

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

December 21, 2020

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Mike Szerokman made a motion to accept the minutes as presented. John Alderson seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - The council discussed allowing the Town Hall gym to be used for basketball and decided to keep the gym closed for now.

Streets and Lights - Eddie Hamilton submitted a list of street lights that need bulbs replaced as well as a list of residences that need bulk pickup. The One Way street sign on 4th Avenue needs to be replaced. Shopping carts in town are a problem. Mayor Fannin personally returned 7 shopping carts to Save-A-Lot. The fire department has also gathered and returned carts.

Buildings - The Senior Building has several needed repairs: a door threshold, stove, handrail for a ramp and a broken window.

Finance - Mayor Fannin reported the following balances:

General Fund - \$404,546.62

Utility Fund - \$4,010.75

Police Fee - \$56,326.65

Infrastructure Fee - \$35,105.03

Council members reviewed copies of the bank statement.

During the budget revision, it was discovered that a separate account needs to be opened for the Coal Severance Fund. An account will be opened with the same check signers that are on the current accounts.

Burning Permits - None issued since the last meeting.

Housing Board - Nothing to report.

Safety - Nothing to report.

Fire Department - Chief Blankenship reported that he purchased two new phones for the fire station. Two new heaters are still needed. The fire department will purchase the bay heater and would like for the town to purchase the other. Chief Blankenship has estimates for the heaters. The fire department recently purchased approximately \$20,000 worth of new equipment. Meetings may soon be scaled back due to Covid restrictions. Module 3 classes will still go on as scheduled. Chief Blankenship would like for the council to review the town's disaster plans at some point in the future. Mayor Fannin commended the fire department for the fantastic Christmas parade with treat bags.

Police Department - Mayor Fannin reported that the January schedule for the Kanawha County Deputy Sheriffs will be coming soon. There has been some vandalism in town related to Christmas decorations. The Deputy Sheriffs have 3 suspects.

Street Department - Nothing new to report.

Municipal Court - Mayor Fannin will be acting as the judge for Municipal Court.

PAYMENT OF BILLS

Marty Blankenship made a motion to pay the bills. Dee Leadmon seconded the motion. Motion passed unanimously.

P CARD STATEMENT

Reconcile statements for the previous month on the 3rd Monday of the month.

SEWER ADJUSTMENTS

Wayne Harrison requested an adjustment due to a sewer issue, however, he owes some payments. The council decided to subtract the adjustment to come up with the payment due to the town. A payment plan will be offered. John Alderson made a motion to grant a sewer and water adjustment. Eddie Hamilton seconded the motion. Motion passed unanimously. Bertha Moore requested an adjustment for an issue that occurred two years ago. After some discussion, Marty Blankenship made a motion to deny the adjustment. Dee Leadmon seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Fire Truck Title - Still trying to locate.

Salt Truck Status/Plan B - The trucks available at the surplus auction were not worth purchasing. Will keep checking.

Enforcement Officer - Darrick Cox expressed interest in becoming an Enforcement Officer for Glasgow. He is willing to attend classes. Jay Ward made a motion to offer the position of Enforcement Officer to Darrick Cox. Eddie Hamilton seconded the motion. Motion passed unanimously.

Central Garage Heater Status - Still need bids. May consider asking the contractor for the fire department to give an estimate for repairing the heater in the central garage bay area.

Fee Payment and Arrangement Update - Need a list of customers that still have not paid. Landlords need to know that renters are not paying.

Lien Letters - Checking to see who is eligible to serve lien letters to customers who have refused certified mail.

Melrose Culvert Repair - Mike Szerokman made inquiries with the DOH. The DOH reported that the culvert repair is the town's responsibility. Mike made arrangements for Benchmark Construction to inspect and give an estimate. May need to patch for the winter and readdress in the spring.

NEW BUSINESS

Heaters for the Fire Department - Fire Chief, Marty Blankenship submitted several bids to replace a heater at the fire department. After reviewing the bids, it was decided to have Wriston Heating and Cooling submit a bid for the repair of the town garage heater and the fire department to procure a better price.

Council Pay and Dates - Council members will be paid on the 3rd Monday of every month.

Employee Luncheon - A town employee luncheon will be provided by personal donations from the council members. The luncheon will be held on Wednesday December 23 at 1:00 p.m. at the Senior Building.

Revised Budget Vote - Recorder, Jay Ward submitted a revised budget to reflect elected officials being paid as well as other appointed officials including municipal judge, municipal clerk, fire chief and assistant fire chief. Eddie Hamilton made a motion to accept the revised budget and the changes to include the other appointed officials. Dee Leadmon seconded the motion. The votes were as follows:

Mike Szerokman - Yes
John Alderson - Yes
Marty Blankenship - Abstain
Jay Ward- Yes

Pay for Elected/Appointed Officials - See revised Budget Vote.

Forgiveness for Rental Properties - The council discussed forgiving landlords for vacated renters that left without paying bills. Landlords are still responsible for current renters. Marty Blankenship made a motion to forgive landlords for past due bills up to December 21, 2020, while still being responsible for current renters. Mike Szerokman seconded the motion. Motion passed unanimously.

ORDINANCES - Nothing to discuss.

PETITIONS - None

EXECUTIVE SESSION

Recorder, Jay Ward made a motion to convene an Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session was called to order at 9:04 p.m.

Recorder, Jay Ward made a motion to adjourn the Executive Session. John Alderson seconded the motion. Motion passed unanimously. The session adjourned at 9:52 p.m. No vote was needed.

ADJOURNMENT

Marty Blankenship made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. Council meeting adjourned at 9:54 p.m.

Mayor, Donald Fannin

Recorder, Jay Ward