

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

October 7, 2021

Mayor Fannin called the meeting to order at 7:08 p.m.

Roll call was taken. Members present included: Mayor Fannin, Recorder, Jay Ward, Mike Szerokman and Marty Blankenship. Town Attorney, Ray Keener was also in attendance. Eddie Hamilton, John Alderson and Dee Leadmon were absent. A quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

General Fund - \$307,436.26
Sewer Utility Fund - \$2,291.44
Police Fund - \$71,864.82
Infrastructure Fund - \$36,812.05
Coal Severance Fund - \$4,007.84
American Relief Fund - \$159,621.25

The council reviewed the bank statement. Marty Blankenship made a motion to accept the financial statement as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

Recorder, Jay Ward and Town Clerk, Natalie Smith will meet with accountant, Dave Snowden on October 28th to attempt to resolve coding issues with AccuFund.

Fire Department - Chief Blankenship reported 2 calls so far in October. The department will participate in a practice drill at the nursing home in the near future. The drone that belongs to the fire department has been repaired and is operational again.

Police Department - Officer Drake reported one domestic incident. He also intercepted a dog theft in Cedar Grove and dealt with an unregistered four-wheeler speeding through town. He has finished his online training through the State Police Academy.

Street Department - Director of Public Works, John Qualls, invited certified electrician, Greg Messer to talk to the council about his inspection of the electrical system at the sewer plant. He gave his recommendations for rewiring the sewer plant. The council needs an estimated amount to determine if other bids are needed (if the bid is over \$10,000). Mr. Messer will submit an official estimate to the council. The river bank by the senior building has been cleared of vegetation to improve the view of the river. The street department has continued repainting curbs and lines, cleaning the streets as they go. Ten tons of salt have been ordered for this winter and will be picked up soon. John is working on a winter street department schedule and has completed a holiday trash schedule. The trash truck needs a new engine which may be covered under warranty. The easement for Carol James' sewer line was discussed. Enforcing sewer tariffs for residents that have not disconnected their downspouts and gutters from the sewer system was discussed. Marty Blankenship made a motion to start enforcing the tariff. Mike Szerokman seconded the motion. Motion passed unanimously. The street department is still waiting on materials to patch the hole on Melrose near the Petry's property. The council discussed the estimated costs for paving Melrose.

PAYMENT OF BILLS

Jay Ward made a motion to pay the bills. Marty Blankenship seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Housing Board Update - The council discussed the possibility of adopting the International Property Code.

KCHS Update Proposal - The council is in the process of signing a contract of service with the Kanawha County Humane Society. Town Attorney, Ray Keener approved the contract as written.

Parking Lines and Street Grass - See Street Department report.

NEW BUSINESS

International Property Code - Jay Ward made a motion to include the International Property Code on the next council meeting agenda. Marty Blankenship seconded the motion. Motion passed unanimously.

Sewer Rate Increase - After discussion, Marty Blankenship made a motion to move forward with researching the sewer rate increase. Mike Szerokman seconded the motion. Motion passed unanimously.

Ground Bore Cost (gym) - After discussion, Jay Ward made a motion to pay \$3,500 for a ground bore test at various points around the town hall building to determine groundwater levels. Mike Szerokman seconded the motion. Motion passed unanimously.

Trick or Treat and Pizza - Trick or Treat is scheduled for October 30th from 6:00-8:00 with pizza, hot chocolate and candy being served at the fire station during that time as well. Informational flyers will be distributed to residents. Jay Ward made a motion for the council to purchase candy for

the party at a cost of \$300. Marty Blankenship seconded the motion. Motion passed unanimously.

Online Payment (Web Site) - Recorder, Jay Ward reported to the council that the online payment system has been installed on the town's web site. A 3% fee will be charged for using the system.

ORDINANCES

Jay Ward presented the second reading of the Amended Trash Ordinance. Mike Szerokman made a motion to approve the second reading of the ordinance amendment. Marty Blankenship seconded the motion. Motion passed unanimously.

PETITIONS

A representative for Riverside High School requested a donation from the Glasgow Town Council for Riverside's Project Graduation. Jay Ward made a motion to donate \$200 for RHS Project Graduation. Marty Blankenship seconded the motion. Motion passed unanimously.

EXECUTIVE SESSION

Marty Blankenship made a motion to convene an Executive Session. Mike Szerokman seconded the motion. Motion passed unanimously. The Executive Session started at 9:06 p.m.

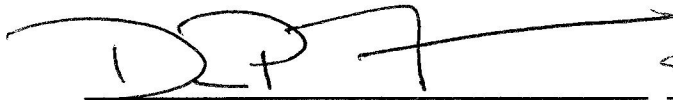
Jay Ward made a motion to adjourn the Executive Session. Marty Blankenship seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:27 p.m.

Jay Ward made a motion to appoint Officer Brian Drake as Glasgow Chief of Police, effective November 1, 2021. Marty Blankenship seconded the motion. Motion passed unanimously.

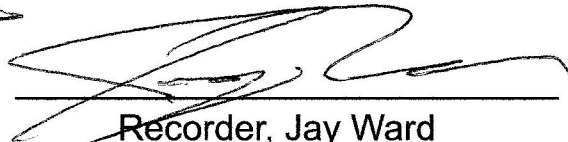
Jay Ward made a motion to give street department worker, Robert Lovejoy a \$1.00 raise, effective starting the next pay period. Marty Blankenship seconded the motion. Motion passed unanimously.

ADJOURNMENT

Jay Ward made a motion to adjourn the council meeting. Marty Blankenship seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:29 p.m.

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Mayor, Donald Fannin

A stylized handwritten signature in black ink, appearing to read 'Jay Ward', written over a horizontal line.

Recorder, Jay Ward