

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**June 3, 2021**

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken. Members present included: Mayor Fannin, Recorder, Jay Ward, Marty Blankenship, Mike Szerokman, Dee Leadmon and Town Attorney, Ray Keener. A quorum was present. John Alderson and Eddie Hamilton were absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to accept the minutes as presented. Marty Blankenship seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Finance** - Mayor Fannin reported the following fund balances:

General Fund - \$371,543.38  
Sewer Deposit Fund - \$2,216.44  
Police Fee - \$70,817.52  
Infrastructure Fee - \$55,366.26  
Coal Severance Fund - \$3,492.86

The council reviewed the check register. Marty Blankenship made a motion to accept the financial statement. Dee Leadmon seconded the motion. Motion passed unanimously.

The council reviewed the budget and discussed moving money to cover Street Department expenses. Marty Blankenship made a motion to move \$4,000 from the Town Hall line item to the Central Garage line item in the town budget. Dee Leadmon seconded the motion. Motion passed. Members with an affirmative vote included: Jay Ward, Dee Leadmon, Mike Szerokman and Marty Blankenship. John Alderson and Eddie Hamilton were not present for the vote. At the beginning of the new fiscal year in

July, the town budget will be entered into AccuFund to enable more accurate tracking of the budget.

Three audit bids are needed. Marty Blankenship made a motion to use the two bids that were requested by two accounting firms and submit a bid request to David Howell. Mike Szerokman seconded the motion. Motion passed unanimously.

**Fire Department** - Chief Blankenship reported one fire call. It was a vehicle fire outside the city. He also reported that the fire department is applying for a \$50,000 grant to pay for engineering and architecture work at the site of the new fire station.

**Police Department** - Chief Cox was not present to report. Mayor Fannin informed the council that he spoke with a promising candidate for the Police Officer position.

**Street Department** - Director of Public Works, John Qualls reported that there are approximately three signs left to install and the street department is still painting curbs and parking lines. Residents will receive notice that the smoke test will occur on Tuesday, June 8th. The street department needs to purchase sand and gravel for sewer repairs. Mike Szerokman made a motion to purchase sand and gravel for sewer repairs. Dee Leadmon seconded the motion. Motion passed unanimously. The street department also needs to purchase portland cement to patch sidewalks. Jay Ward made a motion to purchase cement for sidewalk repairs. Mike Szerokman seconded the motion. Motion passed unanimously. After discussion, Marty Blankenship made a motion to purchase weed killer from Jarvis Hardware. Mike Szerokman seconded the motion. Motion passed unanimously. John Qualls informed the council about a written agreement for street department employees that outlines procedures for time cards and overtime. The new street department employee has started work. As street department employees are weed eating around town, notices for overhanging trees, bushes, and other plants that need to be trimmed back or removed will be distributed to property owners.

## **PAYMENT OF BILLS**

Mike Szerokman made a motion to pay the bills. Marty Blankenship seconded the motion. Motion passed unanimously.

## **UNFINISHED BUSINESS**

**Gym Floor and Roof Update** - Tri-State Roofing submitted bids for \$54,000 to repair the gym roof and \$41,000 to repair the Route 60 building roof. After discussion, Marty

Blankenship made a motion to accept the bid from Tri-State Roofing for \$54,000 to repair the Town Hall gym roof. Dee Leadmon seconded the motion. Motion passed unanimously. The council also agreed to patch the Route 60 building roof for now and address further repairs at a later date. A letter will be drafted to the Kanawha County Commission requesting funding for repairs to the gym floor.

**Melrose Update** - Still waiting on a final inspection from the DOH before the project can proceed.

**DNR/Sign Lease** - After discussion, the council agreed to renew the lease for the boat dock with the DNR for 10 years at a cost of \$1.00.

**Sale of Junk Vehicles** - Marty Blankenship will take on this project with the assistance of John Qualls.

**Storm Drain Clean Up** - On list of projects to be completed.

**Spring Clean Up** - Schedule to coincide with Kanawha County Clean Up. Date to be announced.

**List of Projects** - Several projects on the list have been completed or are close to being completed.

## **NEW BUSINESS**

**Town Yard Sale Date** - The Town Yard Sale has been canceled due to lack of interest.

## **ORDINANCES**

The council discussed rewriting the trash ordinance to include specific trash containers. Marty Blankenship made a motion to rewrite the trash ordinance to include specific trash containers. Dee Leadmon seconded the motion. Motion passed unanimously.

## **PETITIONS**

Concerns about unleashed dogs were discussed. Mike Szerokman made a motion to contact the Kanawha Humane Association about getting a humane officer in town more often. Dee Leadmon seconded the motion. Motion passed unanimously.

## **EXECUTIVE SESSION**

Marty Blankenship made a motion to convene an Executive Session. Mike Szerokman seconded the motion. Motion passed unanimously. The Executive Session started at 8:45 p.m.

Marty Blankenship made a motion to adjourn the Executive Session. Mike Szerokman seconded the motion. Motion passed unanimously. The Executive Session adjourned at 8:59 p.m.

Marty Blankenship made a motion to make effective the following: Starting the first pay period of July, 2021, Director of Public Works, John Qualls will receive a raise of \$2.00 per hour and Town Clerk, Natalie Smith will receive a raise of \$1.00 per hour. Dee Leadmon seconded the motion. Motion passed unanimously.

## **ADJOURNMENT**

Mike Szerokman made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:02 p.m.

A handwritten signature in black ink, appearing to read 'D-Fannin', written over a horizontal line.

Mayor, Donald Fannin

A handwritten signature in black ink, appearing to read 'Jay Ward', written over a horizontal line.

Recorder, Jay Ward