

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

July 2, 2020

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous meetings were presented for review. John Alderson made a motion to accept the minutes for the regular council meeting on June 15th as presented. Marty Blankenship seconded the motion. Motion passed unanimously. Marty Blankenship made a motion to accept the minutes for the special council meeting on June 18th as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

REPORTS

Finance - Mayor Fannin reported a balance of \$378,412.57 in the General Fund and \$4,1010.75 in the Utility Fund. Town Clerk, Natalie Hackworth, and Jeff Feamster from Mountaineer Computer Systems, are still working on Accufund. Recorder, Jay Ward will send copies of council meeting minutes to the State Auditor's Office as documentation for audit forgiveness. The Auditor's Office is scheduled to begin the audits for 2018-2019 next week. After some research, it was determined that the town ordinance states that the B & O tax for retail businesses in Glasgow should be ½%. More information is needed about the B & O taxes owed by Dollar General. After discussion, Marty Blankenship made a motion for the use of an Excel spreadsheet to track the running budget. Dee Leadmon seconded the motion. Motion passed unanimously. Mayor Fannin discussed the possibility of switching the streetlights to LED bulbs to save energy and money.

Police Department - Chief of Police, Jack Ice, reported some citations and arrests. Still waiting for more information about the applicant for the new officer position.

Fire Department - Fire Chief, Marty Blankenship reported that the phone is still out at the fire station. A contractor accidentally took it out two weeks ago. The fire department conducted hose testing last week. The pickup truck owned by the department was struck by another vehicle and will cost \$4,000 to fix. The department will receive more new grants for equipment. Chief Blankenship requested new adapters for the new fire hydrants that were installed because they are the incorrect size. Need to check with WVAW about this issue.

Street Department - Director of Public Works, John Qualls, reported that the street department has been spraying weeds, cutting grass and will start repainting street lines soon. He also reported that the garage is being cleaned out. He asked the council's permission to recycle old metals that were cleaned out and use the money to buy new tools for the department. He also requested about 150 feet of new water hose and a water hydrant for the sewer plant. There is a sewer problem that needs to be prioritized. The council discussed renting an excavator or borrowing one from CJ Hughes to fix the problem. The drainage ditch in front of City National Bank on Route 60 also needs to be permanently repaired. The council discussed asking CJ Hughes to address this issue as well. The leach beds at the sewer plant sill need to be cleaned out. John Alderson got a copy of a job description for the Sewer Plant Operator from another community to assist with writing a job description for Glasgow's Sewer Plant Operator. Dee Leadmon announced that the new security cameras will be installed at the street department by Brinks at no charge.

OLD BUSINESS

Labor Day Celebration - After some discussion, Mike Szerokman made a motion to table the plans for the celebration in light of the current spike in COVID cases. John Alderson seconded the motion. Motion passed unanimously.

NEW BUSINESS

Lion's Club Using Senior Center - The Lion's Club recently met at the Senior Center and will continue to meet one day per month. Mike Szerokman will talk to members of the club about sanitizing the area of the building that was used after each meeting.

Insurance Update - Mayor Fannin reported that the monthly insurance payment will drop from \$13,000 per month to only \$6,000 per month.

COVID Grant - Recorder, Jay Ward got a call from the Municipal League about town costs related to COVID. A grant to reimburse the police payroll from March and April was submitted.

Missing Inventory - Need to compile a list of missing inventory to submit to police for documentation.

ORDINANCES

The council composed a letter to citizens regarding grass ordinance enforcement. Letters will be distributed as a warning to citizens that are not in compliance. A citation will follow if not in compliance within a week. An SOP will be written for Chief Ice to follow.

Brief discussion regarding the enforcement of the helmet law for children.

PETITIONS - None.

ADJOURNMENT

Mike Szerokman made a motion to adjourn the council meeting. Eddie Hamilton seconded the motion. Motion passed unanimously. Meeting adjourned at 8:22 p.m.

A handwritten signature in black ink, appearing to read 'D-P-A', written over a horizontal line.

Mayor, Donald Fannin

A handwritten signature in black ink, appearing to read 'Jay Ward', written over a horizontal line.

Recorder, Jay Ward