

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**May 7, 2020**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. Members present in the chamber were: Mayor Fannin, Recorder, Jay Ward, Dee Leadmon, Marty Blankenship and John Alderson. Eddie Hamilton joined the meeting via the Zoom app. A quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous regular meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Marty Blankenship seconded the motion. Motion passed unanimously. The minutes for the special council meeting to approve the levy were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. Dee Leadmon seconded the motion. Motion passed unanimously.

**REPORTS**

**Finance** - Mayor Fannin reported a balance of \$476,316.37 in the General Fund and \$4,010.75 in the Utility Fund. The town is still waiting for B & O taxes from Dollar General for December 2019 and the first quarter of 2020. Recorder, Jay Ward reported that \$16,508.94 will be deposited to open the Police Fee Account and \$12,403.59 will be deposited to open the Infrastructure Fee Account at City National Bank.

**Police Department** - Chief of Police, Jack Ice reported 3 police calls. Nothing is on the docket for Municipal Court due to COVID-19 regulations.

**Fire Department** - Fire Chief, Marty Blankenship reported 5 calls in April and 5 calls to date in May. The fire department made a major purchase totaling approximately \$47,000.00 for Self Contained Breathing Apparatuses. He also reported that a gate has been installed at the new fire department site.

**Street Department** - Mayor Fannin reported that the sewer camera has been fixed. The sewer issue at 307 3rd St. has been resolved.

## **UNFINISHED BUSINESS**

**Suddenlink B & O** - Mayor Fannin called Suddenlink to inquire about the possibility of B & O taxes owed to the town. The representative stated that if the Town of Glasgow requires Suddenlink to pay B & O, Glasgow customers would be charged 3% - 5% to compensate for the cost. After discussion, it was decided not to pursue this further at this time.

**Sewer Rate Increase** - Town Attorney, Ray Keener will assist Recorder, Jay Ward with the process and paperwork needed for the sewer rate increase.

**Brinks and Frontier** - The Brinks equipment is not working and will cost approximately \$180.00 per hour to repair. Marty Blankenship made a motion to pay for the repair of the Brinks equipment. Jay Ward seconded the motion. Motion passed unanimously. Dee Leadmon will make a list of Balboa (Frontier) equipment. Balboa service will be discontinued in December 2020.

**Town Hall Repairs** - The new hot water tank has already been installed. The gutters and roof of the Town Hall Building need repairs. The contractor that put the roof on will be contacted about warranty repairs or the cost of repairs if not under warranty. There was a discussion about generators and John Alderson agreed to check on the generator at the sewer plant.

## **NEW BUSINESS**

**Hero Pay** - The Town of Glasgow received a check from the Kanawha County Commission to distribute to town workers as Hero Pay for working during the COVID-19 pandemic. After a discussion about which town employees qualify for the pay, Mayor Fannin agreed to check with the Kanawha County Commission to clarify.

**Project Mountaineer** - The State Auditor's Office is offering municipalities a transparent software solution to assist in reporting as well as help with audit costs. It also has the capability to connect with constituents on key issues. This program is offered at no cost to the town. Marty Blankenship made a motion for Recorder, Jay Ward to complete a survey that would allow the Auditor's Office to create a custom transparency portal for the Town of Glasgow. Dee Leadmon seconded the motion. Motion passed unanimously.

**Pool** - Citizen of Cedar Grove, Roy Boyd, contacted Mayor Fannin about the possibility of opening the pool this summer. Mayor Fannin took Mr. Bay on a tour of the pool and outlined the numerous repairs that would need to take place for the pool to be functional. Mayor Fannin has not heard from Mr. Bay after their discussion.

**Sewer Violations** - The town is working on addressing sewer violations. Council member, Marty Blankenship proposed creating a job description for the Sewer Plant Operator that includes responsibility for submitting reports.

## ORDINANCES

**Ordinance Enforcement** - The council discussed the enforcement of the four-wheeler and trash ordinances. They also discussed how to address unpaid fees with the town attorney. A copy of the grass ordinances will be available at the next council meeting for review.

## PETITIONS

Matt Balsler of 213 3rd Avenue, asked if repairs could be done to the curb and sidewalk in front of his house to prevent water from draining into his driveway and yard after a hard rain. Mayor Fannin agreed to have the street department check into it.

## EXECUTIVE SESSION

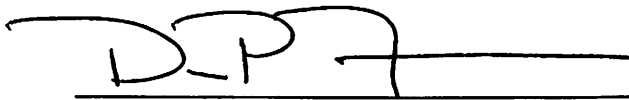
Marty Blankenship made a motion for an Executive Session. Dee Leadmon seconded the motion. Motion passed unanimously. The Executive Session started at 8:47 p.m.


John Alderson made a motion to adjourn the Executive Session. Dee Leadmon seconded the motion. The Executive Session adjourned at 9:10.

Marty Blankenship made a motion to hire Ray Keener as the Town Attorney. Dee Leadmon seconded the motion. Motion passed unanimously.

## ADJOURNMENT

Marty Blankenship made a motion to adjourn the Council Meeting. John Alderson seconded the motion. Motion passed unanimously. Meeting adjourned at 9:12 p.m.

  
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Mayor, Donald Fannin

  
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Recorder, Jay Ward