward. Dee Leadmon seconded the motion. Motion passed unanimously. Executive session adjourned at 8:53 P.M.

After the Executive Session, Recorder, Jay Ward made a motion to draft a letter to Peggy Fisher regarding her request for reimbursement for a pool pump motor. Mike Szerokman seconded the motion. Motion passed unanimously.

ADJOURNMENT - Eddie Hamilton made a motion to adjourn the meeting. Jay Ward seconded the motion. Motion passed unanimously. Meeting adjourned at 9:00 P.M.



Mayor, Donald Fannin



Recorder, Jay Ward