

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**April 21, 2025**

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken and a quorum was present. Those in attendance included the following: Mayor Fannin, Recorder Jay Ward, Marty Blankenship, John Alderson, Mike Szerokman, Eddie Hamilton and Susan Ward.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the April 3rd council meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. John Alderson seconded the motion. Motion carried.

Minutes for the Laying of the Levy special council meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion carried.

**COMMITTEE REPORTS**

**Health and Sanitation** - Robert Lovejoy reported that the rental pump for the sewer plant has been installed. The sewer plant once again has two pumps working.

**Recreation** - Nothing.

**Streets and Lights** - Eddie Hamilton submitted a list of lights to be replaced to Town Clerk Natalie Smith to call in.

**Building** - The gutter on the corner of the Town Hall needs to be fixed.

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$195,510.25  
Sewer Fund - \$127,951.22  
Sewer Reserve Account - \$\$26,238.00  
Police Fee Fund - \$3,711.00  
Infrastructure Fee Fund - \$86,864.40  
Coal Severance Fund - \$6,310.89  
Opioid Settlement Account - \$1,507.50

The council reviewed the check register. The council reviewed a donation request from Cedar Grove Elementary School for the Bot Squad. Marty Blankenship made a motion to make a \$200 donation to Cedar Grove Elementary. John Alderson seconded the motion. Motion carried.

**Burning Permits** - One application for 125 3rd Avenue was submitted for approval. Chief Blankenship approved the application.

**Housing Board** - Two building permits were approved. See minutes for full details of the meeting.

**Safety** - Chief Blankenship reported electrical safety issues at the town park. The fence also needs to be repaired. He will meet with Director of Public Works John Qualls to go over everything that needs to be repaired or replaced. A wall next to a town street has collapsed at the end of Glassfire Lane. Town vehicles may have caused damage to the wall. Marty Blankenship made a motion for the town to repair the wall due to the fact that the wall is holding up part of the street which makes it the town's responsibility. John Alderson seconded the motion. Motion carried.

**Fire Department** - Chief Blankenship reported 10 calls so far this month. The truck that had a blowout now has all new tires. He gave an update on the FEMA grant. The radios are being tested and they are receiving bids. The fire department needs to use the Senior Building on June 7th for the vendors to make the final choice on the radios. On June 7th, the WVU burn trailer will be in the Diversified parking lot again for more training. The Easter egg hunt, which was coordinated by the fire department, was a success.

**Police Department** - Officer McKinney reported for the police department. He provided a Police Activity Report for the council's review. He informed the council about a parade on May 16th for National Police Day. There will also be a motorcycle ride that will come through Glasgow on May 17th. Officer McKinney informed the council that updated copies of the police statutes and codes books are needed. The cost of purchasing the books for all of the officers would be approximately \$500. A copy of the WV Code for Municipal Court for Municipalities was provided to the council for reference.

**Street Department** - Robert Lovejoy reported for the street department. He is working with Brian to complete DMR's. The new riding lawn mower and the weed eaters have been purchased. The street department has been working on street cleaning and blacktopping potholes.

**PAYMENT OF BILLS** - John Alderson made a motion to pay the bills. Marty Blankenship seconded the motion. Motion carried.

## **UNFINISHED BUSINESS**

**Municipal Fee** - Tabled until a later date.

**Code Enforcement** - Enforcement of grass and parking codes will continue to be a focus.

**Response 3rd Avenue Wall** - Property owners Greg Messer and Misti Janey attended the meeting to discuss concerns about the wall on 3rd Avenue that is deteriorating. Part of the wall borders their property and the other part of the wall borders a driveway on the property next door. A portion of the wall has already fallen and there are cracks that indicate the possibility of further deterioration or collapse. Questions about responsibility for the wall were discussed. The property owners expressed concerns about the need for the fence that was placed in front of the wall by the town for safety purposes. They would also like to have the other property owner be part of the discussion. A meeting will be coordinated which would include all property owners, Town Engineer Will Thornton as well as an engineer contracted by Mr. Messer and Ms. Janey. Marty Blankenship made a motion to keep the safety fence in front of the wall until an engineer gives approval for its removal. John Alderson seconded the motion. Motion passed.

**Town Hall Lighting** - Marty Blankenship will send council members information about RFP.

**Boat Dock Upgrade** - Region 3 needs more information for grant applications.

**Sewer Property Easements** - Jay Ward has an appointment with attorney Mark Sadd on May 5th to discuss easements as well as zoning.

**Town Owned Property** - Jay Ward will discuss town owned property with Mark Sadd at their May 5th meeting.

**Projects New and Incomplete** - Tabled until a later date.

## **NEW BUSINESS**

**UKV Mini Grant #3 Discussion** - The grant has a \$7,000 limit. The council discussed using the grant money to update and upgrade the town park. Marty Blankenship made a motion to apply for the mini grant which would be spent upgrading the town park. Jay Ward seconded the motion. Motion passed.

**Part Time Clerk** - After discussion, Marty Blankenship made a motion to post the part time clerk position with part time hours. Jay Ward seconded the motion. Motion carried. A committee will interview the candidates and an interview rubric will be used. Eddie Hamilton abstained from the discussion and vote.

**Congressional Spending** - See Petitions.

**Ordinance Enforcement** - See Petitions.

**Splash Pad** - Tabled until a later date.

**AEP Representative/Contractor's List** - AEP representatives Bill Cummings, Josh Colter and John Webster attended the meeting at the council's request to present updates on the AEP property. Bill Cummings summarized the work that has been going on at the site recently:

- Truckloads of rock are being brought into the plant in preparation for future work on the riverbank. The rocks will be placed near the river due to erosion.
- Vegetation has been cleared along the fence line and all over the property. Sections of the fence along the border of the property were repaired or replaced.
- Aging water pipes in the plant have been replaced.
- Additional lighting has been added around the site.
- Groundwater monitoring for well sampling occurs occasionally.
- Preventative maintenance and operation checks occur occasionally.

The representatives encouraged the council to reach out with questions at any time.

## **PETITIONS**

John Daniels Sr. and John Daniels Jr. attended the meeting to address ordinance enforcement. They requested the enforcement of all ordinances without exception. This would include sidewalk parking in front of the Methodist Church on 5th Avenue. They also made a request for the repair of a grate on Melrose that could cause tire damage.

Region 3 Representative, Bruce Mullins attended the meeting to ask the council to consider applying for Congressionally Directed Spending grants through Senator Capito. The mayor and council agreed to apply for the grant money which would be spent on the sewer project. Jay Ward made a motion for Bruce Mullins to complete and submit a grant application to Senator Capito. Mike Szerokman seconded the motion. Motion carried.

**EXECUTIVE SESSION** - Jay Ward made a motion to convene an executive session. John Alderson seconded the motion. Motion carried. The executive session convened at 10:16 p.m.

John Alderson made a motion to adjourn the executive session. Susan Ward seconded the motion. Motion carried. The executive session adjourned at 10:39 p.m.

Following the executive session, John Alderson made a motion that the resident at 106 Melrose drive must pay all trash fees due to the town in full. Jay Ward seconded the motion. Motion carried.

**ADJOURNMENT** - Jay Ward made a motion to adjourn the council meeting. Susan Ward seconded the motion. Motion carried. The council meeting adjourned at 10:41 p.m.



Mayor Donald Fannin



Recorder Jay Ward