

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**December 16, 2019**

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken. All members were present and a quorum was present.

A moment of silence was observed and The Pledge of Allegiance was recited.

Minutes for the previous meetings were presented for approval. John Alderson made a motion to approve the minutes for the Public Meeting on December 5, 2019. Marty Blankenship seconded the motion. Motion passed unanimously. Marty Blankenship made a motion to approve the minutes for the Council Meeting on December 5, 2019. Mike Szerokman seconded the motion. Motion passed unanimously.

**COMMITTEE REPORTS**

**Health and Sanitation** - The EPA will be conducting a Sewer Survey in the next couple of weeks. The system and tanks will be inspected. Need to get bids for the Tompkins project and run an ad in the paper.

**Recreation** - Chief Ice will start locking the park at 9:00 p.m.

**Streets and Lights** - Most of the lights got fixed. There is still one out in the alley at the Post Office.

**Buildings** - Table buying water tanks until after the WVAW sale. Still working on gutters and downspouts at Town Hall.

**Finance** - Mayor Fannin reported a balance of \$71,872.54 in the General Fund and \$4010.75 in the Utility Fund. A copy of checks written was presented for review.

**Burning Permits** - None issued.

**Housing Board** - Nothing to report.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship reported that everything is ready for the Christmas parade. He expressed his appreciation for the turnout at the Fire Department Christmas dinner.

**Police Department** - With the new police fee taking effect, a discussion about hiring a second police officer was brought before council.

**Web Page** - Jay Ward will continue to archive agendas and minutes.

**Municipal Court** - Some tickets are on the docket. Court will be next month.

#### **PAYMENT OF BILLS**

**Brinks** - It will cost \$1,200 to get out of the contract. Still waiting on a copy of the contract. Paying \$60.00 per month for the service, but the system isn't working. Marty Blankenship suggested attempting to repair it in-house. Need a copy of the passwords.

**LEAK ADJUSTMENTS** - None

#### **UNFINISHED BUSINESS**

**Attorney for WVAW Sale and Update** - Mayor Fannin is still checking into it.

**Dollar General Update** - The store is open. Mayor Fannin reports that the store looks nice and is supported by the town.

#### **NEW BUSINESS**

**Office Manager as Check Signer** - Marty Blankenship made a motion to add Office Manager, Dee Leadmon as a check signer so that the checks can get signed more quickly. Eddie Hamilton seconded the motion. Motion passed unanimously.

**Dollar General Beer/Wine Sales** - Current town ordinances would allow for the sale of beer and wine at the Dollar General Store. The council may consider writing an ordinance to tax the sale of beer and wine in the future.



**Nytis Billing** - Nytis has not been receiving a water bill from the town. The town will bill for the months not paid, minus the trash fee (Nytis pays for their own trash pick up). John Alderson made a motion to bill Nytis for the months not paid. Dee Leadmon seconded the motion. Motion passed unanimously.

**Police/Infrastructure Fee Account Set Up** - The bank needs a Tax Exempt form, a Business License and paperwork for the account filled out. AccuFund can print a report each month to show how the money is being deposited and spent. The council agreed to the plan.

**Project List** - The council generated the following list of town projects:

- 1st Street and 4th Avenue water leak
- Road dip at 313 4th Avenue
- Road work at 305 3rd Street
- Hole by Nazarene church
- Trash, appliances around town that need to be picked up
- Trim trees
- Fix camera

**Unable to Forward Water Bills** - There are nine accounts that cannot be forwarded that are now inactive.

**Church Billing** - The town has never billed churches for water. When WVAW takes over, the churches will start receiving bills. The town needs to gather information to determine if the churches will also be billed for sewer, trash and other fees.

**List of Supplies for Departments** - John Qualls submitted a list of supplies needed to complete a sewer project. The cost of the supplies is \$34.35. Dewayne Barton submitted a list of supplies for the sewer plant that totals \$188.90. John Alderson made a motion to approve the purchases of the supplies. Mike Szerokman seconded the motion. Motion passed unanimously. Marty Blankenship suggested that in the future, items to be purchased that total over \$50.00 need more than one bid submitted. The procedure needs to be clarified to the Department Heads.

## **ORDINANCES**

**Sewer Ordinance** - Leslie Taylor will assist Jay Ward with the content of the ordinance. Jay asked for the council's input for the amount of the fee. The council considered the fees for surrounding communities in making the decision. Marty Blankenship suggested

the average difference of the highest to lowest fees of surrounding communities. The average would be \$32.00 minimum for 2,000 gallons. Jay Ward made a motion to charge a fee of \$32.00 minimum for 2,000 gallons. Marty Blankenship seconded the motion. Motion passed unanimously.

**ATV Ordinance** - Mike Szerokman gave the 2nd reading of the ATV Ordinance. It was noted that the ordinance was amended from the 1st reading. The date for inspections was changed. Marty Blankenship made a motion to approve the 2nd reading of the ordinance. John Alderson seconded the motion. Jay Ward opposed the motion. Motion passed with a majority vote.

**Police/Infrastructure Ordinance Update** - The ordinances will take effect this month. The recorder, Jay Ward, presented the ordinances for the mayor's signature.

**Post Office Parking Update** - John Alderson made a motion to reserve three parking spaces in front of the Post Office for post office use only. Signs will be posted to designate the spaces that will be used for the post office from 6 a.m. to 6 p.m. Monday through Saturday. 15 minutes will be allowed. Dee Leadmon seconded the motion. Motion passed unanimously.

**PETITIONS** - None

#### **CITIZENS' CONCERNS**

Dagwood Blankenship voiced his concern about a truck that parks at the corner of 3rd Avenue and 3rd Street, making it difficult to see around when trying to pull out.

#### **EXECUTIVE SESSION**

John Alderson made a motion for the council to go into Executive Session. Eddie Hamilton seconded the motion. Motion passed unanimously. The council went into Executive Session at 8:53 p.m.

John Alderson made a motion for the council to come out of Executive Session. Marty Blankenship seconded the motion. Motion passed unanimously. The council came out of Executive Session at 9:05 p.m.

No vote was needed from Executive Session.

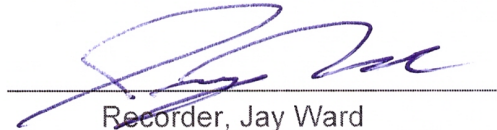


## ADJOURNMENT

John Alderson made a motion for the council meeting to adjourn. Mike Szerokman seconded the motion. Motion passed unanimously. The meeting adjourned at 9:06 p.m.

A handwritten signature in black ink, appearing to be 'D. Fannin', written over a horizontal line.

Mayor, Donald Fannin

A handwritten signature in blue ink, appearing to be 'Jay Ward', written over a horizontal line.

Recorder, Jay Ward