

## **TOWN OF GLASGOW**

### **COUNCIL MEETING MINUTES**

**May 20, 2019**

Mayor Donald Fannin called the meeting to order at 17:00.

Roll call was taken. All members were present except Larry Simmons. A quorum was present.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented and reviewed. Stan Garten made a motion to accept the minutes as presented. Mike Szerokman seconded the motion. Motion passed unanimously.

#### **COMMITTEE REPORTS**

**Health and Sanitation** - Flooding occurred on 1st street after heavy rain. The fire department assisted with cleanup by pressure washing the street. There are about 5 leaks in town that need to be repaired.

**Recreation** - Mayor Fannin reiterated that the pool will not open this summer due to lack of finances.

**Streets and Lights** - Eddie Hamilton will give a report on the lights at the next meeting. It was noted that the town pays approximately \$4,700 per month for the street lights. There is a hole in the street next to the bank that needs to be repaired as soon as possible. Eddie Hamilton made a motion for the town to repair the hole. Stan Garten seconded the motion. Motion passed unanimously.

**Building Permits** - None



**Finance** - Mayor Donald Fannin reported a balance of \$50,973.67 in the General Fund. Recorder, Jay Ward reviewed the town contracts negotiated by the previous administration to determine if the town could be released from any of them to save money. He received guidance from the Municipal League regarding the Balboa contract. An attorney could send a letter on behalf of the town citing lack of funding to terminate the contract. Mayor Fannin will contact Brinks regarding their contract and consult an attorney about "No Funding Clause" in contracts.

**Burning Permits** - None

**Housing Board** - No report

**Safety** - No report

**Fire Department** - No report

**Police Report** - Mayor Fannin reported that Police Chief Chris Osborne is working two evenings per week.

**Web Page** - Jay Ward is posting updates, minutes, agendas and check registers. He has also posted Council Meeting Minutes Archives. Jay contacted Tina Cobb with ASP about a town e-mail address. The cost would be \$6.00 per month. Stan Garten motioned to approve the cost of a town e-mail address. John Alderson seconded the motion. Motion passed unanimously.

**Municipal Court** - Scheduled for May 21st at 6:00. No cases currently on the docket.

**Payment of Bills** - Bills to be paid include Cedar Grove Water, Brim Insurance and Charleston Newspapers for Class II ads. John Alderson made a motion to pay the bills. Mike Szerokman seconded the motion. Motion passed unanimously.

**Leak Adjustments** - None

## **OLD BUSINESS**

1. **Decline in Pay Letters** - Mayor Fannin will check with Fire Chief Marty Blankenship and Assistant Chief Michael Fannin about signing letters.



2. **Trash and Refuse Pickup** - Need to start documenting and charging for bulk pickup. Will talk with mayor of Cedar Grove after elections about the possibility of contracting garbage service.
3. **Hydro Truck** - Stan Garten made a motion to decline a 305,000 offer on the truck. Eddie Hamilton seconded the motion. Motion passed unanimously.
4. **List of Assets to Sell** - A list will be provided at the next meeting.
5. **Pool Cleanup** - A third cleaning is needed. Date will be set at the next meeting.
6. **Funds for Election** - Mayor Fannin will contact the County Commission to ask for assistance with funding the election. Approximately \$5,000 is needed.

## **NEW BUSINESS**

1. **Mayor's Leave** - Mayor Fannin consulted with the council about his upcoming vacation and responsibilities for day to day operations. Recorder, Jay Ward works full time and may need other council members to assist when he is unable to carry out operations due to his work schedule. The other council members agreed to assist.
2. **Financial Responsibilities of Town** - Discussion regarding the sale of the water system to WV American Water. The sale is going to take some time and may not be complete until next year. In order to take care of financial responsibilities until the sale takes place, some measures may need to be taken. Suggestions included: citizens making phone calls to the Auditor's Office to get updated information about the audit, calling Chesapeake to ask about how their drainage problem was solved (O'Brien), start collecting on unpaid water bills and asking AEP for a reduced rate on street lights due to our financial situation.
3. **Town Cleanup** - Trash needs to be picked up around town before the Town Yard Sale. The yard sale needs to be advertised on Facebook and by putting signs up along Route 60.
4. **Letter to the Council** - The council reviewed a letter from former mayor, Peggy Fisher, requesting personal items from the pool and a reimbursement of \$760.00 for an electric pool pump. After some discussion, the council agreed to respond to her letter. John Alderson made a motion to respond to the letter.



Mike Szerokman seconded the motion. Motion passed unanimously.

**Ordinances** - None

**Petitions** - None

**Public Comments** - Dagwood Blankenship suggested welding the water tank to stop the leak and cleaning out the catch basins to help with overflow and flooding problems during heavy rains. Marty Blankenship is considering the possibility of welding the tank. Marty also asked about the vending machine on Route 60. There are concerns about loitering near the machine.

**Executive Session** - John Alderson made a motion to go into Executive Session. Stan Garten seconded the motion. Motion passed unanimously and the council went into Executive Session at 19:19.

Stan Garten made a motion to come out of Executive Session. Mike Szerokman seconded the motion. Motion passed. Executive Session ended at 19:34.

A vote was needed concerning the last check for former Police Chief, Chris Powell. John Alderson made a motion to hold the check due to lack of contact from Chris Powell. Mike Szerokman seconded the motion. Motion passed unanimously.

**Adjournment** - Stan Garten made a motion to adjourn the meeting. Mike Szerokman seconded the motion. Motion passed unanimously. Meeting Adjourned at 19:37.



Mayor, Donald Fannin



Recorder, Jay Ward



Jay Ward <jes3ward@gmail.com>

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## Council Email

1 message

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**Tina Cobb** <tina@aspwv.com>  
To: "jes3ward@gmail.com" <jes3ward@gmail.com>

Wed, May 15, 2019 at 8:53 AM

Hi Jay,

Thank you for reaching out again.

The council email would be a 50GB Office 365 Business Essentials Email account. This would cost \$6 per month per user and we would just add it to your website hosting invoice. I recommend setting up one mailbox at [council@townofglasgow.org](mailto:council@townofglasgow.org) with one person in charge of the mailbox. They would review and forward the emails to your individual mailboxes. We usually charge a setup fee – we will waive the fee just to setup the mailbox for you. Of course, we can set this up any way you wish.

Please let me know if we can help in any other way.

Tina

**Tina Cobb**

ASP – Associated Systems Professionals

419 D. Street, South Charleston, WV 25303

Direct – 304-746-3443 - Mobile – 304-951-4323