

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**January 21, 2025**

Mayor Fannin called the meeting to order at 7:02 p.m.

Roll call was taken and a quorum was present. Those in attendance included the following: Mayor Fannin, Recorder Jay Ward, Marty Blankenship, John Alderson, Mike Szerokman and Susan Ward. Eddie Hamilton was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion carried.

**COMMITTEE REPORTS**

**Health and Sanitation** - Jay Ward reported to the council that the CAP for the wastewater treatment plant has been accepted by the EPA. A quarterly report was also submitted to the EPA.

**Recreation** - Nothing to report.

**Streets and Lights** - No report was given due to Eddie Hamilton's absence.

**Building** - Nothing to report.

**Finance** - Mayor Fannin reported the following balances:

General Fund - \$138,473.94

ARPA - \$0

Sewer Fund - \$ 135,886.60

Sewer Reserve Account - \$26,238.00

Police Fee Fund - \$14,664.41

Infrastructure Fund - \$77,184.17

Coal Severance Fund - \$5,734.92

Opioid Settlement Account - \$1,507.32

The council reviewed the bank register. Jay Ward shared a letter from the Attorney General to the town. A payment of \$5,000.00 will be made to the town from a lawsuit related to the drug Lipitor. Jay Ward also reported that a payment of \$381.63 will be deposited into the Opioid

Settlement Account. The council discussed an invoice from grant consultant, Laura Cox for \$705.00 related to mapping. Jay Ward requested a special finance discussion on the next council meeting agenda.

**Burning Permits** - No applications submitted.

**Housing Board** - At this meeting, Mayor Fannin agreed to contact property owner Greg Messer about the wall on 3rd Avenue that is deteriorating. The Housing Board Committee has requested a plan of action from the property owner and his partner.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship reported 10 calls so far this month. He also reported an upcoming fire department meeting about changes to policies related to the volunteer fire department.

**Police Department** - Officer Pat McKinney reported to the council and submitted a Police Activity Report for the council's review. Officer McKinney reported that a new battery may be needed for the Expedition police vehicle. The County Commission is being petitioned to consider allowing Highway Safety Grant money to be spent on the purchase of radars. Officer McKinney asked the council to consider allowing him to sponsor another dance in the gym at Town Hall. Marty Blankenship requested that the plans for the dance be tabled for now.

**Street Department** - Director of Public Works John Qualls reported that the low bid for cold weather coveralls for the street department workers was approximately \$90. Jay Ward made a motion to allow reimbursement for up to \$100 per worker for cold weather coveralls. Marty Blankenship seconded the motion. Motion carried. The town still has 9 tons of salt at the street department building and 15 tons of salt at Shamblin Stone. After a discussion, Marty Blankenship requested that the police department be contacted if salt purchased by the town to be used on the town streets is being taken by citizens to be used on their private property.

**Municipal Court** - Some continuances are on the docket for the next court date.

**Web Page** - The web page continues to be updated periodically.

**PAYMENT OF BILLS** - Marty Blankenship made a motion to pay the bills. Susan Ward seconded the motion. Motion carried.

**P CARD STATEMENT** - Mayor Fannin reviewed and paid the P Card statement.

**SEWER ADJUSTMENTS** - No adjustments were requested.

## **UNFINISHED BUSINESS**

**Sewer Main Easement** - Attorney Mark Sadd has been sent the information. No response to the information has been received.

**Glasgow Storm Avenue Update** - Jay Ward will contact attorney Mark Sadd to request an update related to the information that has been sent for review.

**Update RIC Grant** - Nothing new to report.

**Street Paving and Hole Repairs** - No paving at this time due to weather.

**ARC Grant/EEOC Grant** - Nothing new to report.

### **Conflict of Interest Policy/Whistleblower Policy/Code of Ethics and Integrity Policy -**

After discussion, Marty Blankenship made a motion to approve the above presented policies to be added to the Employee Handbook. Mike Szerokman seconded the motion. Motion carried. Town employees will sign an agreement that they were notified of the policies that were added to the handbook.

## **NEW BUSINESS**

**Health Insurance/Employee Clarification** - The council discussed the town's policy about providing health insurance coverage with Officer Pat McKinney. At this time, the policy states that only full time employees can receive health insurance coverage through PEIA.

**Snow Removal Budget** - See Street Department report.

**Freeze Alarm for Town Hall** - The council discussed the possibility of purchasing two freeze alarms for pipes at Town Hall. The lines will be replaced with flex pipe first. If freezing is still an issue, then the freeze alarms will be reconsidered.

**Winter Clothing - Street Department** - See Street Department report.

**Job Descriptions** - The Street Department, Fire Department and Town Clerk's Office have turned in job descriptions. The Police Department, Mayor, Recorder and Town Council still need to turn in job descriptions.

**PEIA Rate Increase** - Marty Blankenship will address the 16% increase during the next budget discussion.

**Letter to County Manager/County Attorney** - Chief Cox has made a request for the council to send a letter to the county manager or attorney regarding a grant issue. More information and clarification is needed. Marty Blankenship will call for more information.

**ORDINANCES** - Nothing to report.

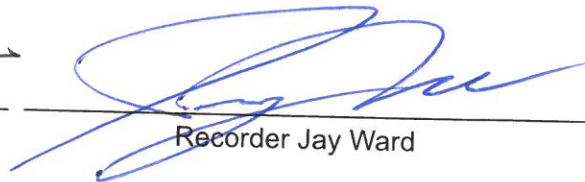
**PETITIONS** - Ryan Brooks, representative for Colonial Life Insurance made a presentation to the council. He presented the benefits of enrolling in a program sponsored by his company. The topic will be placed on the February 6th agenda for further discussion and consideration.

**ADJOURNMENT**

Marty Blankenship made a motion to adjourn the meeting. Susan Ward seconded the motion. Motion carried. The meeting adjourned at 9:08 p.m.



Mayor Donald Fannin



Recorder Jay Ward