

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

December 3, 2020

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present except for Eddie Hamilton. A quorum was present.

A special moment of silence was observed in honor of Charleston Police Officer Cassie Johnson, who was killed in the line of duty. The Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the following balance in each fund:

General Fund - \$438,004.06

Utility Fund - \$4,010.75

Police Fee - \$41,955.45

Infrastructure Fee - \$24,864.55

The council reviewed the running budgets for the month of November for each department. The council also reviewed the bank register.

Recorder, Jay Ward reported to the council that money from the General Fund needs to be transferred to the Police Fee and Infrastructure Fee funds for the months of July, October and November 2020. A total of \$25,194.14 will be transferred.

Recorder, Jay Ward also reported to the council that accountant David Snowden informed him that a municipal bond for \$41,362.95 left over from a project in the 1990's was discovered. The council will need to consider the pros and cons of reinvesting the bond or using it to fund projects. Marty Blankenship made a motion to leave the money in the account until more research can be done regarding investments. John Alderson

seconded the motion. Motion passed unanimously. The council also discussed the possibility of making quarterly payments to BRIM Insurance instead of monthly payments. Marty Blankenship made a motion to continue making monthly payments. Dee Leadmon seconded the motion. Motion passed unanimously.

Marty Blankenship made a motion to put a \$200 purchasing limit on the new phone system. Mike Szerokman seconded the motion. Motion passed unanimously.

The WV State Auditor's Office informed the council that waiving elected officials' salaries is not permitted.

Fire Department - Fire Chief, Marty Blankenship reported 4 fire calls for December so far. The Christmas Parade on Saturday, December 12th will start lining up at the fire department at 11:00 a.m. The parade with Santa will start at 12:00 p.m. Council members will put together treat bags to be distributed to children along the parade route. The Fire Department Christmas Dinner will be that evening at 6:00 p.m. Jay Ward made a motion to spend \$300 from the General Fund to purchase candy for the treat bags. John Alderson seconded the motion. Motion passed unanimously. Mayor Fannin will post information about the parade on the Town of Glasgow Facebook page.

Police Department - The council reviewed the invoice from the Kanawha County Sheriff's Department. Marty Blankenship stated that the deputies have done an outstanding job with assisting the fire department. The council agreed that the deputies are making a difference with drug traffic as well as speeding through town. Council members will be provided with the patrol schedule for December. Mayor Fannin presented the council with a Mutual Aid Agreement between Glasgow and Cedar Grove. Jay Ward will take the police cruiser to Todd Judy Ford to have work done as part of a recall.

Street Department - Director of Public Works, John Qualls, was not present to give a report.

PAYMENT OF BILLS

John Alderson made a motion to pay the bills. Mike Szerokman seconded the motion. Motion passed unanimously.

Marty Blankenship made a motion to pay the town attorney, Ray Keener \$3,000 for fees owed for legal representation. John Alderson seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Backflow Preventers - Need to call a company to start the process. Jay Ward will check on getting an extension for the installation deadline.

Sewer Rate Increase - Recorder, Jay Ward and Town Attorney, Ray Keener will meet sometime in the next month.

Pumper Truck Title - Mike Szerokman is still working on the paperwork. He needs the make, VIN number and insurance information.

Web Page - The Town of Glasgow web page has been updated. The town ordinances, financial statements, copies of the agendas and minutes for council meetings can be found on the web page.

Melrose Culvert Repair - Mike Szerokman will contact Debbie Karrow with the DOH to discuss possible involvement with the Melrose culvert repair.

Town Building Roofs - Still waiting for more bids. The Street Department will repair the gutters.

Lien Letters - Deputies can serve letters for residents who refuse to receive the registered letters. The council needs to discuss situations related to rental properties.

Christmas Parade and Dinner - See Fire Department.

NEW BUSINESS

Decorating Contest (Awards) - The Town of Glasgow is sponsoring a Christmas Decoration Contest. Judging will take place on Saturday, December 19th between 6:00 - 8:00. Judges from out of town will be recruited. The top 3 winners will receive special plaques. Mayor Fannin will post on Facebook.

Employee Christmas Dinner - Council members will donate personal money to host a Christmas luncheon for town employees at the Senior Building. A possible date was set for Wednesday, December 23rd.

ORDINANCES

Littering or Trash - A citizen requested clarification regarding throwing refuse into a yard. Recorder, Jay Ward stated that the current ordinance addresses this issue. Refuse may not be dumped into a yard. Town Attorney, Ray Keener suggested filing a complaint if the problem persists.

Ordinance Enforcement Officer - The council discussed the possibility of hiring an enforcement officer. May consider sharing an officer with another community, possibly Belle.

PETITIONS

Helen Allen asked the council for clarification regarding the lien letter that she received. She also asked the council to reconsider holding landlords responsible for renters that are not paying town bills and fees. The council agreed to add the topic to the agenda for the next council meeting for further discussion and consideration.

ADJOURNMENT

Dee Leadmon made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. Motion passed unanimously. The council meeting adjourned at 9:17 p.m.

Mayor, Donald Fannin

Recorder, Jay Ward

