

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**January 24, 2022**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Council members present included: Mayor Fannin, Recorder, Jay Ward, Dee Leadmon, Eddie Hamilton, John Alderson and Mike Szerokman. Marty Blankenship participated via Zoom.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation** - Nothing to report.

**Recreation** - Nothing to report.

**Streets and Lights** - Three street lights are out.

**Building** - Nothing to report.

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$294,075.63  
Utility Deposit Fund - \$2,366.44  
Police Fund - \$88,904.71  
Infrastructure Fund - \$41,957.43  
Coal Severance Fund - \$5,081.37  
American Relief Act Fund - \$113,945.00

The council reviewed the check register.

Recorder, Jay Ward reported to the council that money needs to be transferred into the Fire Department budget to pay for utilities. John Alderson made a motion to transfer \$7,500 from the Town Hall budget to the Fire Department budget to cover utility payments. Dee Leadmon seconded the motion. Council members voted as follows: Jay Ward - yes, Eddie Hamilton - yes, Mike Szerokman - yes. Marty Blankenship abstained from voting. Motion passed.

**Burning Permits** - One permit was submitted for approval.

**Housing Board** - The housing board met to discuss plans for the upcoming spring season and Amanda Holmes' certification as an enforcement officer.

**Safety** - No accidents to report.

**Fire Department** - Chief Blankenship reported 12 calls this month. He also reported a break in at the trailer at the fire department's new property.

**Police Department** - Chief Drake reported the following incidents for the beginning of January to present: 1 traffic stop, 4 reports, 4 contacts, 6 calls for service, and a stolen 4 wheeler that was located and is still under investigation.

**Street Department** - Director of Public Works, John Qualls reported the following:

- The street department ran low on salt, but was able to locate some more.
- The sewer plant pump is fixed.
- The jetter should be here this week.

John Alderson commended the street department for keeping the roads cleared on snowy days.

**Municipal Court** - One case on the docket for February.

**Web Page** - Jay Ward added a Housing Board section to the web page. Online bill payment has been going well.

## **PAYMENT OF BILLS**

Mike Szerokman made a motion to pay the bills. John Alderson seconded the motion. Motion passed unanimously.

## **P CARD STATEMENT**

Mayor Fannin reviewed the statement and will make the payment.

**SEWER ADJUSTMENTS** - None.

## **UNFINISHED BUSINESS**

**Sewer Rate Increase** - Recorder, Jay Ward distributed the ProForma prepared by David Snowden ( see attached). The council discussed the figures presented. A motion to start the process by the next council meeting was presented by Marty Blankenship. Mike Szerokman seconded the motion. Motion passed unanimously.

**Trash Truck Update** - Marty Blankenship spoke to a representative from Todd Judy Ford. They are still waiting for the engine from the Ford Company. Most of the cost will be covered under warranty.

**Sewer Plant Electrical Update** - The electrician is waiting for warmer weather to start the project.

**Sewer Jetter Update** - The jetter was delayed due to bad weather. It is on its way.

**LED Lights Park** - Will happen soon. Delayed due to the bad weather also.

**Police Car Emblems** - Police Chief, Brian Drake reported that they are ready and will have the vehicle done shortly.

**Town Hall Foundation** - Jay Ward and John Qualls met with Town Engineer, Will Thorton and contractor, Steve Giannini. After inspecting the interior and exterior of the building, it was noted that the foundation drains are not draining well and have debris in them. Also, portions of the sidewalks are pitched towards the building. Contractor Steve Giannini and Engineer Will Thorton developed a plan to re-camera all the drains and replace portions of the sidewalk. They also discussed installing a new line to the foundation drains for help for better drainage. Steve Giannini will meet with John Qualls and provided estimates for the projects.

**Pool Update** - Mike Szerokman obtained an estimate for pool renovations and repairs. The estimate was for \$292,200.00. Delegate Larry Rowe wrote a letter to Governor Justice to request funding for the project.

**Lien Update** - Five lien notices out of ten have been served by Police Chief Drake.

Fifteen default judgements are currently being processed. Also, payments have been made for judgements in the town's favor.

## **NEW BUSINESS**

**PO System for Buying** - Recorder, Jay Ward requested a PO system for all purchases to assist the town clerk with coding. There must be a request for all purchases except in emergency situations. Jay Ward made a motion to use a PO system for purchases. John Alderson seconded the motion. Motion passed unanimously.

**Kanawha Valley Little League Donation** - Request for a donation was presented by Jay Ward. Mike Szerokman made a motion to donate \$175 to the Kanawha Valley Little League. John Alderson seconded the motion. Motion passed unanimously.

**Town Security Cameras** - A representative will attend the next council meeting to discuss information regarding security cameras.

**Fire Department Budget Adjustment** - See Finance.

**Police New Hire** - The council is considering the possibility of hiring another police officer.

**Speeding Through Town** - The council discussed the ongoing issue of speeding in town. Mayor Fannin made a request for increased patrol for speeders.

**Storm Water/Sewer System** - There is an issue with storm water infiltrating the sewer system and it seems to be on 3rd Avenue. More investigation is needed.

**Downspouts** - Some residents still have downspouts tied in to the sewer system. This needs to be addressed.

**ORDINANCES** - Nothing to report.

**PETITIONS** - None.

## **EXECUTIVE SESSION**

John Alderson made a motion to convene an Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously.

The Executive Session started at 8:13 p.m. John Alderson made a motion to adjourn the Executive Session. Motion seconded by Dee Leadmon. Motion passed unanimously. The session adjourned at 8:42 p.m.

The following votes were needed after the Executive Session:

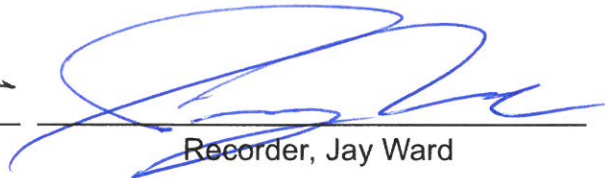
John Alderson made a motion to hire Tyler Richard as a Glasgow Police Officer with the rate of pay being \$16.00 per hour, plus insurance for 90 days probation. Dee Leadmon seconded the motion. Motion passed unanimously.

Mike Szerokman made a motion for Mayor Fannin to contact Peggy Fisher regarding a Zulily billing error. Marty Blankenship seconded the motion. Motion passed unanimously.

John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. The motion passed unanimously. Meeting adjourned at 8:46 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward