

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

November 21, 2024

Mayor Fannin called the meeting to order at 7:00 p.m.

Roll call was taken and a quorum was present. Those in attendance included: Mayor Fannin, Recorder Jay Ward, Mike Szerokman, Marty Blankenship, John Alderson and Eddie Hamilton. Susan Ward was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion carried.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - Nothing to report.

Streets and Lights - Eddie Hamilton submitted a list of lights that need to be replaced to Mayor Fannin.

Buildings - Some doors at Town Hall need to be repaired.

Finance - Mayor Fannin reported the following balances:

General Fund - \$188,354.52
ARPA - \$53,588.51
Sewer Fund - \$137,100.54
Sewer Reserve Account - \$26,238.00
Police Fee Fund - \$5,020.97
Infrastructure Fund - \$69,849.37
Coal Severance Fund - \$5,734.92
Opioid Settlement Account - \$1,125.60

After discussion, Marty Blankenship made a motion to hire Jeremy Drennen, CPA to conduct a quarterly review of the "budget to actual" revenues and expenditures for both the General Fund and the Coal Severance Fund, making any necessary budget revisions as well as to review monthly bank reconciliations, assess sewer collections in relation to sewer billings and prepare calculations for project reserve funding requirements at a cost of \$400 per quarter. Jay Ward seconded the motion. Motion passed.

A business plan is needed to address the increasing trash rates due to the upcoming closure of the Charleston Landfill. At the council meeting on January 2, 2025, a committee will be formed to formulate the plan.

Burning Permits - Nick Blankenship submitted an application for approval.

Housing Board - A meeting regarding the deteriorating wall on 3rd Avenue has been scheduled.

Safety - Nothing to report.

Fire Department - Chief Blankenship reported 27 calls so far this month. Chief Blankenship also thanked the council for the use of the Senior Building for the meeting with the vendors and other fire departments involved in the grant for radios. The fire department is administering two other grants. One for swiftwater rescue and a 1901 grant for equipment. Chief Blankenship is working on the budget for the next fiscal year to replace the lights at the fire station with LED lights. The Christmas dinner for the fire department will be on December 14th at 7:00 p.m. One of the trucks is in need of repair.

Police Department - A new officer was hired and sworn in. John Prine will be working approximately 40 hours a month. Money from the Public Safety Grant has been approved. There has been a change in management at the Dollar General Store to help with the shoplifting issues. Police Chief Darrick Cox reiterated that residents need to call 911 for emergencies or assistance.

Street Department - Director of Public Works John Qualls reported that the salt spreader is working. The skid steer hydraulic lines ruptured and the radiator started leaking. John Qualls gave an estimate of around \$2,000 to repair the skid steer. He also noted that the unit is a 1988 model. Marty Blankenship suggested a plan for repairs or replacement of the skid steer be presented at the next meeting. John also reported that the town has 20 tons of salt on site at the street department and 20 tons

more in reserve. The white GMC that is used for a fuel truck also needs repairs. The tie rod ends broke and the ball joint needs to be replaced. Motion by Jay Ward to spend \$500 on the repairs. Eddie Hamilton seconded the motion. Motion carried. A sewer update was given. Timers for the rotors are working well. It is helping the plant run more efficiently. A safety check was done and some repairs were made to the handrails and a lifesaver was requested to replace one near the ditch line. Marty Blankenship stated that the lifesaver would be donated from the fire department to the sewer department.

Municipal Court - Mayor Fannin reported that a few cases were on the docket. He also discussed the idea of making the Town Clerk Natalie Smith the municipal judge. No decision was made on the idea.

Web Page - Recorder Jay Ward requested permission from the council to post information on the sewer engineering report and floodplain information on the webpage. Marty Blankenship made a motion to post the additional information on the webpage. John Alderson seconded the motion. Motion carried.

Payment of Bills - Mike Szerokman made a motion to pay the bills. Eddie Hamilton seconded the motion. Motion carried.

PCard - Mayor Fannin will review and pay the PCard statement.

Sewer Adjustment - None

Unfinished Business

Sewer Main Easement/Attorney - Mayor Fannin will follow up with attorney Mark Sadd.

Glasgow Ave. Storm Drain Update - New River Engineers stated that they are still trying to find funding. Recorder Jay Ward will reach out to Town Engineer Will Thorton to research if the WVDOH had a role in the storm drain installation on Glasgow Ave.

RIC Grant for sidewalks, streets and curbs update - The DOH will be administering the project for the town.

NEW BUSINESS

Street paving and repair of holes - Director of Public Works John Qualls reported that we are still in the window for asphalt for the repairs.

ARC Grant - The town was awarded this \$50,000 grant. Marty Blankenship is working on the second part of the grant requirements and has 85% complete. The deadline is December 9th. A committee of 3-5 members is needed for the GIS mapping that this grant will fund.

EEOC Grant - Mayor Fannin is signing a MOU for this grant. The funds will be used for new lighting for the gym and Town Hall. Ads need to be placed in the paper. A committee needs to be formed to recommend the proposals that will be advertised in the paper.

Secure Santa - Mayor Fannin will follow up on securing a Santa for the parade and Christmas party.

Christmas Parade and Party - The parade and party will be on Saturday, December 13th. Parade line up will begin at 6:00. The parade will be at 7:00. The party at Town Hall will follow the parade.

Snow Schedule - Director of Public Works John Qualls stated that the call out phone will be used for snow emergencies.

Presentation of Zoning Ordinance - Recorder Jay Ward presented the Zoning Code that will be made available for public view. Jay Ward made a motion to proceed with the Zoning Code. John Alderson seconded the motion. Motion carried. A public hearing will be scheduled in the future.

Senior Building - After discussion, the council decided to raise the rental fee for the Senior Building to \$75. John Alderson made a motion to approve the rental raise. Mike Szerokman seconded the motion. Motion carried.

ORDINANCES - Nothing to report.

PETITIONS

Danny Winfree attended a meeting hosted by AEP. The DEP is requiring AEP to dig test wells that will be monitored for 30 years.

EXECUTIVE SESSION

Jay Ward made a motion to convene an executive session. Marty Blankenship seconded the motion. Motion carried. The executive session convened at 9:30 p.m. John Alderson made a motion to adjourn the executive session. Jay Ward seconded the motion. Motion carried. The executive meeting adjourned at 10:13 p.m.

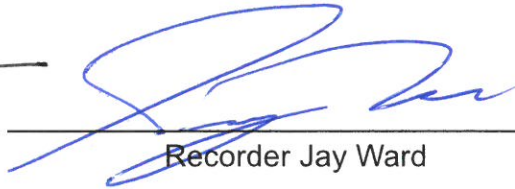
Following the executive session, a vote was needed. John Alderson made a motion for department heads to review time cards. Marty Blankenship seconded the motion. Motion carried.

ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Jay Ward seconded the motion. Motion carried. The council meeting adjourned at 10:20 p.m.



Mayor Donald Fannin



Recorder Jay Ward