

TOWN OF GLASGOW

Finance Committee Meeting Minutes February 06, 2020

Mayor Fannin called the meeting to order at 1:10 pm.

Roll call was taken and committee members John Alderson, Mike Szerokman, Jay Ward, and Donald Fannin were present. Also in attendance were: Office Manager, Dee Leadmon, Council Member, Eddie Hamilton, Town Clerk, Natalie Hackworth, Police Chief, Jack Ice, Street Department Head, Kenneth Hudall and Street Worker, John Qualls.

A moment of silence was observed and the Pledge of Allegiance was recited.

NEW BUSINESS

Review of Past Due Invoices - The committee discussed which past due invoices to pay first. See attached recommendations.

Sewer/Financing Tompkin's Sewer Issue - Mayor Fannin checked with the bank about secured and unsecured loans to finance the project. Council members Mike Szerokman and John Alderson will set up a meeting with the Kanawha County Commission to ask for assistance.

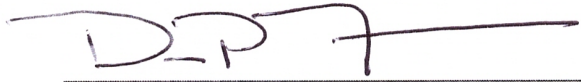
Street Department Supplies and Tools - The street department was allocated \$600.00 to purchase supplies.

Police Department - The Police Department was allocated \$200.00 to set up a communications base at the new police office in Town Hall. Also, an ad will be placed in the paper to hire a second police officer.

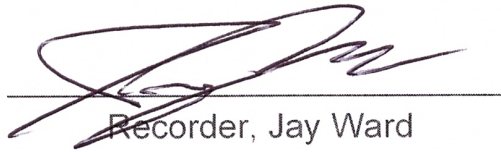
Planning for the Future - The committee will discuss future plans in upcoming meetings.

ADJOURNMENT

Mike Szerokman made a motion to adjourn the meeting. John Alderson seconded the motion. Motion passed unanimously. Meeting adjourned at 3:07 p.m.

A handwritten signature in dark ink, appearing to be 'D Fannin', written over a horizontal line.

Mayor, Donald Fannin

A handwritten signature in dark ink, appearing to be 'Jay Ward', written over a horizontal line.

Recorder, Jay Ward

FINANCE COMMITTEE RECOMMENDATIONS

- 1) \$2,500.00 to Mountaineer Computers for past support fees. Still leaves a balance of \$6,851.58.
- 2) \$10,000.00 to CJ Hughes for road bore for sewer at Dollar General.
- 3) \$2,451.03 to W.V. Municipal League for unemployment compensation (last quarter of 2018 and all quarters of 2019).
- 4) \$496.00 to PEIA
- 5) \$1,002.60 to Dee Leadmon for reimbursement for supplies bought for the town.
- 6) \$250.00 to re-join the Rural Water Association.
- 7) \$1,000.00 to insurance for deductible still owed for previous claims.
- 8) \$160.00 to Donald Fannin for reimbursement for help on trash pick-up.

\$600.00 was allotted to the Street Department for batteries for back-up generators and tools.

\$200.00 (approximately) for installation of a communication base at the new police office in Town Hall. Uniforms and some other supplies will come from the remainder of the \$6,000.00 of the safety grant.

Other recommendations:

1. Talk to City National Bank about securing a \$50,000.00 loan to repair sewer issue on Tomkins. Council Members John Alderson and Mike Szerokman will take bids to Kanawha County Commision to request help to finance the repair.
2. Explore hiring/retaining an attorney to pursue unpaid fees and services owed to the town and future collections of unpaid fees and services owed to the town.
3. Landlords responsible for unpaid fees owed to the town.
4. Billing all property owners the fees and services for vacant property with discontinued utility services.

UNPAID/PAST DUE INVOICES TO PAY TOTAL:

\$17,859.63

ALLOTMENTS:

\$800.00

TOTAL:

\$18,659.63