

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

March 4, 2021

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present. Marty Blankenship participated via Zoom. Town Attorney, Ray Keener was also present.

A special moment of silence was observed for Councilman, Marty Blankenship. The Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to accept the minutes as presented. Eddie Hamilton seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balances:

General Fund - \$422,055.05

Sewer Fund - \$2,091.44

Police Fund - \$67,953.08

Infrastructure Fund - \$40,737.51

Coal Severance Fund - \$3,099.99

Mayor Fannin also announced that a Budget Meeting is scheduled for March 21st at 7:00 p.m. Members of the Finance Committee will attend. The meeting is also open to the public. The purpose of the meeting is to discuss and set the town budget for the 21-22 fiscal year.

Ten lien letters that were served to property owners have still not been responded to. Marty Blankenship made a motion to file liens against the properties in Municipal Court. John Alderson seconded the motion. Motion passed unanimously.

A business that left town owing approximately \$800.00, has not responded to a letter requesting payment. John Alderson made a motion to hire a Process Officer at a cost of \$25.00, to serve a letter to the owner. Dee Leadmon seconded the motion. Motion passed unanimously.

Some past due fees have been collected.

The council reviewed the Running Budget and the check register.

Fire Department - Chief Blankenship reported 2 box alarms and deployment to Wayne County for three days due to flooding. One person was evacuated by the team. There was one in town call for a possible gas leak and one out of town call for a fire assist. There was a water rescue on Paint Creek and an auto accident in the Riverside area. AEP fixed the lights at the fire station. There was a larceny committed, with \$18,000 worth of equipment stolen from a fire truck.

Police Department - Kanawha County Deputy Sheriffs continue to patrol Glasgow and many residents have reported to council members that they are very pleased with their service. There is an on-going investigation related to the fire truck equipment larceny. There is also a continuing investigation related to reports of raw sewage being dumped into the creek on Sycamore Drive.

Street Department - Director of Public Works, John Qualls reported that the salt spreader has been installed in the newly purchased town truck. The front tire of the truck has a slow leak and needs to be plugged. The new winch on the trash truck works. The street department repaired some potholes with black top patch. Two drains and two holes were also repaired. John Qualls asked the council about the possibility of purchasing paint and supplies to paint some equipment in the park as well as some sign poles. He will get prices for the council to review. Bulk pick up is still a problem. Some trash is being put out for bulk pick up without calls for work orders. After some discussion, the council decided that some discretion could be used for picking up small items, however, big bulk items still need a work order prior to pick up. Recorder, Jay Ward discussed the need to research easements for the Town of Glasgow. John Qualls will call Steve Giannini to check the status of the Melrose culvert project. Two new signs have been delivered to the town from Mt. Olive Correctional Center. Three more signs will be fabricated and delivered soon.

PAYMENT OF BILLS

John Alderson made a motion to pay the bills. Jay Ward seconded the motion. Motion passed with a unanimous vote.

UNFINISHED BUSINESS

Sewer Rate Increase - The council has been discussing the need for a sewer rate increase for some time. The sewer plant and system are aging. Maintenance and repairs are needed. The sewer fee must be increased in order for the town to qualify for grants that would allow for the needed improvements. Also, as previously stated at public town meetings, Glasgow's current rate is far below the rate of surrounding communities. Therefore, the council will move ahead with the sewer rate increase within the next few months.

Gym Floor - Still need to approach the Kanawha County Commission to ask for assistance with paying for repairs to the gym floor in Town Hall. Bids are needed for the floor repair. Check on rubberized flooring.

WWTP Wiring - Still working on this project.

List of Projects - Council reviewed list of on-going projects. (See attached list.)

NEW BUSINESS

Debt Forgiveness - The council discussed waiving unpaid town fees prior to September 2019 due to unreliable records. Approximately \$60,000 of debt will be forgiven. John Alderson made a motion to forgive unpaid town fees prior to September 2019. Dee Leadmon seconded the motion. Motion passed unanimously.

Landlord Meeting Recap - Recorder, Jay Ward commended the landlords that attended the meeting and gave good input and ideas for encouraging renters to pay town fees. Ideas that were suggested and are to be considered include:

- Autodraft or online payments
 - Use of a collection agency for unpaid fees
 - Loss of town services as a consequence for not paying fees
 - Deposits for fees and services
 - Links on the town's web page for help with paying bills and fees
 - A quarterly newsletter to keep residents better informed
 - Notifying landlords when their renters do not pay town fees
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Housing Committee Recap - Some topics were discussed in relation to the International Property Code. Building Permits are \$7.50 per \$5,000. The town's grass ordinance will remain the same. The council is considering a \$5.00 permit for vehicles that are not being used but are under repair, with a one time renewal and a maximum of six months. The council discussed bringing properties up to code, which would include the possibility of residents installing fences around qualifying swimming pools and hot tubs.

ORDINANCES

A link to the Kanawha County Humane Society will be provided for residents on Facebook and on the town's web page.

PETITIONS

Doreen Cox - Storm drains on 4th avenue still need to be repaired.

Lynn Basford - Commended the job that the Kanawha County Deputy Sheriffs are doing for our town. She stated that other residents have mentioned to her that they feel safer knowing that our town is being patrolled by the deputies.

EXECUTIVE SESSION

John Alderson made a motion to convene an Executive Session. Mike Szerokman seconded the motion. Motion passed unanimously.

The Executive Session convened at 9:09 p.m.

John Alderson motioned to adjourn the Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:37 p.m.

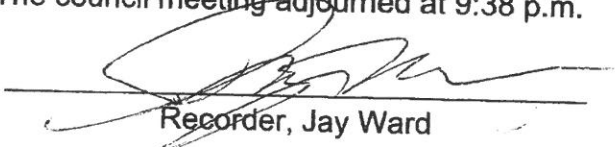
No vote needed after the Executive Session.

ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Dee Leadmon seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:38 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward