

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

July 15, 2024

Mayor Fannin called the meeting to order at 7:04 p.m.

Roll call was taken and a quorum was present. Those in attendance included: Mayor Fannin, Recorder Jay Ward, John Alderson, Mike Szerokman, Eddie Hamilton, Susan Ward and Town Attorney Ray Keener. Marty Blankenship was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion carried.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - Nothing to report.

Streets and Lights - A hole in the street on 5th Avenue in front of the Jarvis house needs to be patched. A gate on 5th avenue is obstructing the sidewalk and needs to be repaired. Traffic mirrors are needed at the corner of 3rd Avenue and 3rd Street. Street signs are needed for Tompkins Avenue. The bushes need to be cut away from the traffic mirrors at the bottom of 3rd Avenue.

Building - Nothing to report.

Finance - Mayor Fannin reported the following balances:

General Fund - \$179,682.62
ARPA - \$62,338.51
Sewer Fund - \$116,290.02
Sewer Reserve Account - \$26,238.00
Police Fee Fund - \$584.88
Infrastructure Fee Fund - \$82,834.67
Coal Severance Fund - \$4,938.75
Opioid Settlement Account - \$1,125.41

The council reviewed the bank register. The council received an invitation to join the Upper Kanawha Valley Economic Development Corporation. Jay Ward made a motion to approve Marty Blankenship as the liaison for Glasgow. Susan Ward seconded the motion. Motion carried. Recorder Jay Ward reported that it's time to file the annual PSC financial report. After discussion, Marty Blankenship made a motion to approve CPA Jeremy Drennen to complete the report for a fee of \$2,500. Jay Ward seconded the motion. Motion carried. The council discussed the possibility of rewriting the police ordinance and the ordinance related to unpaid town fees.

Burning Permits - Chief Blankenship needs more information before approving an application that was submitted.

Housing Board - See Housing Board meeting minutes.

Safety - Nothing to report.

Fire Department - Chief Blankenship reported 8 calls so far this month. The bay doors at the fire station need to be fixed and the fire department will pay for the repairs.

Police Department - Chief Cox reported that the equipment installation for the new police cruiser is almost complete. Chief Cox has applied for some grants to upgrade the other police vehicles. He requested 3 ResQ Disks so that each police vehicle would have one, which was approved. After discussion Marty Blankenship made a motion for the police department to purchase red notice stickers for vehicles with expired tags or that need to be moved/towed. Mike Szerokman seconded the motion. Motion carried.

Street Department - Director of Public Works John Qualls reported an issue with a drain on Glasgow Avenue that New River Engineers will camera. A seal on the excavator is leaking. Brian Higginbotham will complete the DMR's for the sewer plant when he returns from medical leave. The street department needs part-time help and is considering hiring Haden Hackworth. Some new tools are needed and the dump truck is having issues. The sewer plant OIT, Robert Lovejoy, will be attending a class at Cedar Lakes from September 30th - October 4th. The EPA compliance document is still being completed.

Municipal Court - Mayor Fannin reported that there are some citations on the docket. Municipal Court will take place on July 16th at 6:30 p.m.

Web Page - The web page continues to be updated periodically.

PAYMENT OF BILLS

John Alderson made a motion to pay the bills. Mike Szerokman seconded the motion. Motion carried.

P CARD STATEMENT - Mayor Fannin has reviewed and paid the statement.

SEWER ADJUSTMENTS

See attached report listing 9 requests for adjustments. The council approved 7 adjustments and 2 requests required more information.

UNFINISHED BUSINESS

Security Cameras - A meeting needs to be scheduled with Thomas Baker to set up the app for the camera system.

Lien Update - Mike Szerokman reported 12 defaults filed, 2 garnishments filed and 2 more garnishments to be filed.

Whiteboard Topics Update - No updates.

Junk Cars/Grass - Some citations were given for grass.

Sewer Main Easements - Marty Blankenship will work on easements.

Town Hall Drain Issue - No update.

Unclaimed Property - No update.

NEW BUSINESS

Zac Foster Sewer Issue/Repair - Zac Foster attended the meeting to address the council about his sewer issues. John Qualls reported that the excavation determined that the tap was bad and a cup was found obstructing the line in the street. Zac presented receipts for basement cleanup due to the sewer that backed up in his basement to the council. Marty Blankenship made a motion to pay Zac Foster the amount of \$2,980 which was reflected on his receipt from the Sewer Fund. Jay Ward seconded the motion. Motion carried.

Riverside Cheerleader Donation - After discussion, Jay Ward made a motion for the Town of Glasgow to donate \$200 to the Riverside Cheerleaders. Susan Ward seconded the motion. Motion carried.

Cemetery Fundraiser/Melrose - The council discussed the possibilities of a fundraiser and/or asking residents that live near the cemetery to make donations to pay the individual that cleared away the overgrown vegetation and cleaned up the historic, private cemetery on Melrose.

Update on RIC Grant - Mike Szerokman received correspondence about the RIC grants which he shared with the council. The council needs to agree to add administrative fees to any grant funding received and to appoint an administrator for projects that receive RIC grant funding.

Water Day - The council decided to change the date to Saturday, July 27th. The fire trucks will spray water for the kids to play in. It will take place in front of the pool from 11:00 - 3:00. Water, sodas, popsicles, pizza and chips will be served. John Alderson will pick up the food. Susan Ward will help serve the food. Susan Ward made a motion to spend \$300 for food and drinks for the Water Day. John Alderson seconded the motion. Motion carried.

Donation - Impala to the City of Welch - The town of Bradshaw (near Welch) in McDowell County is in need of a police cruiser. Since our town has recently acquired a new cruiser through grant funding, the council agreed to donate the Impala to the town of Bradshaw. Marty Blankenship made a motion to donate the Impala. John Alderson seconded the motion. Motion carried. Marty Blankenship will take care of the paperwork needed to make the donation.

AEP Property - The mayor and council have requested maintenance on the AEP property, especially around the fence line which borders the town on 4th Street. Weeds and vegetation need to be killed and cut, trees that are overhanging 4th Street need to be trimmed, trash needs to be picked up and a portion of the fence needs to be repaired. Pictures will be taken to document the maintenance that is needed.

Kanawha County Commission Letter - The mayor and the council composed a Thank You letter to the Kanawha County Commission for funding the replacement of the sidewalk at Town Hall. All members signed the letter and it will be sent to the KCC.

ORDINANCES

1st Reading of Court Costs and Fines for Violations of the International Property Code - Recorder Jay Ward presented the first reading of the ordinance which addresses the costs and fines for violations of the International Property Code. John Alderson made a motion to approve the ordinance as presented. Marty Blankenship seconded the motion. Motion carried.

2nd Reading of the Sewer Rate Increase - Recorder Jay Ward presented the second reading of the ordinance amendment to increase the sewer rate. Mike Szerokman made a motion to approve the amendment to the ordinance as presented. Eddie Hamilton seconded the motion. Motion carried.

PETITIONS

New resident Robert LeVoy attended the meeting to make a request for a handicap parking spot designation in front of the house that he purchased on 5th Avenue. The council agreed to consider his request.

Rita Bowles attended the meeting to ask the council to consider a fundraiser to compensate the individual who cut the vegetation at the private cemetery on Melrose. She also reported that the bottom of the hill at Cherry Lane, next to Route 60 has a drain grate that is sticking up. John Qualls will check into the issue.

ADJOURNMENT

Jay Ward made a motion to adjourn the council meeting. Susan Ward seconded the motion. Meeting adjourned at 10:14 p.m.



Mayor Donald Fannin



Recorder Jay Ward