

TOWN OF GLASGOW

Budget Meeting Minutes

November 12, 2018

Meeting called to order at 18:01.

Members and Department Heads present included: Mayor Fisher, Donald Fannin, Larry Simmons, Eddie Hamilton, Jay Ward, John Qualls and Chief Chris Powell.

It was established that the purpose of the meeting is to address ways to balance the budget so that the town can continue to operate.

Monthly Bills - Discussed list of bills that are paid each month and ways that they have been pared down. The biggest financial burden on the town is the quarterly insurance premium, which is \$54,000.00.

Police Department - Chief Powell reported the many ways that the police department is saving money. The police force was cut to three full-time employees. One officer was let go and will not be replaced, which will save the town \$28,000 a year. Grants from the Governor's Highway Safety Program are providing additional funds for the police department. The police department is also participating in a program which garnishes tax returns for unpaid citations and court costs. Funds collected will go to the town. Mayor Fisher is requesting the docket book from the Auditor's Office to assist in providing citations written for the past several years. Mayor Fisher is also increasing court costs from \$62 to \$82, which will help offset costs and administrative fees related to Municipal Court.

Chief Powell is currently taking a police vehicle home in the evening, in case there is a need for him to return to town to assist the other officers in training. He suggested that it would be more economical for him to drive the Impala, but it is in need of repair. He estimated the repair would cost \$50-100. After discussion, Stan Garten made a motion to repair the Impala. Eddie Hamilton seconded the motion. Motion passed unanimously.

Street Department- Director of Public Works, John Qualls, informed the members present that there is a change in the procedure for procuring salt for the winter. The members present decided to purchase 15 tons of salt at \$110 per ton, for a total of \$ 1,650.00.

Formation of PSD - A letter needs to be drafted to the County Commission with the signatures of the council members, to form a PSD for the sewer plant. Forming the PSD will qualify the town for additional funding and grants.

Water System - Mayor Fisher reported that West Virginia American Water is interested and ready to negotiate for the purchase of the town water system and the hydro excavation truck. The Town Council will meet with representatives from West Virginia American Water to discuss their offer. The offer will then be presented to the citizens of Glasgow for approval.

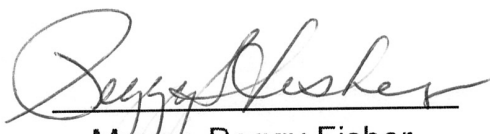
Workers' Compensation Town Insurance - The town is currently paying about \$60,000 per quarter for workers' comp and insurance. Mayor Fisher discussed the possibility of towns in the Upper Kanawha Valley going together under a blanket insurance policy. She is also investigating rates for other insurance companies.

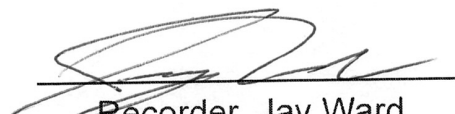
Personnel Changes- John Qualls, the Director of Public Works submitted a letter of resignation. He will continue to assist the town with water samples and help the town as much as possible until a replacement is hired or until the next administration takes over. Mayor Fisher will cut back her hours as part-time clerk from 20 hours to 10 hours per week.

Web Page - Jay Ward asked the members present about the continued use of the web page. After discussion, it was decided that the web page may provide a more economical means of communication. It will have to be updated and promoted.

Equipment Sales - Mayor Fisher requested permission to add a prep station and gas grill from the pool to the list of items for sale on govdeals.com. There will be a reserve of \$1,000 on the prep station and \$2,000 on the gas grill. Chief Powell will look into the possibility of selling the police bikes. Stan Garten made a motion to approve. John Qualls seconded the motion. Motion passed unanimously.

Adjournment - Stan Garten made motion to adjourn the meeting. Eddie Hamilton seconded the motion. Meeting adjourned at 19:13.


Mayor, Peggy Fisher


Recorder, Jay Ward