

TOWN OF GLASGOW
COUNCIL MEETING MINUTES
OCTOBER 18, 2021

Mayor Fannin called the meeting to order at 7:04 p.m.

Roll call was taken. Those present included: Mayor Fannin, Recorder, Jay Ward and council members, Eddie Hamilton, Mike Szerokman, Dee Leadmon and John Alderson. Council member Marty Blankenship was absent. A quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - A quote for a seal kit, speed reducer and repairs for the rotors needed at the wastewater treatment plant was presented for review. Dee Leadmon made a motion to purchase the supplies needed for \$4,184.00. John Alderson seconded the motion. Motion passed unanimously.

A quote for \$52,995.00 was received for the sewer jetter. After council discussion, Jay Ward made a motion to decline the bid and have Director of Public Works, John Qualls, seek other bids. John Alderson seconded the motion. Motion passed unanimously.

The Marmet Sanitation Department made a request to borrow the excavator to help with a sewer project. John Qualls will operate the excavator for Marmet. Jay Ward made a motion to approve the request. Mike Szerokman second the motion. Motion passed unanimously.

Mayor Fannin noted that rags and rubber gloves were found obstructing one of the pumps at the sewer plant.

Recreation - Some vandalism was reported at the park. A picnic table was broken and was removed for safety concerns. A piece of playground equipment was also broken and removed.

Streets and Lights - Eddie Hamilton submitted a list of street lights out to Mayor Fannin. He reported that they are still waiting on material to repair a hole on Melrose Drive.

Building - Officials from the nursing home have requested the use of the Senior Building for CNA training at a cost of \$100 per week.

Finance - Mayor Fannin reported the following balances:

General Fund - \$324,171.03
Utility Deposit Fund - \$2,291.44
Police Fund - \$71,414.18
Infrastructure Fund - \$27,812.05
Coal Severance Fund - \$4,007.84
American Relief Fund - \$159,621.25

The council reviewed and approved the check register. Adjustment and petty cash reports for the first three quarters were presented to the council by Recorder, Jay Ward. He informed the council that reports will continue to be presented each quarter.

Burning Permits - None issued.

Housing Board - Housing Board Committee meetings will be moved to the 3rd Monday of each month at 6:30 p.m.

Safety - Nothing to report.

Fire Department - Chief Blankenship not present to report.

Police Department - Some juveniles were charged for destroying town property at the park. Officer Brian Drake will take over as Chief of Police of the Glasgow Police Department starting the 1st of November. Discussed the possibility of donating the bikes stored at the Police Department.

Street Department - Director of Public Works, John Qualls reported that all of the street and curb lines in town have been repainted, the pool fence has been repaired, sludge from the sewer plant was hauled to the landfill, the park cleaned up and everything is ready for spreading salt this winter. Six or seven signs still need to be replaced. The tree branches around the street light at 1st and 3rd still need to be cut away. The trash truck has still not been repaired.

Municipal Court - Nothing on the docket.

Web Page - Jay Ward is planning to add the Housing Board information to the web page soon.

PAYMENT OF BILLS

Eddie Hamilton made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

P CARD STATEMENT

Mayor Fannin reviewed the statement and will make the payment.

SEWER ADJUSTMENTS - None

UNFINISHED BUSINESS

Sewer Rate Increase - Financial information was submitted to accountant, Dave Snowden in order to start the process to increase sewer rates.

International Property Code (2021) - The council reviewed and discussed a rough draft of the proposed ordinance amendments.

Gym Roof Update/Walk Through- The project has been completed.

Bore Parking Lot Town Hall - The council will discuss with Town Engineer, Will Thornton as soon as possible.

Kanawha County Commission Letter Update - Waiting on results of bore test before composing a letter.

List of Projects - A list of projects needs to be generated in order to plan for spending the American Relief Act money that has been allocated to the town.

LED Lights Park Update - No update at this time. Need to check with AEP about the cost of replacing all lights in town with LED lights.

Selling of Old Equipment - Ads still need to be placed in the paper.

Light at Lift Station - To be installed at a later date.

Hickory Lane, Melrose and Tompkins Repairs - Still waiting on asphalt. Should be completed before winter.

Trick or Treat - Trick or treat will take place on October 30th from 6:00-7:00 p.m. The council still needs to purchase candy.

NEW BUSINESS

Park Closure (Sign) - The signs at the park need to be changed to read "Park closes at dusk". Jay Ward made a motion to purchase new signs. Mike Szerokman seconded the motion. Motion passed unanimously.

Projects for Federal Money - A priority list of projects to be funded by the American Relief Act allocation needs to be generated. A Finance Committee meeting was scheduled for Thursday, November 4th at 6:30 to discuss the list.

Abatement of Town Hall - Town Clerk, Natalie Smith will call companies to get bids. John Alderson will make arrangements with ServPro to check Town Hall and give an estimate.

ORDINANCES - Nothing to report.

PETITIONS - None.

ADJOURNMENT

John Alderson made a motion to adjourn the meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The meeting adjourned at 9:14 p.m.

Mayor, Donald Fannin

Recorder, Jay Ward