

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**August 19, 2019**

Mayor Fannin called the meeting to order at 19:01.

Roll call was taken. All members were present and a quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship motioned to approve the minutes as presented. Eddie Hamilton seconded the motion. Motion passed with a unanimous vote.

**COMMITTEE REPORTS**

**Health and Sanitation** - Mayor, Donald Fannin and Recorder, Jay Ward met with Carl King from the Kanawha Falls PSD. He gave a verbal agreement to be the Town of Glasgow's Water Operator for \$500.00 per month. Mike Szerokman made a motion to hire Carl King. John Alderson seconded the motion. Motion passed unanimously. Jay Ward reported to the council that he answered the Administrative Order from the Health Department. He submitted it to J.D. Douglas for review. Jay Ward also requested assistance in finding Tier 1 homes for the purpose of completing and submitting the annual lead/copper plan.



**Recreation** - The merry-go-round at the park needs to be repaired. The boat dock is being cleaned up each Monday morning.

**Streets and Lights** - Eddie Hamilton submitted a list of street lights that are out. Manholes need to be repaired on 1st Street and 2nd Street. A priority list of projects needs to be made. Mayor Fannin, Jay Ward and Mike Szerokman will meet on Tuesday, August 20th at 7:00 to make the list. The alternate date will be Thursday, August 22nd.

The sidewalk on 3rd Avenue needs to be repaired. The drain on Route 60 next to City National Bank needs to be repaired. The fire hydrant on 1st Street has a fire hose attached that needs to be removed and capped. Fire Chief, Marty Blankenship is working on a plan.

**Building** - Mayor Fannin reported that several building permits were issued for various home projects going on in town. The Town of Glasgow received a check for approximately \$14,000.00 in B & O taxes for the construction of Dollar General.

**Finance** - Mayor Fannin reported \$119,470.95 in the General Fund. He also reported \$4,110.75 in the Water Deposit Fund. Marty Blankenship requested labeling of deposits so it is clear what the money is being deposited for.

**Burning Permits** - Rose Long was issued a Burning Permit.

**Housing Board** - Nothing to report.

**Safety** - Nothing to report.

**Fire Department** - Fire Chief, Marty Blankenship reported 8 fire calls. Four were medical calls and four were to Beverly Health Care Center.

**Police Department** - Nothing to report.



**Web Page** - Check registers will be posted on the webpage archives.

**Municipal Court** - No cases on docket.

**Payment of Bills** - Various contracts were discussed. John Alderson made a motion to pay off and cancel the Balboa contract for phone equipment. Mike Szerokman seconded the motion. Motion passed unanimously. The Brinks Security System at the street department garage needs to be cancelled. Renewal of the AccuFund license was discussed. Marty Blankenship and John Alderson will form a committee to research programs that other communities are using. The Municipal Clerk requested a new copy machine. The current machine is in need of repair, and needs a new drum. Mayor Fannin will consider the information and make a decision. John Alderson made a motion to pay the bills. Eddie Hamilton seconded the motion. Motion passed unanimously.

**Leak Adjustments** - None.

## **UNFINISHED BUSINESS**

1. Unpaid Water Bill Service Termination - After discussion, Mike Szerokman and Mayor Fannin agreed to research the procedures for water service termination.
2. Painting of Fire Department - Mayor Fannin will check on the cost of the paint. Inmates will do the painting.
3. Sandy Pritchard's Request to Build Fence - John Alderson made a motion to allow Sandy Pritchard to build a fence on the town property beside her house near the river. Mike Szerokman seconded the motion. Motion passed with a majority vote. Marty Blankenship abstained from voting.
4. Peggy Fisher Pump Reimbursement - The council discussed Peggy Fisher's request for reimbursement for a pump motor. More



clarification is needed to determine why it was purchased with a personal debit card instead of payment with a town check or PCard and why it wasn't covered under warranty. Marty Blankenship made a motion to table the reimbursement until more information is given. John Alderson seconded the motion. Motion passed unanimously. Mayor Fannin asked John Alderson if he would speak with Peggy Fisher to clarify information. John Alderson agreed.

## **NEW BUSINESS**

1. Police Fee/Emergency Fee - Recorder, Jay Ward obtained a copy of Pratt's Police Fee Ordinance to help create a plan for Glasgow's ordinance. The ordinance needs to be drafted. Marty Blankenship made a motion to allow Mayor Fannin, Recorder, Jay Ward and Police Commissioner, Derek Cox to hire a policeman on the spot, after an interview. John Alderson seconded the motion. Motion passed unanimously.
2. Public Safety Grant - Police Commissioner, Derek Cox talked to the council about Public Safety Grants that are available to communities. Each town submits a wish list for police and fire protection to the Public Safety Grant Committee. Derek suggested requesting a matching grant to pay for personnel. The grant request is due by August 30th.
3. Infrastructure Fee - Need to reconfigure fee.
4. FOIA Request - A FOIA request was submitted to the town by Peggy Fisher, asking for all minutes from January 2017 through and including April 2018 as well as any other documents related to the infrastructure fee. Recorder, Jay Ward is having difficulty locating paper copies of the minutes and the computer on which the minutes are reportedly stored, is currently inoperable. John Alderson made a motion to allow Marty Blankenship to contact Robbie Ford about IT assistance to recover the information on the computer. Mike Szerokman seconded the motion. Motion passed unanimously.



5. Request for Driveway Construction of Tompkins Street - Ivor Liddle is requesting permission to construct a driveway on his property. He will pay for the construction, but is asking the town's permission to cut and modify the sidewalk. Eddie Hamilton made a motion to allow construction of the driveway. John Alderson seconded the motion. Motion passed unanimously.

## **ORDINANCES**

Recorder, Jay Ward discussed the need to focus on the Police Fee Ordinance and Infrastructure Fee Ordinance. Marty Blankenship made a motion to table the Abandoned Junk Vehicle and Grass Ordinances. Eddie Hamilton seconded the motion. Motion passed unanimously. The Sewer Ordinance needs to be addressed.

**PETITIONS** - None.

## **CITIZENS' CONCERNS**

Rose Long - Concern about sewer charges. Mayor Fannin will check into it.

Dagwood Blankenship - Need to get more done.

Doreen Cox- Concerns about storm drains that are clogged.

Dee Leadmon- Water bill checks need to be deposited in a more timely manner.

Terry Patrick- Concerns about checks laying out in the open in the water office.



John Alderson - Reported that Bob Phalen had to pay \$40.00 for a stop payment fee for a water bill check.

Marty Blankenship suggested that we make a business plan to organize the water office. Council members agreed that water billing deposits need to be addressed.

## **EXECUTIVE SESSION**

John Alderson made a motion to go into Executive Session. Marty Blankenship seconded the motion. Motion passed unanimously. Council went into Executive Session at 20:50.

John Alderson made a motion to come out of Executive Session. Mike Szerokman seconded the motion. Motion passed unanimously.

Council came out of Executive Session at 21:35.

The following decisions were made:

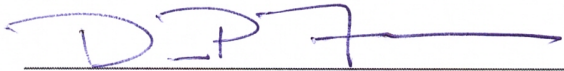
Marty Blankenship made a motion to hire Jack Ice as the Chief of Police of Glasgow, at \$16.00 per hour, as soon as possible. Eddie Hamilton seconded the motion. Motion passed unanimously.

Marty Blankenship made a motion to appoint Dee Leadmon to the Town Council. Eddie Hamilton seconded the motion. Motion passed unanimously.

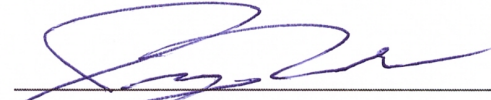
Marty Blankenship made a motion to offer Dee Leadmon the responsibilities of Town Office/Business Manager. John Alderson seconded the motion. Motion passed unanimously.



John Alderson made a motion to adjourn the Council Meeting. Eddie Hamilton seconded the motion. Motion passed unanimously. Meeting adjourned at 21:45.

A handwritten signature in blue ink, appearing to read 'DPF', followed by a horizontal line.

Mayor, Donald Fannin

A handwritten signature in blue ink, appearing to read 'Jay Ward', followed by a horizontal line.

Recorder, Jay Ward