

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

January 12, 2021

Recorder, Jay Ward called the meeting to order at 7:00 p.m.

Roll call was taken. Members present were: Recorder, Jay Ward, Dee Leadmon, Eddie Hamilton, Mike Szerokman, Marty Blankenship and John Alderson. Mayor Fannin was absent. Town Attorney, Ray Keener was also in attendance.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to accept the minutes as presented. John Alderson seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Recorder, Jay Ward informed the council that \$21,109.71 is owed to the IRS for the years 2016 and 2018. Marty Blankenship made a motion to make the payment to the IRS. Mike Szerokman seconded the motion. Motion passed unanimously. The council members reviewed and signed a letter to City National Bank to request a separate account for Coal Severance. The council agreed to provide COVID pay for town employees that miss days due to COVID. (See attached letter.) Marty Blankenship made a motion to pay town employees due to COVID. Mike Szerokman seconded the motion. Motion passed unanimously. The council discussed making a \$16,000 Budget Line Transfer within the Town Budget to cover some unexpected maintenance costs to the fire department building that the town owns. Mike Szerokman made a motion to move \$500 from the Cemetery line item, \$500 from the Beautification line item and \$15,000 from the Town Hall line item into the Fire Department line item of the Town Budget. Dee Leadmon seconded the motion. Motion passed with a unanimous vote. Marty Blankenship abstained from voting. Recorder, Jay Ward reported the balances in the following funds:

General Fund - \$400,943.72

Utility Fund - \$4,010.75

Police Fund - \$56,293.61

Infrastructure Fund - \$35,105.03

Marty Blankenship reported information to the council regarding the \$41,362.95 fund that was recently discovered during the audits. Marty made inquiries about better interest rates that could possibly be generated by moving the money into a different type of fund. After comparing rates,

it became evident that leaving the money in the current fund to continue to draw interest would be best. Marty Blankenship made a motion to leave the money in the current fund to continue drawing interest for a Rainy Day fund. John Alderson seconded the motion. Motion passed unanimously.

Fire Department - Chief Blankenship reported two fire calls so far in January. One incident at the Nazerene Church and a small house fire at Hugheston. One heater was replaced at the fire station. The Glasgow Volunteer Fire Department, LLC ended the year financially in the black for 2020.

Police Department - A proposal was raised for consideration by the council to make Darrick Cox the Chief of Police of Glasgow to better facilitate enforcement of ordinances (per the Mutual Aid Agreement with Cedar Grove). The position would be for about 20 hours per month and it would be a temporary position until a permanent officer can be hired. The Kanawha County Sheriff's Department deputies will continue to patrol Glasgow. The council will consider the proposal and discuss it further at the next meeting.

Street Department - Director of Public Works, John Qualls reported that the Welcome to Glasgow signs still need to be repainted. There are some electrical issues at the sewer plant that need to be resolved. John Alderson will look into it. John asked the council to consider splitting trash pick up between two days. Half of the town would have trash pick up on Thursday and the other half on Friday. Splitting the days would require less part time employees. This will be placed on the next agenda for further discussion and consideration. John will also bring a list of vehicle and equipment inventory that could be sold or disposed of to the next meeting for consideration. A stop sign at Melrose and another one in town need to be replaced. The trash from the Town Building on Route 60 needs to be placed at the bottom of the steps for pick up.

PAYMENT OF BILLS

The council reviewed the check register. The final payment for internet service for the Police Department was made. Mike Szerokman made a motion to pay the bills. Eddie Hamilton seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Heating Repairs Garage - The council discussed different possibilities for replacing the heater at the Street Department Garage. More information is needed before making a final decision. Mike Szerokman will get more information and it will be discussed again at the next meeting.

Salt Truck Status - A truck that fits the needs and budget of the town has not been located yet.

Pumper Truck Title - Mike Szerokman was able to obtain a copy of the title for the pumper fire truck to give to the fire department.

Melrose Culvert Repair - Benchmark Construction inspected the culvert and gave 3 options:

1. Replace with the type of materials currently used for \$15,575.
2. New concrete trench with grating for \$16,850.
3. New concrete trench with different type of grating for \$19,550.

In accordance with the town ordinance regarding projects over \$10,000, an ad will be placed in the paper to generate other bids for the repair work needed.

Lien Letter Updates - \$7,293.26 has been collected in payments for town fees and services. The council reviewed the list of residents that have made payments. Still need to serve some lien letters to residents that refused certified mail.

NEW BUSINESS

Inmates Schedule for the Summer - Need to consider a schedule for inmates to do work in town this summer as well as make the request.

Formation of Housing Board - Members of the newly formed Housing Board will include Marty Blankenship as the Fire Chief, John Qualls as the Town Engineer and a Member at Large from the community. A notice regarding the need for a Member at Large from the community will be posted online.

List of Projects for 2021 - Recorder, Jay Ward presented a list of projects for consideration for the year 2021. The council will further discuss and divide up responsibilities for projects at the next meeting. (See copy of list.)

ORDINANCES

Trash Enforcement - Discuss further in a future meeting.

Bulk Pick Up Fees - After some discussion, John Alderson made a motion to adjust and rewrite guidelines for bulk pick up fees. Eddie Hamilton seconded the motion. Motion passed unanimously. John Qualls will take care of rewriting the guidelines.

Building on 3rd Street - The owner will speak to the council regarding plans for the building at the next council meeting.

PETITIONS

Shelly Hager addressed the council to ask for clarification regarding the problem of trash in the culvert behind her house on Melrose. Since the culvert is on her private property, the town cannot assist. Marty Blankenship suggested contacting the DEP for assistance with the problem. Recorder, Jay Ward will also provide assistance with contacting the DEP.

EXECUTIVE SESSION

Marty Blankenship made a motion to convene an Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session convened at 9:01 p.m.

Marty Blankenship made a motion to adjourn the Executive Session. John Alderson seconded the motion. Motion passed unanimously. The Executive Session adjourned at 9:42 p.m.

No vote was needed from the Executive Session.

ADJOURNMENT

Mike Szerokman made a motion to adjourn the council meeting. John Alderson seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:45 p.m.

Mayor, Donald Fannin

Recorder, Jay Ward