

# **TOWN OF GLASGOW**

## **COUNCIL MEETING MINUTES**

**May 2, 2019**

Mayor Donald Fannin called the meeting to order at 17:00.

A moment of silence was observed and the Pledge of Allegiance was recited.

Roll call was taken. All members were present except Larry Simmons. A quorum was present.

Minutes for the previous meeting were presented and reviewed. Stan Garten made a motion to accept the minutes as presented. Eddie Hamilton seconded the motion. Motion passed unanimously.

John Alderson made a motion to approve Mike Szerokman as a member of the Glasgow Town Council. Stan Garten seconded the motion. Motion passed unanimously. Mayor Fannin swore in Mike Szerokman as a member of the Glasgow Town Council.

### **REPORTS**

**Finance** - Mayor Fannin presented the check register for bills paid. (See attached copy.) He also reported a balance of \$45,535.14 in the General Fund.

**Police Department** - Chris Osborne was hired as the Chief of Police. He will be working approximately 20 hours a week.



**Fire Department** - Chief Marty Blankenship reported that developers for Dollar General are in negotiations for building in Glasgow. The store would be on the site next to where the new fire station will be built. He also reported that two of the fire trucks are down. The fire department will be doing fundraisers to pay for truck repairs. Since the last meeting, the fire department has responded to several house fires in the London area.

## **OLD BUSINESS**

**Hydro Truck Sale** - The truck is currently listed on an auction site (ironplanet.com). If there is a bid of at least \$300,000, Mayor Fannin will be notified. An ad has been placed in the paper to announce the sale of the truck as well.

**WV American Water** - Mayor Fannin has been in contact with Dan Binkerton. WV American Water is still waiting for approval from the PSC and lawyers have been in touch with the PSC.

**Pool** - Volunteers worked together to clean the inside and outside of the pool on April 25th. The volunteers cleaned, organized and disposed of spoiled and expired food. More cleaning and disinfecting is needed. A second date for cleaning was set for May 9th at 6:30, with a rain date of May 16th.

**Trash Costs and Bids** - Mayor Fannin has been investigating different options for trash removal due to the fact that our town trash truck is not big enough or cost effective. Waste Management and Smithers would both charge \$5,000 per month for the service. He will get more information from Cedar Grove about what they may be willing to charge.

**Assets to be Sold** - Will be discussed more in depth at a later date.



## **NEW BUSINESS**

**Town Yard Sale** - A date was set for Saturday, June 1st, starting at 8:00 a.m. The rain date will be June 8th.

**Bulk Trash Fees and Pickup Dates** - The town will start enforcing Wednesday as bulk pickup day. Fees for bulk pickup will be posted on the next water bills.

**Community Clean Up** - The council considered May 18th as a possible date for volunteers to cut grass on 2nd Avenue by the railroad tracks.

**Feed the Kids** - Discussion will be tabled until May 20th.

**Email Through Webpage** - The council discussed the possibility of having one email account for the Town of Glasgow as opposed to personal email accounts posted on the page. Jay Ward will find out more information.

**Library Wi-Fi** - Due to unapproved usage of the library's wi-fi, it is now password protected.

**ORDINANCES** - None

**PETITIONS** - None

## **EXECUTIVE SESSION**

John Alderson made a motion to go into Executive Session to discuss personnel matters. Stan Garten seconded the motion. Motion passed unanimously. The council went into Executive Session at 19:00. Stan Garten made a motion to come out of Executive Session. Mike Szerokman seconded the motion. Motion passed and Executive Session ended at 19:55.


Mike Szerokman made a motion to pay former Police Chief, Chris Powell his disputed leave pay. John Alderson seconded the motion. Motion passed unanimously.

Stan Garten made a motion to approve Dee Leadmon as a volunteer for the town, to help in the Recorder's office. John Alderson seconded the motion. Motion passed unanimously.

### **ADJOURNMENT**

Stan Garten made a motion to adjourn the meeting. John Alderson seconded the motion. Motion passed and the meeting adjourned at 19:56.

  
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Mayor, Donald Fannin

  
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Recorder, Jay Ward



## Town of Glasgow

01 Operating

## A/P Detail Check Register for Check Date 4/26/2019

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101411	[0674] WV Board of Risk and Insurance Management	Second quarter payment	18,418.00	001 706 6261 Fire Fees Property Insurance 001 440 6261 Property Insurance 001 700 6261 Property Insurance 001 750 6261 Property Insurance 080 526 6261 Property Insurance 081 516 6261 Property Insurance	5525.40 1841.80 5525.40 1841.80 1841.80 1841.80
Total for Check Run:			18,418.00		

## Town of Glasgow

01 Operating

## A/P Detail Check Register for Check Date 4/24/2019

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101408	[0951] F.N.B Commercial Leasing		18,418.00	001 754 8590 Capital Outlay - Equipment	<del>18,418.00</del>
0101409	[0980] National Union Fire Ins. Co	CLAIM NO.: 501-576114	1,000.00	001 754 6260 Liability Insurance	1000.00
0101410	[1447] SHELTON, LARRY	CLAIM NO.: 501-582054	175.00	001 409 7410 Supplies & Materials	175.00

Total for Check Run:

~~19,593.00~~

1175.00



**Town of Glasgow**  
**01 Operating**  
**A/P Detail Check Register for Check Date 4/24/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101407	[0589] Grainger		35.00	001 417 7410 Supplies & Materials	35.00

Total for Check Run:

35.00

**Town of Glasgow**  
**01 Operating**  
**A/P Detail Check Register for Check Date 4/11/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101385	[0560] Charleston Newspapers	Notice of Public Hearing Ad in Paper	31.50	001 411 6230 Professional Services	31.50
0101384	[1444] ACI LOCKSMITH SERVICES (RANDY PRITT)	For rekeying 2 doors and making keys for same	240.00	001 409 7410 Supplies & Materials	240.00
0101386	[1445] Town of Belle	Services Rendered	251.25	001 411 6230 Professional Services	251.25
<b>Total for Check Run:</b>			<u>522.75</u>		



## Town of Glasgow

## 01 Operating

## A/P Detail Check Register for Check Date 4/24/2019

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101396	[0546] Associated Systems Professionals		25.00	001 417 6300 Contracted Services	25.00
0101398	[0560] Charleston Newspapers		31.50	001 419 7410 Supplies & Materials	31.50 *
0101400	[0589] Grainger		35.00	001 417 7410 Supplies & Materials	35.00
0101401	[0599] KRT	55707, 55708, 55852, 55853	1,201.06	001 409 7430 Gas, Oil, Etc	1201.06
0101403	[0640] Town of Cedar Grove	water bill	13,000.00	080 520 7460 Purchased Water	13000.00
0101404	[0648] Waste Management		988.00	001 800 6300 Contracted Services	988.00
0101405	[0658] WV Municipal League	ANNUAL DUES LYN CARR COMPTON	35.00	001 417 6220 Dues & Subscriptions	35.00
0101402	[0675] Mountaineer Computer Systems, Inc.	AccuFund Accounting annually payroll annually utility billing annually fees, taxes, licenses	1,392.00	001 417 6263 Fidelity Bond	1392.00
0101399	[0985] Core & Main		102.95	001 409 7410 Supplies & Materials	102.95
0101397	[1281] Casto-Harris		643.12	001 411 6230 Professional Services	643.12
<b>Total for Check Run:</b>			<u>17,453.63</u>		



**Town of Glasgow**  
**01 Operating**  
**A/P Detail Check Register for Check Date 4/23/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101392	[0608] Mountaineer Gas Co.	Termination Notices Town Hall 311.11	311.11	001 409 7430 Gas, Oil, Etc	311.11
0101393	[0608] Mountaineer Gas Co.	term notice Fire Dept 630.60	630.60	001 409 7430 Gas, Oil, Etc	630.60
0101394	[0608] Mountaineer Gas Co.	Termination Notice 108 Tompkins 168.34	168.34	001 409 7430 Gas, Oil, Etc	168.34
<b>Total for Check Run:</b>			<u>1,110.05</u>		



**Town of Glasgow**  
**01 Operating**  
**A/P Detail Check Register for Check Date 4/10/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101383	[0658] WV Municipal League	Invoices 2019-01, 2019-01, 2019-01, 2019-02, 2019-03, 2019-04, 2019-04, 2019-05	985.90	001 000 2264 Unemployment Payable	1085.58
Total for Check Run:			<u>985.90</u>		

**Town of Glasgow**  
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**A/P Detail Check Register for Check Date 4/10/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101382	[0658] WV Municipal League	Invoices 2018-28, 2018-29, 2018-30, 2018-31, 2018-32, 2018-33, 2018-35, 2018-36	659.37	001 000 2264 Unemployment Payable	731.67
Total for Check Run:			<u>659.37</u>		



**Town of Glasgow**  
**01 Operating**  
**A/P Detail Check Register for Check Date 4/08/2019**

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101381	[0658] WV Municipal League	Invoices 2018-07-16, 2018-08-10, 2018-15, 2018-16, 2018-18, 2018 -18, 2018-19, 2018-20, 2018-20, 2018-21, 2018-22, 2018-23, 2018 -24, 2018-27, 2018-28	686.65	001 000 2264 Unemployment Payable	722.51
<b>Total for Check Run:</b>			<u>686.65</u>		

## Town of Glasgow

01 Operating

## A/P Detail Check Register for Check Date 4/08/2019

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0101380	[1443] IRON PLANET	Paying Invoice amount to have hydro truck inspected for sale.	795.00	001 000 3830 Sale of Fixed Assets	795.00
Total for Check Run:			<u>795.00</u>		





Jay Ward <jes3ward@gmail.com>

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## Council Email

1 message

**Tina Cobb** <tina@aspwv.com>

Wed, May 15, 2019 at 8:53 AM

To: "jes3ward@gmail.com" <jes3ward@gmail.com>

Hi Jay,

Thank you for reaching out again.

The council email would be a 50GB Office 365 Business Essentials Email account. This would cost \$6 per month per user and we would just add it to your website hosting invoice. I recommend setting up one mailbox at [council@townofglasgow.org](mailto:council@townofglasgow.org) with one person in charge of the mailbox. They would review and forward the emails to your individual mailboxes. We usually charge a setup fee – we will waive the fee just to setup the mailbox for you. Of course, we can set this up any way you wish.

Please let me know if we can help in any other way.

Tina

**Tina Cobb**

ASP – Associated Systems Professionals

419 D. Street, South Charleston, WV 25303

Direct – 304-746-3443 - Mobile – 304-951-4323