

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

June 21, 2021

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present. Marty Blankenship participated via Zoom.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to accept the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - Flash flooding due to heavy rains caused issues in town, with storm drains backing up as well as damage to the road on Sycamore Drive.

Recreation - Nothing to report.

Streets and Lights - Eddie Hamilton reported that no street lights are out. The boat dock does need to be cleaned up due to trash. The boat dock area also has low hanging trees and trees covering lights that need to be trimmed. A storm grate on 4th Avenue needs to be repaired.

Finances - Mayor Fannin reported the following balances:

General Fund - \$348,007.83
Sewer Utility Fund - \$22,016.44
Police Fee Fund - \$71,630.70
Infrastructure Fee Fund - \$59,417.51
Coal Severance Fund - \$3,492.86
American Rescue Plan Account - \$0

The American Rescue Plan Account has been established at City National Bank for the Covid relief money that will be granted to the town from the federal government.

The council reviewed and discussed the check register.

Burning Permits - Two new permits are being processed to be issued.

Housing Board - The housing board will meet next month. The council discussed an abandoned house on Sycamore Drive and safety issues related to the house. Due to the fact that the house could be considered a public safety and health risk, the council considered boarding the house up. Marty Blankenship made a motion for the council to purchase materials to board the house up. John Alderson seconded the motion. Motion passed unanimously.

Safety - A CPR/First Aid class will be scheduled for July. Marty Blankenship will make arrangements with the instructor.

Fire Department - Chief Blankenship reported 6 fire calls since the last meeting. One of the calls was a vehicle fire and the other five were medical calls.

Police Department - Chief of Police, Darrick Cox reported that the Kanawha County Deputy Sheriffs continue to do a great job of patrolling. Another prospective officer was interviewed for the posted position. Save-a-Lot carts being taken from the store and left throughout the town is still a problem. The store has posted a sign that the carts are not to leave the lot, therefore, taking a cart could be considered shoplifting.

Street Department - Director of Public Works, John Qualls reported that the street department has been working to unclog storm drains to alleviate flooding issues that are occurring during heavy rains. The Town of Glasgow contracted a hydro excavation truck from the City of South Charleston to assist with cleaning out the storm drains. He asked the council to consider adding a dump line from the manhole at the corner of Tompkins and 1st, running it down 1st Street to the next manhole, for any sewer overflow that might occur. Further research is needed. The town truck purchased from the Town of Smithers needs a license. John Alderson made a motion to have the license processed using the title company at Shrewsbury. Dee Leadmon seconded the motion. Motion passed unanimously. After some discussions about other purchases needed for projects, the following motions were made:

John Alderson made a motion to purchase a riser for Glasgow Avenue. Mike Szerokman seconded the motion. Motion passed unanimously.

Dee Leadmon made a motion to purchase a grate for 2nd Avenue. Eddie Hamilton seconded the motion. Motion passed unanimously.

John Alderson made a motion to purchase materials to fabricate a manhole cover lifter for the town truck. Mike Szerokman seconded the motion. Motion passed unanimously.

The council reviewed a draft of the letter that will be distributed to residents that need to remove or trim tree limbs, shrubs, etc... that are obstructing sidewalks, streets or alleys. The council approved the letter for use and distribution.

Municipal Court - One ticket is on the docket for July 17th.

Web Page - Credit payment option will be added soon.

PAYMENT OF BILLS

Marty Blankenship made a motion to pay the bills. John Alderson seconded the motion. Motion passed unanimously.

P CARD STATEMENT

Mayor Fannin made a payment of \$44.84 for the P Card. The council discussed the possibility of renewing the Amazon account for \$120 per year for the purpose of saving money by buying in bulk.

SEWER ADJUSTMENTS

Natalie Edwards requested an adjustment of \$36.11 for filling her pool. John Alderson made a motion to accept the request. Dee Leadmon seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Gym Roof - The gym roof project has been approved at a cost of \$52,377. The starting date of the project is to be announced. The council looked at color samples and chose Mansard Brown for the color of the trim and downspouts.

List of Projects - The list of uncompleted projects needs to be prioritized.

Melrose Update - The DOH gave final approval and the project will begin as soon as the contractor can schedule it.

Plans for the Summer - The council had another discussion about the 101st birthday celebration being planned for the end of July. Possible plans include renting inflatables from a party company, a movie night and food. West Virginia American Water will be contacted for the donation that was previously offered.

Bids for Audit - The Finance Committee needs to meet to rate the bids. The bid deadline is July 23rd. The committee will meet on July 19th at 6:30 p.m., before the council meeting.

Ordinance Enforcement - Housing Board Committee Member at Large, Amanda Holmes, is interested in being trained as an Ordinance Enforcement Officer.

Storm Drain Clean Out - On the list of projects for the street department.

Housing Board Engineer - After discussion, John Alderson made a motion to hire Will Thornton as the Housing Board Engineer at a cost of \$200 per month. Mike Szerokman seconded the motion. Motion passed unanimously.

NEW BUSINESS

Sewer Rate Increase - Must be implemented soon in order to fund critically needed sewer projects that the town is currently not eligible for.

Sewer Jet Trailer - The council plans to use funds from the American Rescue Plan Act of 2021 to purchase a sewer jetter for the town.

Glasgow Welcome Packs - A welcome letter with important information about the town to be distributed to new residents was reviewed by the council. Mike Szerokman made a motion to distribute the letter to new residents. Eddie Hamilton seconded the motion. Motion passed unanimously.

Beautification Projects - Table until later date.

Flooding Damage Assessment - Flooding damage assessment will be turned over to BRIMM Insurance.

Kanawha County Commission Letter - The council reviewed a draft of a letter to be delivered to the Kanawha County Commission to request financial assistance with critically needed infrastructure projects. The council made recommendations for revisions and additions to the letter. The council will request to be placed on the agenda for the July 22nd meeting of the Kanawha County Commission to discuss the financial requests.

ORDINANCES - Nothing to report.

PETITIONS - No petitions were made.

EXECUTIVE SESSION

John Alderson made a motion to convene an Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session started at 9:07.

Jay Ward made a motion to adjourn the Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:20.

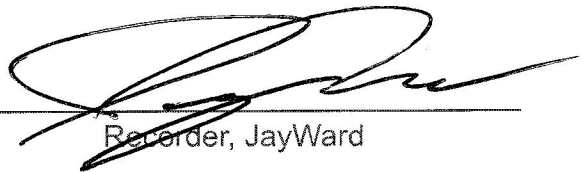
No vote was needed after the Executive Session.

ADJOURNMENT

Dee Leadmon made a motion to adjourn the Council Meeting. Eddie Hamilton seconded the motion. Motion passed unanimously. The meeting adjourned at 9:21.

A handwritten signature in black ink, appearing to read 'D Fannin', written over a horizontal line.

Mayor, Donald Fannin

A handwritten signature in black ink, appearing to read 'Jay Ward', written over a horizontal line.

Recorder, JayWard