

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**July 19, 2021**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Marty Blankenship seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation** - Jay Ward will be having a meeting with Brinks Security to discuss the installation of security cameras and a security system at the sewer plant. The council discussed the need for the leach beds to be cleaned out by Friday, July 23rd.

**Recreation** - A schedule for locking the park will be created in accordance with the police officer's schedule.

**Streets and Lights** - Eddie Hamilton reported that there were no lights that needed to be replaced. Mayor Fannin will call about replacing the lights at the boat dock and park with LED lights. Pot holes need to be addressed and the trees at the bottom of 3rd Avenue need to be trimmed back from the street light and traffic mirrors. Chief of Police, Darrick Cox asked the council to consider repaving Melrose Drive leading to the nursing home. The road is in bad shape.

**Buildings** - Marty Blankenship will take care of fixing the flagpole at Town Hall.

**Finance** - Mayor Fannin reported the following balances:

General Fund: \$338,806.21

Sewer Utility Fund: \$2,216.44

Police Fee Fund: \$69,247.52

Infrastructure Fee Fund: \$59,417.51

Coal Severance Fund: \$3,982.86

The council reviewed the check register.

**Burning Permits** - None issued.

**Housing Board** - The next meeting of the Housing Board will be on August 5th at 6:30 p.m. A trailer on Tompkins Avenue was suggested as an addition to the list of properties to be evaluated.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship reported 10 calls so far in July. Three of the calls were in town. Prepping the site for the new fire department should be finished by the end of September. The Swiftwater Rescue Team has been chosen to participate in upcoming important drills and training. Jay Ward made a motion to appoint Marty Blankenship as Fire Chief for the Glasgow Fire Department. Dee Leadmon seconded the motion. Motion passed unanimously.

**Police Department** - The new officer, Brian Drake, attended the council meeting to introduce himself. He requested a few items needed for the Police Department. Marty Blankenship made a motion to allow the purchase of \$561 worth of supplies needed for the Police Department. John Alderson seconded the motion. Motion passed unanimously.

**Street Department** - Director of Public Works, John Qualls reported that the street department is installing a new pipe on Glasgow Avenue. He asked the council's permission to pump in concrete to attach the metal corrugated pipe to a concrete culvert to complete the repair work to the new pipe. Marty Blankenship made a motion to grant permission to use concrete to attach the pipe to the culvert. Dee Leadmon seconded the motion. Motion passed unanimously. He also reported that the street department has started painting street lines and curbs again. Three more tons of blacktop are needed to repair some streets. Marty Blankenship made a motion to purchase

blacktop. Dee Leadmon seconded the motion. Motion passed unanimously. The Town Hall roof has been recoated. The roof of the Route 60 building still needs to be repaired.

**Municipal Court** - One citation was waived. Nothing else on the docket until next month.

**Web Page** - Updates pending.

**PAYMENT OF BILLS** - Marty Blankenship made a motion to pay the bills. John Alderson seconded the motion. Motion passed unanimously.

**P CARD STATEMENT** - Mayor Fannin reviewed the P Card Statement and will make the payment.

**SEWER ADJUSTMENTS** - Several citizens requested sewer rate adjustments related to filling up their pools for the season, as well as other issues. See attached list of requests. Jay Ward made a motion to grant all of the sewer adjustments that were requested. Dee Leadmon seconded the motion. Motion passed unanimously.

## **UNFINISHED BUSINESS**

**Gym Roof** - Contractors will start soon.

**Melrose Update** - Jay Ward will contact Steve Giannini for an update.

**Fall Festival** - Tabled discussion until next meeting.

**Bids for Audit** - Audit bids were scored during the Finance Committee Meeting.

**Ordinance Enforcement** - Check with Amanda Holmes about training related to ordinance enforcement. The council discussed issuing citations to enforce ordinances with Officer Drake.

**Kanawha County Commission Letter** - John Alderson will personally deliver the letter this Friday.

**Sewer Rate Increase** - The council discussed creating and distributing a town newsletter prior to the proposed sewer rate increase. The purpose of the newsletter would be to inform citizens about the infrastructure and sewer projects that have been recently completed and the projects that are still needed.

**Dog/Cat Control** - Jay Ward will follow up with the Kanawha Humane Association.

**List of Projects** - See Street Department for current projects.

## **NEW BUSINESS**

**Internet at Sewer Plant** - Discussion related to installing internet at the sewer plant in order to install a security and camera system. Marty Blankenship inquired about utilizing a hot spot at the sewer plant.

**Cameras at Sewer Plant** - Discussion regarding the installation of cameras at the sewer plant for security purposes.

**LED Lights at the Park** - Discussion about the possibility of installing LED lights at the park.

**3rd Avenue Privacy Fence** - See Petitions.

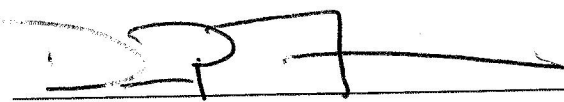
**ORDINANCES** - See Ordinance Enforcement.

## **PETITIONS**

Kadin Helvey petitioned the council to request a privacy fence installation on his recently purchased 3rd Avenue lot. He presented a plan to the council, requesting a variance for the installation of a 6 foot privacy fence. A portion of the fence will be installed on the front of the lot, facing 3rd Avenue. The fence will be stepped back approximately 20 feet from the sidewalk. Marty Blankenship made a motion to approve the plan as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

## **ADJOURNMENT**

John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The meeting adjourned at 8:46 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward