

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**November 15, 2021**

Mayor Fannin called the meeting to order at 7:04 p.m.

Roll call was taken and all members were present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes from the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. John Alderson seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation** - Nothing to report.

**Recreation** - Nothing to report.

**Streets and Lights** - Eddie Hamilton reported that no street lights were out.

**Buildings** - The Housing Board met to discuss the results from the bore testing around Town Hall. See attached report.

**Finance** - Mayor Fannin reported the following account balances:

General Fund - \$353,821.07  
American Relief Act - \$159,940.00  
Police Fund - \$73,645.25  
Infrastructure Fund - \$31,528.45  
Coal Severance - \$4,514.88  
Utility Deposit Fund - \$2,366.44

Council reviewed the check register. Marty Blankenship made a motion to approve the check register. Mike Szerokman seconded the motion. Motion passed unanimously.

While preparing the Finance Report for the Public Service Commission, accountant, David Snowden reported that \$633.59 of sewer deposit credits were due to 13 customers. Recorder, Jay Ward, made a motion to mail refund checks to the customers. Dee Leadmon seconded the motion. Motion passed unanimously.

**Burning Permits** - One burning permit was revoked at 121 5th Ave.

**Housing Board** - Amanda Holmes was sworn in as Code Enforcement Officer.

**Safety** - No injuries or accidents to report.

**Fire Department** - Fire Chief, Marty Blankenship reported 6 calls so far for this month.

**Police Department** - Officer Drake reported 2 calls since the last meeting. Mayor Fannin requested that Officer Drake keep a log of all calls for documentation purposes. After discussion, Marty Blankenship made a motion to purchase a cell phone for police department use at a cost of no more than \$100. John Alderson seconded the motion. Motion passed unanimously. Officer Drake is still getting bids for decals for the Explorer. Mayor Fannin officiated the swearing in of Officer Brian Drake as Chief of Police of the Glasgow Police Department. The Town of Glasgow will receive a Public Safety Grant of up to \$11,000 to be used for the purchase of security cameras that will be installed around town. The council discussed donating the evidence bikes stored at the police department to Heart and Hand.

**Street Department** - Director of Public Works, John Qualls reported the following:

- New tires were installed on the dump truck.
- Curbs and street lines were repainted around Town Hall.
- A new battery is still needed for the Expedition.
- The sewer behind Advance Auto was repaired.
- The alarm system at the sewer plant is malfunctioning because the sensor is not working. A call will be made to get the problem resolved.

Mayor Fannin made a request for the street department to check the drains and foundation drains at Town Hall with the camera.

**Municipal Court** - Nothing on the docket.

**Web Page** - Nothing to report.

**PAYMENT OF BILLS** - Mike Szerokman made a motion to pay the bills. Marty Blankenship seconded the motion. Motion passed unanimously.

**P CARD STATEMENT** - Mayor Fannin reviewed and will pay the P Card statement.

**SEWER ADJUSTMENTS** - None.

### **UNFINISHED BUSINESS**

**Sewer Rate Increase Status** - Accountant, Dave Snowden is still working on the financials. Residential and commercial rates will be discussed at the next meeting.

**Selling Old Equipment Status** - An ad will run in the paper by next Tuesday.

**Sewer Plant Electrical Bid Status** - Still waiting on one more bid. The deadline is November 28th.

**Sewer Jetter Update** - An ad was placed in the paper with new specifications.

**LED Light Update** - Nothing to report.

### **NEW BUSINESS**

**TrashTruck Plan/Upcoming Holidays** - Marty Blankenship, John Alderson and Mike Szerokman checked with Todd Judy Ford about the status of the trash truck repair. The truck will require a new engine. Todd Judy is attempting to make the repair under warranty. If the warranty cannot be applied, the repair could cost approximately \$25,000. The council discussed paying the Town of Cedar Grove for the use of their trash truck and driver. Jay Ward made a motion to pay the Town of Cedar Grove \$125 per week for the use of their trash truck and driver, including back pay. Marty Blankenship seconded the motion. Motion passed unanimously. John Qualls presented a Christmas schedule for the trash truck.

Marty Blankenship made a motion to purchase Christmas flags and poles. Dee Leadmon seconded the motion. Motion passed unanimously.

The Christmas parade and party will be on December 18th.

### **ORDINANCES**

**International Property Code** - Recorder, Jay Ward gave the first reading to adopt the International Property Code. Marty Blankenship made a motion to approve the first

reading of the ordinance. Dee Leadmon seconded the motion. Motion passed unanimously.

## **PETITIONS**

Larry Rowe suggested that the council compose a letter to the Kanawha County Commission requesting funds, especially for the pool.

## **EXECUTIVE SESSION**

Mike Szerokman made a motion to convene an Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously.

The Executive Session started at 8:34 p.m.

Jay Ward made a motion to adjourn the Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session adjourned at 8:58 pm.

No vote was needed after the Executive Session.

John Alderson made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. Motion passed unanimously. Council meeting adjourned at 8:59 p.m.

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Mayor, Donald Fannin

Recorder, Jay Ward