

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

September 3, 2020

Recorder, Jay Ward, called the meeting to order at 7:00 p.m.

Roll call was taken. Council members present were: Recorder, Jay Ward, Dee Leadmon, Eddie Hamilton, Mike Szerokman and John Alderson. Mayor Fannin and Marty Blankenship were not present. A quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

REPORTS

Finance - Recorder, Jay Ward reported a balance of \$358,898.43 in the General Fund and \$4,010.75 in the Utility Fund. He also reported balances of \$24,075.05 in the Police Fund and \$18,008.34 in the Infrastructure Fund. Council members received an Excel spreadsheet reflecting the running budget and expenditures for each town department.

Police Department - Chief of Police, Jack Ice, had nothing new to report.

Fire Department - Chief Blankenship not present to report.

Street Department - Director of Public Works, John Qualls, reported that the Street Department borrowed a smoke testing machine from the Rural Water Association and will conduct smoke testing soon. The pump station on Sycamore was repaired and grass in public spaces was cut. Still need to repair Hudson's yard and get a new bed for the salt truck. Still need bids to repair the drain on Route 60 in front of the bank. Discussed converting the Bait Box building into an office for the Sewer Plant. Needs new wire for electrical entrance service. Mike Szerokman made a motion to fund the

project for approximately \$600.00. Dee Leadmon seconded the motion. Motion passed unanimously.

OLD BUSINESS

Grass Ordinance - Some letters were distributed to citizens not in compliance with grass ordinance. Some have complied and some have not. Citations will be issued for non-compliance.

Unpaid Water/Sewer Bills and City Fees - 16 citizens have not responded to water termination letters. After some discussion, Dee Leadmon made a motion to turn the list of names over to West Virginia American Water for termination of service. Mike Szerokman seconded the motion. Motion passed unanimously. May check with the PSC about collecting on other past paid unpaid water bills. Still considering rolling all of the town fees into one Municipal Fee. Will do more research.

Audit Update - Office Manager, Dee Leadmon and Town Clerk, Natalie Hackworth have been working with the Auditor's Office to make progress with the audit. The auditor recommended that the council set a dollar amount for capital assets for the current and future audits. The auditor stated that most municipalities start at \$5,000.00. John Alderson made a motion to set the dollar amount for capital assets at \$5,000.00. Dee Leadmon seconded the motion. Motion passed unanimously.

Contracted Trash Pick-Up - Council discussed possibility of contracting trash pick-up with Waste Management. Dee Leadmon made a motion to table further discussion until a decision is made about a Municipal Fee. John Alderson seconded the motion. Motion passed unanimously.

NEW BUSINESS

Town Hall Repairs - There is a water issue that could be a leak or a crack in the foundation. Need to get estimates for broken doors that need to be replaced. Dee Leadmon will follow up on gutter and roof repairs that are needed.

ORDINANCES

Discussion about dilapidated buildings and condemning properties. Dee Leadmon made a motion to add the Housing Board to the next agenda. John Alderson seconded motion. Motion passed unanimously.

PETITIONS

Citizen inquiring about Noise Ordinance and disturbing the peace on 4th Avenue.

Citizen requesting Trash Fee to be waived. John Alderson made a motion to deny the request to waive the Trash Fee. Mike Szerokman seconded the motion. Motion passed unanimously.

Colleen Cox asked for an update on the repainting of the town welcome signs.

D.J. Kidd voiced concerns about nighttime police coverage to curb drug issues.

EXECUTIVE SESSION


John Alderson made a motion to go into an Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. Executive session started at 8:40 p.m.

Mike Szerokman made a motion to adjourn the Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. Executive Session adjourned at 9:14 p.m.

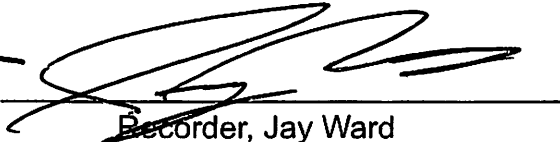
No votes were needed after the Executive Session.

ADJOURNMENT

John Alderson made a motion to adjourn the Council Meeting. Mike Szerokman seconded the motion. Motion passed unanimously. Meeting adjourned at 9:15 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward