

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**August 19, 2024**

Recorder Jay Ward called the meeting to order at 7:02 p.m.

Roll call was taken and a quorum was present. Those in attendance included: Recorder Jay Ward, Marty Blankenship, John Alderson, Mike Szerokman, Eddie Hamilton and Susan Ward. Mayor Fannin was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. John Alderson seconded the motion. Motion carried.

**COMMITTEE REPORTS**

**Health and Sanitation** - Jay Ward reported that the Sewer Plant Operator's Manual for the EPA document is almost finished.

**Recreation** - The council discussed the possibility of Bingo at the Senior Building again. Mike Szerokman will get more information and Kaleigh Holstion will attend the next council meeting to discuss plans.

**Street Lights** - There are two lights out that need to be reported. One on 3rd Street and one on 3rd Avenue. Marty Blankenship reported that the fence near the drain on 2nd Avenue needs to be repaired.

**Building** - The generator at Town Hall is finished. The curb at Town Hall needs to be painted yellow.

**Finance** - Jay Ward reported that the financial statements for the town for the year ending 2022 are complete. The account balances were not available during the meeting, but will be emailed to the council members by the town clerk.

**Burning Permits** - None issued.

**Housing Board** - There was not a Housing Board meeting at 6:30 on August 19th, because there was not a quorum present for the meeting. The council discussed some properties on 3rd Avenue that are not in compliance with the grass ordinance.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship reported 13 calls so far this month. Seven new members have joined the department and they are attending a class with students from other departments at the Senior Building. This will bring the number of fire department members up to 26. Chief Blankenship also reported that the department has applied for several grants and funding is looking promising. If received, the grants will fund fire equipment, radios and swiftwater equipment. The fire department will host Breakfast with Santa on December 7th. Tickets to the event will be required and donations from local businesses will be solicited. The fire department Christmas party has been scheduled for December 14th. After hose testing revealed that some sections of hose needed to be replaced, Chief Blankenship was able to get some sections donated from the Nitro fire department. Four more sections still need to be purchased. All trucks passed pump testing.

**Police Department** - Officer Pat McKinney reported to the council for the police department. He provided documentation of code enforcement activity since the last meeting. CB radios will be donated to the police department by a local trucking company.

**Street Department** - Robert Lovejoy reported for the street department. A light fell through the shelter roof at the park and caused damage to the roof. The roof needs to be repaired. After some discussion the council asked for estimates to fix the entire roof with shingles or metal roofing. Robert stated that they would get estimates. Robert also reported that the street department needed part time help. Marty Blankenship turned in the title for the new trailer for the street department.

**Municipal Court** - Mayor Fannin was not present to report.

**Web Page** - Nothing new to report.

**Payment of Bills** - John Alderson made a motion to pay the bills. Mike Szerokman seconded the motion. Motion carried.

**P Card Statement** - Mayor Fannin not present to report.

**Sewer Adjustments** - No new adjustments were requested. After further discussion about the previous request from a resident on 4th Avenue, John Alderson made a motion to deny the adjustment. Eddie Hamilton seconded the motion. Motion carried.

## **UNFINISHED BUSINESS**

**Security Cameras** - Marty Blankenship is still working on this project.

**Lien Update** - Mike Szerokman reported three more judgements.

**Whiteboard Topics Update** - Nothing new to report.

**Junk Cars/Grass Letters Update** - Recorder Jay Ward will present the 2nd reading of court costs for fines. Officer McKinney will start notifying residents about ordinance violations in person and document instead of sending certified letters.

**Sewer Main Easements** - The process of obtaining sewer main easements from residents will start soon.

**AEP Property Update** - Bill Cummings, the plant manager for AEP has been in contact with Susan Ward on a regular basis to give updates about the work that is being done to clear the property as the council requested. Council members and residents are pleased with the work that is being done along the fenceline on 4th Street.

**Update on RIC Grant** - After some discussion, the council agreed with Mike Szerokman's suggestion not to include a 1% administrative cost as part of the grants. Marty Blankenship is still working on the Town Hall lighting grant.

**Town Hall Lobby Floor Replacement** - This project is still in progress. John Alderson will pick up some tile samples to choose from.

**Cameras for Town Hall** - Jay Ward made the suggestion to purchase cameras from Best Buy. Marty Blankenship made a motion to approve the purchase of cameras for Town Hall from Best Buy at a reasonable cost. Mike Szerokman seconded the motion. Motion carried.

**Fall Clean Up** - The community clean up is still set to coincide with the county clean up day on October 5th.

**Glasgow Avenue Storm Drain Update** - Susan Ward has been corresponding with a representative from FEMA in an attempt to secure grant funding for this project. The representative, Cory Clay, had questions about how the project would be managed. The council decided to ask for assistance from Region 3 to manage the project. The council also decided that the project would need to be entirely funded by grant monies. Eric Hartwell from New River Engineers and Region 3 rep Bruce Mullins will be asked to attend the next meeting to discuss the next steps.

## **NEW BUSINESS**

**Vagrants/Trash** - The council discussed the on-going issue of vagrants going through residents' trash after it has been set out for pick up. Recorder Jay Ward will provide Officer McKinney with a copy of the town ordinance which prohibits the act of going through trash prior to pick up.

**Riverside Football Donation Letter** - After discussion, John Alderson made a motion to donate \$200 to the Riverside Football Team. Susan Ward seconded the motion. Motion carried.

**Glasgow Rehabilitation Nursing Center** - No update was available.

**Zoning Board Member** - One more resident is needed for the Zoning Board.

**Public Dance (Pat McKinney)** - Officer McKinney asked the council for the use of town facilities for a community dance in the fall. The council agreed to the use of the Town Hall gym for the dance. Officer McKinney recommended a DJ. Marty Blankenship made a motion to approve \$150 to pay the DJ. John Alderson seconded the motion. Motion carried. Officer McKinney will check with the DJ about dates available and report back to the council.

**Police Officer Work Hours** - The council approved overtime for Officer McKinney to cover shifts.

## **ORDINANCES**

Recorder Jay Ward presented the second reading of the ordinance which sets the fines and court costs related to violations of the International Property Maintenance Code. Marty Blankenship made a motion to approve the second reading of the ordinance. Eddie Hamilton seconded the motion. Motion carried.

## **PETITIONS**

A resident from 5th Avenue which previously petitioned the council for a handicap parking space attended the meeting for the council's decision. The council determined that the protocol of not designating handicap spots on public streets will be upheld in this situation.

## **EXECUTIVE SESSION**

Marty Blankenship made a motion to convene an executive session. John Alderson seconded the motion. Motion carried. The executive session convened at 9:15 p.m.

John Alderson made a motion to adjourn the executive session. Susan Ward seconded the motion. Motion carried. The executive session adjourned at 9:38 p.m.

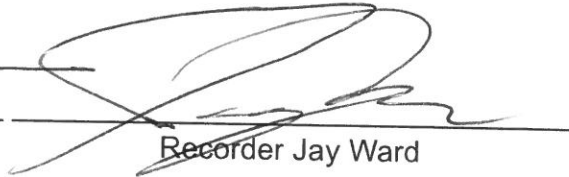
No vote was needed following the executive session.

## **ADJOURNMENT**

John Alderson made a motion to adjourn the council meeting. Eddie Hamilton seconded the motion. Motion carried. The council meeting adjourned at 9:39 p.m.



Mayor Donald Fannin



Recorder Jay Ward