

TOWN OF GLASGOW

COUNCIL MEETING MINUTES

November 5, 2020

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

COMMITTEE REPORTS

Finance - Mayor Fannin reported the balances for the following:

General Fund - \$421,146.19

Utility Fund - \$4,010.75

Police Fund - \$42,323.78

Infrastructure Fund - \$24,864.55

Council members reviewed copies of the check register and running budgets for town departments. Brief discussion about Aflac insurance for town employees.

Fire Department - Chief Blankenship reported 2 calls for this month so far. The fire department would like to purchase a Covid fogger. Chief Blankenship would like to make a joint purchase with the town.

Police Department - Kanawha County Deputy Sheriffs started patrolling Glasgow on November 1st. The deputy sheriffs have already been investigating problem areas in the town. Robert Fruth has submitted a resume to be considered for the position of Police Chief. Chief John Prine from the Marmet Police Department gave Recorder, Jay Ward information about an

International Property Maintenance Codes book. The book provides information about condemning properties to clean up communities. The book could be adopted into the town ordinances. Marty Blankenship made a motion for the town to purchase the book for a cost of \$46.00. John Alderson seconded the motion. Motion passed unanimously.

Street Department - Director of Public Works, John Qualls reported that the town GMC truck used for salting in the winter needs multiple repairs. He suggested comparing the costs of fixing the truck with the cost of purchasing a used truck through the state surplus. Marty Blankenship made a motion for John Qualls to research the possibilities related to repairing the GMC truck or buying a used truck to replace it. Mike Szerokman seconded the motion. Motion passed unanimously. Marty Blankenship will help John with work order templates to track work orders.

PAYMENT OF BILLS

John Alderson made a motion to pay the bills. Eddie Hamilton seconded the motion. Motion passed unanimously.

UNFINISHED BUSINESS

Back-Flow Preventers - Six town buildings are required to have back-flow preventers installed. The cost of approximately \$600.00 to \$1000.00 per building. Additionally a cost of \$275.00 per year per building for calibration is required. Director of Public Works, John Qualls, requested bids from several companies. After some discussion of options, council members Marty Blankenship made a motion to research if they can be installed under John Qualls plumbing license in order to save money for the Town. Dee Leadmon seconded the motion. Motion passed unanimously.

Melrose Culvert Repair - Received one bid for repair. More bids were attempted but with no response. The town will attempt more bids before a decision is made.

Amend The Employee Handbook - Recorder, Jay Ward made a motion to add the following paid holidays to the Employee Handbook: Election Day, WV Day (June 20th), and Christmas Eve. John Alderson seconded the motion. Motion passed unanimously.

Repairs to Town Building Doors - Some repairs were done, but the doors still need more work.

General Repairs to Town Buildings - Dee Leadmon presented estimates for repair work to the gym and foundation at Town Hall. Marty Blankenship suggested approaching the Kanawha County Commission for assistance with repairs since the pole that the county installed for the emergency siren apparently caused the issues with water damage. The building on Route 60 needs roof work and a toilet. The fire department also still needs a toilet.

Smoke Test Updates - Letters have been distributed to 6 residents regarding the results of the smoke testing. The letter informed residents that issues with groundwater entering the sewer system from their property needs to be corrected. No responses have been received at this point. Jay Ward made a motion to conduct a second smoke test to determine if the residents are in compliance. Mike Szerokman seconded the motion. Motion passed unanimously. Tariffs could be imposed for residents who are still not in compliance.

Lien Letters - The council will move forward with putting liens on properties of residents for non-payment of town fees. Mike Szerokman made a motion to send letters to residents regarding property liens for non-payment of town fees. John Alderson seconded the motion. Motion passed unanimously.

Sheriff Update - Mayor Fannin reported positive results with the program so far.

NEW BUSINESS - No new business to report.

ORDINANCES

Burn Ordinance - Recorder, Jay Ward presented the first reading of the revised Burn Ordinance for the Town of Glasgow. John Alderson made a motion to accept the ordinance as read. Eddie Hamilton seconded the motion. Motion passed unanimously. Marty Blankenship abstained from voting.

Camper Waiver - Recorder, Jay Ward made a motion to grant a waiver to the town ordinance, allowing John Phalen to live in a camper on his property while his new home is being constructed. Marty Blankenship seconded the motion. Motion passed unanimously.

Mutual Aid Agreement - Mayor Fannin obtained copies of mutual aid agreements from other towns to be used as a template for writing the agreement between Glasgow and Cedar Grove.

PETITIONS - None.

ADJOURNMENT

Recorder, Jay Ward made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. Motion passed unanimously. The meeting adjourned at 8:37.

Mayor, Donald Fannin

Recorder, Jay Ward