

**TOWN OF GLASGOW**  
**COUNCIL MEETING MINUTES**

**Feb. 20, 2024**

Mayor Fannin called the meeting to order at 7:01 p.m.

Roll call was taken and a quorum was present. Those in attendance included: Mayor Fannin, Recorder Jay Ward, Marty Blankenship, John Alderson, Mike Szerokman, Eddie Hamilton and Susan Ward.

A moment of silence was observed and the Pledge of Allegiance was recited.

Minutes for the previous meeting were presented for approval. Marty Blankenship made a motion to approve the minutes as presented. John Alderson seconded the motion. Motion carried.

**COMMITTEE REPORTS**

**Health and Sanitation** - Nothing to report.

**Recreation** - Nothing to report.

**Streets and Lights** - Eddie Hamilton reported to the council that all street lights are currently operational. John Alderson reported to the council that a special order needs to be placed for LED light replacement.

**Buildings** - Continuing water issues at the Town Hall building need to be addressed. The council reviewed copies of an agreement form that would address liability issues when town buildings are used or rented. John Qualls presented an estimate for the cost of finishing the installation of the backup generator at Town Hall.

**Finance** - Mayor Fannin provided the following information after the meeting:

General Fund -\$237,895.71  
ARPA - \$63,478.51  
Sewer Fund - \$138,379.47  
Sewer Reserve Account - \$26,238.00  
Police Fee Fund - \$13,720.91  
Infrastructure Fee Fund - \$62,479.89  
Coal Severance Fund - \$4,202.62  
Opioid Settlement Account - \$1,125.17

The council reviewed the check register as well as the running budgets for Police and Sewer.

Jay Ward reported that an accountant is still needed to complete the financials. Marty Blankenship made a motion to approve taking steps to locate and employ an accountant to complete the financials. Susan Ward seconded the motion. Motion carried.

David Howell is working on the yearly audit.

**Burning Permits** - Chief Blankenship approved three permits.

**Housing Board** - See minutes for the Housing Board meeting that took place before the council meeting.

**Safety** - Nothing to report.

**Fire Department** - Chief Blankenship reported 23 calls so far in February. Chief Blankenship reported that the fire department has been awarded \$67,219 through a regional grant. The department is applying for an AFG grant for swiftwater gear. If awarded, it could be up to \$98,000 worth of equipment. The department is also hosting a regional grant that includes 37 fire departments. This grant would provide new radios for each fireman. Another grant that was applied for was the West Side grant for a SCBA compressor. If awarded, it could be up to \$65,000. Chief Blankenship reported that the fire department's utility truck was struck during a fire call. The estimated cost for repairs is \$12,000. There was an electrical fire at the fire department. The fire was contained but some electrical work needed to be done. Chief Blankenship contacted 5 vendors but only three submitted bids for the work. After some discussion it was decided that the town would pay half and the fire department would pay half of the repair. Susan Ward made a motion to approve a bid for \$2,150.70 that would cover the repairs and bring everything up to current code. Eddie Hamilton seconded the motion. Motion carried. Chief Blankenship abstained from voting. The fire department will host a Firefighter II class and requested the Senior Building be available for the fire department. Chief Blankenship also stated that if awarded the grant for the radios, he would like to use the senior building for that training also. The fire department had security cameras installed on the new property and requested that the police officers download the app to receive any alerts to help curb the trespassing on the property.

**Police Department** - Chief Cox was not present to report. Mayor Fannin reported for the police department and stated the interest rate for a new police vehicle would probably be around 6% to 7%. There is a possibility that a Dodge Durango would be available at Stephens Auto in Madison. Recorder Jay Ward expressed the need to pursue the USDA loan program to finance the vehicle and equipment. Mayor Fannin will forward the information to Chief Cox.

**Street Department** - Director of Public Works John Qualls reported that Robert Lovejoy will take the position of Operator in Training at the sewer department under Brian Higginbotham. A compressor was replaced at the sewer plant and two truckloads of sludge were taken to the

landfill. John Qualls also reported that he is starting the interviewing process to hire two part time street department workers.

**Municipal Court** - Mayor Fannin issued a \$385 citation for speeding.

**Web Page** - The web page will be updated soon.

**PAYMENT OF BILLS** - Mike Szerokman made a motion to pay the bills. John Alderson seconded the motion. Motion carried.

**P CARD STATEMENT** - Mayor Fannin will review and pay the P Card statement.

**SEWER ADJUSTMENTS** - No adjustments were made.

### **UNFINISHED BUSINESS**

**Security Camera Update** - Town Attorney Ray Keener is working on a letter regarding the camera installation issue.

**Lien Update** - See Housing Board meeting minutes.

**Sidewalk Town Hall Update** - Susan Ward and John Alderson are on the agenda for the Kanawha County Commission meeting on February 22nd to request funds for the sidewalk replacement at Town Hall.

**Whiteboard Topic Update** - Two projects on the whiteboard list have been completed: office furniture upgrade for the Town Clerk's office and the RIC consultation meeting. A Zoning Board meeting was scheduled for March 19th at 7:00.

**Police Cruiser Loan Update** - See Police Department report.

**Library KCC Update** - See Sidewalk Town Hall update.

**Sewer Plant Operator** - See Street Department report.

### **NEW BUSINESS**

**RIC Agreement (Nunc Pro Tunc)** - The council discussed the RIC agreement and the town has been approved for a \$75,000 grant. The town's share of the grant will be \$15,000 that can be paid in increments. Recorder Jay Ward made a motion to earmark \$15,000 for the grant from the Infrastructure Fund. Marty Blankenship seconded the motion. Motion carried. The council also discussed a quote for street paving at a cost of \$139,821.

**Gym Heaters** - Town Clerk Natalie Smith talked to the basketball coaches about their responsibility for turning the gym heaters back down after the practices are over.

**ORDINANCES** - Nothing to report.

### **PETITIONS**

Carlos Hamilton Jr. and his wife attended the meeting to express their concerns over an interaction between Chief Cox and some juveniles at the park. Mayor Fannin will talk to Chief Cox regarding the issue.

Region 3 Representative Bruce Mullins attended the meeting to give an update on the sewer project. He reported that he is still waiting on the accountant to complete and sign off on the financials in order to move forward. Bruce presented an Agreement for Administrative Services document for the council's review and approval. Recorder Jay Ward made a motion to approve the signing of the document by Mayor Fannin. John Alderson seconded the motion. Motion carried. Bruce also mentioned that applications for Congressional District spending are coming up soon. The council may want to consider requesting funding for the 1st Street drain project.

Eric Hartwell from New River Engineers attended the meeting and presented the council with a Preliminary Resolution of Acceptance document for the sewer project. Recorder Jay Ward made a motion to approve and sign the document. Marty Blankenship seconded the motion. Motion carried.

### **EXECUTIVE SESSION**

Mike Szerokman made a motion to convene an Executive Session. Marty Blankenship seconded the motion. Motion carried. The Executive Session convened at 9:24 p.m.

Marty Blankenship made a motion to adjourn the Executive Session. John Alderson seconded the motion. Motion carried. The Executive Session adjourned at 9:57 p.m.

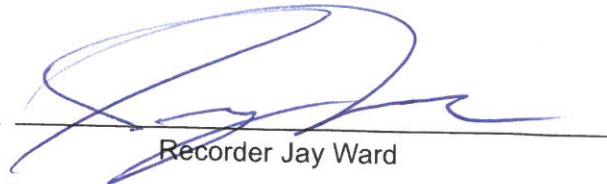
No vote was needed following the Executive Session.

### **ADJOURNMENT**

John Alderson made a motion to adjourn the council meeting. Mike Szerokman seconded the motion. Motion carried. The council meeting adjourned at 9:58 p.m.



Mayor Donald Fannin



Recorder Jay Ward