

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

February 6, 2020

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken. All members were present except Marty Blankenship. A quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

The minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

REPORTS

Finance - Jay Ward presented a copy of the the recommendations made by the Finance Committee (see attached copy). John Alderson made a motion to accept the recommendations made by the Finance Committee. Eddie Hamilton seconded the motion. Motion passed unanimously. Donald Fannin reported a balance of \$216,493.54 in the General Fund and \$4,010.75 in the Utility Fund. There was some discussion regarding unpaid sewer/infrastructure/police fees.

Police Department - Chief of Police, Jack Ice, was unable to attend, therefore, no report was given.

Fire Department - Fire Chief, Marty Blankenship was not present to give a report. Mayor Fannin reported that the Swiftwater Rescue Team had been deployed. He also announced that WVAW will collaborate with the fire department to replace the hydrants in town.

Street Department - John Qualls needs a key to the street department office. The sewer problem near the Hall's residence has been fixed with a new pipe. John Qualls reported that 33 gallons of fuel was used. Some work orders were placed for bulk

pickup. A hot water tank is needed for the Town Hall building. The roof of the Town Hall building is leaking and a contractor needs to be called for repair. The roof may still be under warranty. This needs to be confirmed. A plan to take care of the sewer problem near Sherry Stephens house was discussed. Contractors will look at the project on King St. Kenneth Hudnall got a piece of metal in his eye while welding and went to the doctor for treatment.

OLD BUSINESS

WVAW Sale/Bill Overlap - Citizens need to be reminded that there will be a bill overlap with WVAW. There was a meeting with the contractors to go over the plan for replacing the components of the water system.

Sewer Issue onTompkins/Bids - Recorder, Jay Ward, contacted attorney, Todd Swanson regarding sewer rate increase. Mr. Swanson informed Jay Ward that the financial reports have not been submitted to the PSC. He recommended contacting Mr. Dave Snowden for assistance in generating and submitting the financial reports. Eddie Hamilton made a motion for Recorder, Jay Ward to contact Dave Snowden. Mike Szerokman seconded the motion. Motion passed unanimously.

Lease Agreement for Town Building on Route 60 - A paper copy of the lease agreement for the town building on Route 60 could not be located. The agreement needs to be renegotiated. The council decided upon the following agreement: the renter will be responsible for \$400.00 per month for rent, monthly utility payments and trash pickup as well as any associated town fees. Mayor Fannin will set up a meeting.

NEW BUSINESS

B & O On All Utilities - Need to check with Suddenlink and WVAW about paying B & O to the town. Police Chief Ice will also check with contractors working in the town to make sure that they have paid B & O and insurance.

Contracting Trash Pickup - Mayor Fannin asked the council to consider contracting with Cedar Grove for Friday trash pickup. He will check on the price that Cedar Grove would be willing to charge for trash services.

Selling of Trucks and Pool Cleanup - Three of the town trucks could be sold for revenue: the white dump truck, the gray Ford pickup and old fire truck. It would need to be published in the paper. The trash around the pool area also needs to be picked up.

Additional P-Card Holder - Jay Ward will be added as an additional P-Card Holder. He will be the backup in case Dee Leadmon is not in town. John Alderson made a motion to add Jay Ward as a P-Card Holder. Dee Leadmon seconded the motion. Motion passed unanimously.

Hiring Another Police Officer - The council discussed the need to start actively looking for an additional police officer. Jay Ward will check on putting an ad in the paper.

Financial Audit/ State or Outside Agency - The State Auditor's Office could perform a financial audit. It would take approximately 2 ½ months to check financial records starting with the year 2013. Recorder, Jay Ward will schedule a meeting with the Auditor's Office.

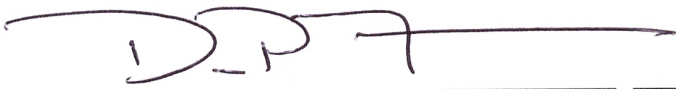
ORDINANCES - None

PETITIONS - None.

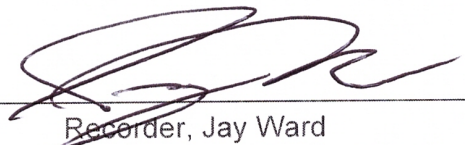
EXECUTIVE SESSION - None.

ADJOURNMENT

John Alderson made a motion to adjourn the meeting. Dee Leadmon seconded the motion. Motion passed unanimously. Meeting adjourned at 8:50 p.m.



Mayor, Donald Fannin



Recorder, Jay Ward

FINANCE COMMITTEE RECOMMENDATIONS

- 1) \$2,500.00 to Mountaineer Computers for past support fees. Still leaves a balance of \$6,851.58.
- 2) \$10,000.00 to CJ Hughes for road bore for sewer at Dollar General.
- 3) \$2,451.03 to W.V. Municipal League for unemployment compensation (last quarter of 2018 and all quarters of 2019).
- 4) \$496.00 to PEIA
- 5) \$1,002.60 to Dee Leadmon for reimbursement for supplies bought for the town.
- 6) \$250.00 to re-join the Rural Water Association.
- 7) \$1,000.00 to insurance for deductible still owed for previous claims.
- 8) \$160.00 to Donald Fannin for reimbursement for help on trash pick-up.

\$600.00 was allotted to the Street Department for batteries for back-up generators and tools.

\$200.00 (approximately) for installation of a communication base at the new police office in Town Hall. Uniforms and some other supplies will come from the remainder of the \$6,000.00 of the safety grant.

Other recommendations:

1. Talk to City National Bank about securing a \$50,000.00 loan to repair sewer issue on Tomkins. Council Members John Alderson and Mike Szerokman will take bids to Kanawha County Commision to request help to finance the repair.
2. Explore hiring/retaining an attorney to pursue unpaid fees and services owed to the town and future collections of unpaid fees and services owed to the town.
3. Landlords responsible for unpaid fees owed to the town.
4. Billing all property owners the fees and services for vacant property with discontinued utility services.

UNPAID/PAST DUE INVOICES TO PAY TOTAL:

\$17,859.63

ALLOTMENTS:

\$800.00

TOTAL:

\$18,659.63