

TOWN OF GLASGOW
COUNCIL MEETING MINUTES

April 15, 2024

Recorder Jay Ward called the meeting to order at 7:03 p.m.

Roll call was taken and a quorum was present. Those in attendance included: Recorder Jay Ward, Marty Blankenship, John Alderson, Mike Szerokman, Eddie Hamilton and Susan Ward. Mayor Fannin was absent.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. John Alderson made a motion to approve the minutes as presented. Mike Szerokman seconded the motion. Motion carried.

COMMITTEE REPORTS

Health and Sanitation - Nothing to report.

Recreation - The council discussed the possibility of pursuing grant funding to update the play equipment at the park. John Alderson will contact Laura Cox to discuss possible grants.

Streets and Lights - Eddie Hamilton reported one street light out at Cherry and Hickory Lane. A request will be made to replace the light with an LED bulb. A request also needs to be made to replace the light by the nursing home with an LED bulb. Eddie will get the pole numbers to turn in.

Building - New smoke alarms are needed at the town building on Route 60.

Finance - Recorder Jay Ward reported the following balances:

General Fund - \$167,567.86
Sewer Fund - \$139,110.60
Sewer Reserve Account - \$26,238.00
Police Fee Fund - \$8,303.87
Infrastructure Fee Fund - \$71,526.32
ARPA - \$63,478.51
Coal Severance Fund - \$4,202.62
Opioid Settlement Account - \$1,125.27

The council reviewed the bank register. Jay Ward will have a meeting with the sewer project accountant on Thursday to discuss the proposed sewer rate.

Burning Permits - None issued.

Housing Board - The Housing Board approved 2 building permits and 2 permits need more information before approval can be granted. The council reviewed a draft of a letter to be sent to two property owners about a wall that could create a safety hazard on the public sidewalk. John Alderson made a motion to approve the letter as presented. Mike Szerokman seconded the motion. Motion passed. Both property owners will receive a copy of the letter.

Safety - Chief Blankenship reported that the Fire Marshall was supposed to inspect the electrical work at the roadside park, but the inspection had to be rescheduled for a later date.

Fire Department - Chief Blankenship reported 12 calls so far this month. The fire department also assisted in Institute and Loudendale during recent flooding. The fire department participated in training with the US Army on the New River last week. The department will be participating in training with the Army National Guard on June 5th. The fire department partnered with the American Red Cross to install two smoke alarms. Traffic on the property of the new fire station has decreased.

Police Department - Chief Cox reported the need to come to an agreement on the equipment for the new police cruiser. John Alderson will check with various government representatives to request discretionary funds for equipping the new cruiser. Nytis Gas Company is another possibility for monetary support. Chief Cox also reported a dog bite on 3rd Avenue.

Street Department - Director of Public Works John Qualls reported the following:

- Mini Grant #2 has been completed (new benches installed around town).
- The street department needs a new leaf blower. Marty Blankenship made a motion to purchase a leaf blower from The Best Hardware for \$149.99. Eddie Hamilton seconded the motion. Motion carried. Jay Ward abstained from voting.
- After a meeting with a DEP representative, it was determined that a new speed reducer and a new fence for the pump station at Sycamore need to be purchased in order to meet DEP standards. John Alderson made a motion to purchase a speed reducer for \$7,200 and a fence for \$6,283.24. Susan Ward seconded the motion. Motion carried.
- An ad was placed in the paper to receive bids for the 2nd Street paving project.

Municipal Court - Nothing on the docket.

Web Page - The web page was experiencing some difficulties with the online payments link. The problem has been resolved and the site is operational again.

PAYMENT OF BILLS - Marty Blankenship made a motion to pay the bills. Mike Szerokman seconded the motion. Motion passed.

P CARD STATEMENT - Mayor Fannin will review and pay the P Card statement.

SEWER ADJUSTMENTS - No sewer adjustments were made.

UNFINISHED BUSINESS

Security Cameras (PK) - The Kanawha County Commission is taking care of the situation at this point.

Lien Update - Mike Szerokman reported that more liens and garnishments are being processed.

Sidewalk Town Hall Update - John Alderson will contact Giannini Construction to get a start date for the project.

Whiteboard Topics Update - Tabled until a later meeting.

Police Cruiser Update - Estimates for equipping the new police cruiser, including radios were presented for a total of \$16,575, with an additional \$1,100 for striping. Marty Blankenship made a motion to move money from General Funds to pay for the equipment and striping for the new police cruiser. John Alderson seconded the motion. Motion carried.

Junk Cars/Grass Letters - Fines for junk car citations need to be finalized. Will discuss further at the next meeting.

Mini Grant #2 Update - See Street Department report.

Proposed Sewer Rate - Recorder Jay Ward will meet with the sewer project accountant to discuss.

NEW BUSINESS

Risk Waiver for Facility Use - The waiver was reviewed by the council. Marty Blankenship made a motion to approve the waiver form as presented. John Alderson seconded the motion. Motion carried.

Police Vehicle Equipment and Transfer of Funds - See Police Cruiser Update.

Enforcement of 4 X 4 and Side by Side Ordinance - The council discussed the need to enforce the ordinance that 4 wheelers and side by sides that drive through the streets of Glasgow need to have updated permit stickers.

International Property Code Fines - Setting the amounts for fines will be placed on the agenda for the next meeting.

ORDINANCES

The council discussed the establishment of a planning committee for the Zoning Board. Possible members may include the following residents: Rita Bowles, Rob Ford, Danny Winfree and Terry Patrick. Jay Ward will check into the possibility of adding one more resident as a member as well as two council members.

PETITIONS

Dylan Hackworth spoke to the council about a plumbing issue that occurred only after the recent demolition of the house next door to him. After a discussion about ways to determine what the issue could be, he was advised to check for a clean out and to dig to see which way the line goes. John Qualls Director of Public Works stated that if a clean out could be found he would run a camera in the line to help determine the direction of the pipe.

EXECUTIVE SESSION

Marty Blankenship made a motion to convene an Executive Session. Susan Ward seconded the motion. Motion carried. The Executive Session convened at 8:59 p.m.

John Alderson made a motion to adjourn the Executive Session. Susan Ward seconded the motion. Motion carried. The Executive Session adjourned at 9:08 p.m.

ADJOURNMENT

John Alderson made a motion to adjourn the council meeting. Eddie Hamilton seconded the motion. Motion carried. The council meeting adjourned at 9:09 p.m.



Mayor Donald Fannin



Recorder Jay Ward