

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

February 16, 2021

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - The DEP cancelled the scheduled inspection due to road conditions. The inspection will be rescheduled for next week.

Recreation - Nothing to report.

Streets and Lights - Some street light bulbs have been replaced. There is still one out in front of the fire department building. Chief Blankenship would like to request a LED light to illuminate the front of the fire department.

Building - The Senior Building and Town Hall still need some repairs.

Finance - Mayor Fannin reported the following balances:

General Fund - \$409,445.00

Utility Fund - \$4,010.75

Police Fund - \$62,552.33

Infrastructure Fund - \$44,537.51

Coal Severance Fund - \$3,099.99

Discussion regarding a business that recently left town without paying B & O taxes and other fees owed. The Town Recorder requested an inquiry about the possibility of a deputy sheriff serving the letter of notification for unpaid B & O and other fees. Some more notices regarding termination of water service due to unpaid sewer bills were distributed. Marty Blankenship suggested making online payments an option for Town Fee payments.

Burning Permits - Permit forms have been uploaded to the town website.

Housing Board - The council still needs to review and consider adoption of the International Property Code. The Housing Board Committee will meet on February 22nd at 7:00 p.m.

Safety - Nothing to report.

Fire Department - Chief Blankenship reported 2 more calls for this month, a medical call and a box alarm. The Senior Building will be used for classes for the fire department.

Police Department - Nothing new to report.

Street Department - Marty Blankenship made a motion to pay \$99.00 for a winch for the town truck. Mike Szerokman seconded the motion. Motion passed unanimously. John Alderson informed the council that two Stop signs and a One Way sign will be fabricated at Mount Olive for the town.

Municipal Court - Nothing to report.

Web Page - Jay Ward updated the web page, adding the Town Ordinances and posting the new Burning Permits. Need to add an announcement about renewing ATV stickers.

PAYMENT OF BILLS

The council reviewed the check registers for the town accounts. John Alderson made a motion to pay the bills. Mike Szerokman seconded the motion. Motion passed unanimously.

P CARD STATEMENT

The council reviewed the P Card statement which reflected a total activity of \$410.75. Mayor Fannin accepted and will pay the statement.

SEWER ADJUSTMENTS

Adjustment granted to Watina Alley for \$400.00.

UNFINISHED BUSINESS

Lien Letters - 2nd notices were sent. \$12,510.29 has been collected since the first lien notices were sent out. There is still a balance of approximately \$29,000.00 in uncollected town fee payments.

Street Department Inventory Sell Off - Director of Public Works, John Qualls was not present for discussion. Will discuss at a future meeting.

Trash Pick Up on Split Days - Will begin this week, on February 18th.

Part Time Help - Need to follow up at a later date when John Qualls is present.

Melrose Culvert Repair - Recorder, Jay Ward spoke with contractor Steve Giannini about the repair work. Steve Giannini gave the town a quote of \$9,000.00 for the job. Marty Blankenship made a motion to hire Giannini Construction to do the repair work as soon as the weather breaks. Mike Szerokman seconded the motion. Motion passed unanimously.

Money in Rainy Day Fund - Inquiries were made with the Municipal League and attorneys regarding the legality of how the money can be spent. The council needs to decide which line item of the budget that the Rainy Day Fund will be added to.

NEW BUSINESS

Committee Members - See attached list of Committee Members.

Finance Committee Budget - The Budget Committee will meet on March 8th at 7:00. The Town Budget must be published in the paper two weeks before the Laying of the Levy. The Laying of the Levy will occur on the 3rd Tuesday in April.

Town Engineer - Discussion regarding reaching out to the Town of Smithers about their Town Engineer, Will Thornton. Recorder, Jay Ward will check into this.

Landlord Meeting Update - Letters have been sent. There will be a meeting on February 25th at 7:00 p.m. at the Senior Building.

ORDINANCES

Humane Society/Dogs - Recorder, Jay Ward contacted Bethany Hively at the Kanawha Humane Society about the possibility of a Humane Officer for the Town of Glasgow. She will call back with information.


ATV Permit Review - New stickers have been ordered. A \$25.00 fee will be charged to renew for one year.


PETITIONS

Zachary Cook from Sycamore Drive has concerns about a neighbor that is living in a camper and dumping raw sewage into the creek. This issue will be reported to the DEP. Living in a camper as a permanent residence is in violation of town ordinances and also needs to be addressed.

ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Marty Blankenship seconded the motion. Motion passed unanimously. Meeting adjourned at 9:07 p.m.


Mayor, Donald Fannin


Recorder, Jay Ward

GLASGOW TOWN COUNCIL

COMMITTEE MEMBERS

2021

Health and Sanitation

Chair: Eddie Hamilton

Members: Mayor Fannin, Director of Public Works, John Qualls

Recreation

Chair: Mayor Fannin

Members: John Alderson, Dee Leadmon

Streets and Lights

Chair: Eddie Hamilton

Members: Director of Public Works, John Qualls, Mike Szerokman

Building

Chair: Recorder, Jay Ward

Members: Marty Blankenship, Dee Leadmon

Finance

Chair: Recorder, Jay Ward

Members: Mayor Fannin, John Alderson, Mike Szerokman, John Alderson, Marty Blankenship, Eddie Hamilton, Dee Leadmon

Housing

Chair: Mayor Fannin

Members: Marty Blankenship, Eddie Hamilton, Director of Public Works, John Qualls, Community Member at Large (to be determined)

Safety

Chair: John Alderson

Members: Marty Blankenship, Dee Leadmon

Web Page

Chair: Recorder, Jay Ward

Members: Mayor Fannin, Marty Blankenship